

**Trustees of the Lambertville Free Public Library**  
**Minutes February 11, 2020**  
**Lambertville Free Public Library**  
**6 Lilly St, Lambertville, NJ 08530 7PM**

The meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:07 PM by Matt Larkin. In addition to Mr. Larkin present were Trustees, Paul Hamilton, Amy Connely, Jacqueline Sornstein, Emily Carone, Evan Straley, Children's Librarian Jennifer Sirak and Library Director Harold Dunn. Absent was Stephanie Volmer.

In compliance with the open public meeting act, it was announced that this was the February meeting which had been published in *The Democrat* and filed with the City Clerk for posting on the bulletin board located in City Hall.

**Presentation of the Minutes:** Minutes from the January 14, 2020 meeting were reviewed. On a motion by Matt Larkin and seconded by Evan Straley, the Board unanimously approved the January 14, 2020 minutes. An affirmative voice vote was taken in favor of the motion by all member. MOTION CARRIED. Minutes from the January 28, 2020 meeting were reviewed. On a motion by Matt Larkin and seconded by Evan Straley, the Board unanimously approved the January 28, 2020 minutes as amended. An affirmative voice vote was taken in favor of the motion by all members with Paul Hamilton and Jacqueline Sornstein abstaining. MOTION CARRIED.

**Presentation of the Treasurer's Report:** On a motion by Jacqueline Sornstein and seconded by Matt Larkin, the Board unanimously approved the Treasurer's reports and authorized the Treasurer to pay the bills as presented for January. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

The City of Lambertville has selected a new auditor. The Library Board believes the amount of the auditor is below the threshold so an RFP is not needed. Paul Hamilton to talk to Alex Torpey to determine our next steps. Does the Library continue with Suplee, Clooney or look at other firms? What auditor is the City using? When is the 990 extension due?

**Correspondence:** Judy Gleason e-mailed to inquire of Library employees get off any of the holidays the city employees get off. Library employees do not get paid holidays as they are part time employees. Library closes for the following holidays; July 4, Christmas, Easter, Memorial Day, Labor Day and New Years Day. If the holiday falls on an employees regular day they get paid for that holiday.

**Director's Report:** Attached.

**Children's Library Report:** Attached. Presented stats from 2019. LPS literacy night is March 4. Jen Sirak is currently working with South on some programs

**Old Business:**

5 year plan- ranked the goals high, medium and low. Amy Connely to revise.

Budget- On a motion by Matt Larkin and seconded by Jacqueline Sornstein, the Board unanimously approved the 2020 budget as presented. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

**New Business:**

National library week is April 19-25. Amy to draft something to advertise. Evan to work with Shelby to create content.

Is there a board/Friends MOU yet?

Discussed a possible Elks Fundraiser- possibly a Saturday in June. Need to reach out to FOLL to make sure they are not planning an ELKS event. Evan Straley and Matt Larkin to explore.

Next meeting- discuss 2% raise for library employees

Emily Carone announced that she will be stepping down as a board member of the Lambertville Free Public Library. Emily has been a LFPL board member for over 20 years. Her service to the library is invaluable and she will certainly be missed. The entire Board of the Library thanks Emily for her dedication and service.

**Adjournment:** A motion was made by Matt Larkin, seconded by Jacqueline Sornstein, to adjourn at 9:02 PM. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted by Jacqueline Sornstein.