

Trustees of the Lambertville Free Public Library
Minutes April 14, 2020
Lambertville Free Public Library
6 Lilly St, Lambertville, NJ 08530 7PM
Meeting was held Virtually via zoom

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:02 PM by Matt Larkin. In addition to Mr. Larkin present were Trustees, Paul Hamilton, Amy Connely, Jacqueline Sornstein, Evan Straley, Stephanie Volmer, Children's Librarian Jennifer Sirak and Library Director Harold Dunn.

In compliance with the open public meeting act, it was announced that this was the April meeting which had been published in *The Democrat* and filed with the City Clerk for posting on the bulletin board located in City Hall.

Kristina Majeski was the host for the zoom meeting and explained how a zoom meeting works, including public comment.

Presentation of the Minutes: Minutes from the March 10, 2020 meeting were reviewed. On a motion by Matt Larkin and seconded by Amy Connely, the Board unanimously approved the March 10, 2020 minutes. An affirmative voice vote was taken in favor of the motion by all member, Jacqueline Sornstein abstained. MOTION CARRIED. Minutes from the March 17, 2020 meeting were reviewed. On a motion by Matt Larkin and seconded by Amy Connely, the Board unanimously approved the March 17, 2020 minutes as amended. An affirmative voice vote was taken in favor of the motion by all members. MOTION CARRIED.

Presentation of the Treasurer's Report: On a motion by Matt Larkin and seconded by Amy Connely, the Board unanimously approved the Treasurer's reports and authorized the Treasurer to pay the bills as presented for March as amended to include yard work. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Correspondence: The city is reviewing candidates to replace Emily Carone's seat on the library board. In additional, the board has asked 2 more seats be added to the board. This requires a resolution by the city to increase the board size and will take a minimum of 45 days.

The Human Right Council meets monthly and Emily Carone was the board representative. Instead of having a dedicated member we will rotate attendance on a monthly basis.

Director's Report: Attached.

Children's Library Report: Attached. Jen is moving forward with beanstalk, an on-line resource for book tracking and more, for the summer reading program.

Old Business:

Grant writing for library construction act- 1st round application is due June 9. We will not be submitting in this round but will work on a stronger proposal for the second round. The city grant writer suggested

we wait until the second round because a grant would be weak at the present time without a construction element. We do not know the dates for the second phase yet.

5 Year Plan- reviewed committees

New Business:

Replacement for Library Director- The city wants the board to have a process in place prior to talking to candidates that defines the criteria for a library director. Alex Torpey gave us a consultant proposal. Board has proposed to take this into committee and see what library agencies and resources we can touch base with. Harold will send a job description for himself. Board will meet again in 2 weeks on April 28, 2020 at 7PM via zoom to start discussing roles and responsibilities.

Public Works- Matt Larkin is working on getting in touch with Public Works to remove or close the book drop. If he doesn't get in touch with them he will contact the city.

Mail- Mail is currently on hold. Matt will talk to Sue Bacorn about getting mail/way to stay on top of bills.

Library is closed to public and library employees until at least April 22. Before anyone can enter library needs a deep cleaning. After cleaning Harold and Jen will be the only library employees allowed into the library and will work at separate spaces. Harold will order a second laptop because we need 2 and we only have 1 in use.

Public Participation-

Beanstalk- Sue Bacorn will need info for a check if we proceed

City Hall is open Monday and Wednesday with a cleaning in-between. Sue to check with Alex to see if they are cleaning the library.

April 22 Harold to pick up mail and bring to city hall. After that point mail will come to library and Harold and Jen will review.

Adjournment: A motion was made by Matt Larkin, seconded by Amy Connelly, to adjourn at 8:31 PM. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted by Jacqueline Sornstein.