



City of Lambertville
Reorganization Meeting
January 1, 2019, 1:00 p.m.
Phillip L. Pittore Justice Center
25 South Union Street, Lambertville
MINUTES

COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

The meeting was called to order at 1:00 p.m. by the City Clerk who read the following statement of compliance with the Open Public Meetings Act into the record: The meeting notice was advertised in the December 18, 2018 edition of the Trenton Times, and to the newspapers on Thursday, December 27, 2018 which includes the Democrat, the Times, the meeting agenda was posted to the bulletin board at city hall, the website at www.lambertvillenj.org, and to various people on the list serve, inclusive of department heads, city attorney and city engineer.

ROLL CALL.

The City Clerk called the roll as follows:

Present: Councilman Sanders, Councilwoman Taylor, Councilwoman Warner, Council President Asaro, Mayor-elect Fahl.

Absent: None.

PLEDGE OF ALLEGIANCE led by Boy Scout Troop 49, Cub Scout Pack 32, Fisherman's Mark. Membership includes: Kevin Brady, Kent Carpenter, Albert Bauer, Robert Tomenchok, Scouts: Sam Davis, Jim Hagman, Seth Geis, Paul DiBenedetto, Robert Laube, Alex Bauer, Cole Gillooly, Stanley Dombrowski, Sam Peckman.

The members of Boy Scout Troop 49, Cub Scout Pack 32, and representatives of Fisherman's Mark led the public in the Pledge of Allegiance.

NATIONAL ANTHEM was sung by Alexandria Croce.

MOMENT OF SILENCE.

The City Clerk led the public in a Moment of Silence in honor of those serving in the United States Armed Forces in country and abroad.

CERTIFICATION OF ELECTION.

The City Clerk read the following certification of the election into the record:

The Board of Canvassers of Hunterdon County, New Jersey has determined that Julia Fahl was duly elected to City Council on November 6, 2018 to serve one three-year term as Mayor. Election results were certified by Marianne S. Rampulla, Chairperson, County Board of Canvassers and attested by Mary Melfi, County Clerk. Congratulations!

**SPECIAL GUEST, THE HONORABLE BONNIE WATSON COLEMAN,
CONGRESSWOMAN, DISTRICT 12.**

Mayor Fahl introduced the Special Guest to the members of the public.

OATH OF OFFICE – JULIA FAHL, MAYOR

The Oath of Office was administered to Julia Fahl by the Honorable Bonnie Watson Coleman, Congresswoman, District 12 with Ms. Fahl's wife, Kari Osmond, holding the Constitution.

ELECTION OF COUNCIL PRESIDENT.

Mayor Fahl asked for nominations for Council President.

Councilman Sanders nominated Elizabeth (Beth) Asaro to serve a one-year term as Council President. Councilwoman Warner seconded the nomination.

Mayor Fahl asked for other nominations. There being no other nominations for the position of Council President, Mayor Fahl asked for a voice vote in favor of the motion. An affirmative voice vote was taken in favor of the motion appointing Elizabeth (Beth) Asaro as Council President. MOTION CARRIED.

OATH OF OFFICE – COUNCIL PRESIDENT.

The Oath of Office was administered to Elizabeth Asaro by the Honorable Bonnie Watson Coleman, Congresswoman, District 12 with Ms. Asaro's wife, Joanne Schailey and her daughter Katherine Asaro holding the Bible.

STATE OF CITY ADDRESS – MAYOR JULIA FAHL.

Mayor Fahl gave the following State of the City Address:

Thank you to the distinguished guests in attendance -
Thank you Congresswoman Bonnie Watson Coleman
Assemblywoman Verlina Reynolds Jackson
Assemblyman Andrew Zwicker
Mayor Reed Gusciora and all my fellow mayors who came in support today.
Mayor Kovach in particular for your patience and counsel.
And thank you to our city councilors. It is an honor to be here with you.

Thank you to my wife Kari, for her love and support throughout each phase of this campaign and transition. On days where it felt easier to become jaded or regretful, she has encouraged me and challenged me to move forward with an open heart and optimism. Thank you, I love you.

It is a great honor to be here in front of you today as the Mayor of Lambertville. As you can imagine, I am feeling a lot of emotions. I'm proud. I'm excited. I'm pretty nervous. And I feel love.

More specifically, I am strongly feeling **two** types of love.

The **first** is an affectionate love. It's an easy love. One that anyone passing through Coryell St, eating a cone at Ow Wow Cow, or enjoying a quiet martini at the Boat House might feel.

We are an effortless city to love.

When you tell an out of towners you're from Lambertville, what do they respond? "I love Lambertville!" Of course they do! Everyone in their right mind does!

That joyous love embodies me in this moment and is at the forefront of this celebratory day.

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Then there is a **second** type of love. It isn't as flashy as the lights of our downtown or as epic as our Halloween decorations. People driving through — or those in town for the weekend — might not detect it immediately, and that's alright. It's a love possessed by the people who call Lambertville **home**.

It is quiet; it runs steady like the rushing current of the Delaware. It is a love that keeps our town moving forward -- it's active. It is embodied in our collective commitment to serving and caring for this city we call home. I witnessed it tenfold while running my campaign and frankly - it blew me away.

There were days when almost 50 people, some total strangers, showed up on my porch asking a simple question, "How can I help?"

"How can I help?" When I was asked that during my campaign it was easy to answer. Knock on doors, hand out literature, get out the vote.

It was a straightforward question, but as I've been transitioning and preparing to take on this new role, I've given it much more thought. I've thought a lot about how the first type of love I described, jubilant and proud, is informed by this latter, operative love.

We are able to celebrate a day like today because we are a community comprised of individuals willing to step onto a stranger's porch and ask "How can I help?"

Now, I usually don't condone theft, but I was so moved by the outpouring of service during the campaign, it's led me to want to steal that question and ask it myself. Yes, I am coming into this position with solid ideas and a tenacious spirit, one you are all are surely familiar with by now.

And by the way, you can ask Kari, that tenacity doesn't stop. There's an ongoing joke in our house that I do everything at a level 12 out of 10.

I am embarking on this new chapter of Lambertville's leadership with that humble question in mind and leaving room for it to be answered.

I have a few **answers** to that question already.

- I want the operations of our governing body to better serve our community.
- With regular mayor's hours, open lines of communication between elected members, city employees, volunteers, and our citizenry.
- We are offering tax preparedness initiatives. And we are working with our legislative and congressional representatives for regular mobile constituent offices.

HOWEVER, I am eager to hear new ways to answer that question throughout my term. How I can help today may be different from how I can help a year from now.

When we fully embody that question, both the desire to ask it and the courage to answer it, we fortify a robust and thriving community.

It is a great honor to have been elected to have this progressive dialogue with our community. A community that even after a difficult and contentious primary was eager to come back together, to move forward. A community that isn't afraid to ask "what's next?" without fully knowing the answer.

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The leap of faith this city took in electing me and embracing a new vision for this town is not lost on me. I am deeply beholden to the opportunity you've presented to me. Over the course of the past year we have outlined an aspirational vision for what is next.

There will be disagreements and we may stumble.

The actualized end result may look different than the goal did in the abstract.

Together and through our commitment to serving this town we love, we will discover answers for these questions. Questions like "what is next?" are easier to answer with a community that already asks "How can I help?"

A risk feels more promising and less intimidating when those embarking on it make plain their commitment to serve. The value of new ideas increases when they are carried out by the love I witness in this town every day.

Lambertville, thank you for believing in my ability to serve as your mayor. Thank you for your service in electing me with one of the largest voter turnouts in Lambertville's history. Thank you for asking me, "how can I help?" and thank you for challenging me to ask the same of you.

We have all bore witness to the work done in the name of loving this city by the people that call it home. I am eager and humbled to continue that work. This city is a force of love. I love you, Lambertville. Thank you.

COUNCIL COMMENTARY.

Council President Asaro read the following commentary into the record: 2019 marks the beginning of a New Year and new opportunities for the City of Lambertville. We have so many great projects to look forward to this year, and this Council is prepared to work together to make our community even better than the year before. Our city has always been one on the move, and 2019 will be no exception. We have a new Mayor, a significant change for our city. Change is opportunity, a time for us to embrace new ideas and continues to be innovative and responsive to the needs of our citizens and reflect the values we hold dear. Lambertville has consistently been a beacon of tolerance, acceptance and inclusion; we will continue to uphold those ideals and strive to deserve the trust placed in us as your elected officials.

We would like to thank the citizens of our wonderful city for their faith in our leadership. And ever so humbly looking at the next year ahead – it's time to get to work. Thank you.

PROCLAMATIONS.

Mayor Fahl thanked the various volunteers for serving on the boards and commissions and noted that proclamations for their service will be given by the governing body.

APPOINTMENTS TO BOARDS AND COMMISSIONS.

Mayor Fahl nominated the following people to serve on various boards:

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Cable Television Advisory Board: David Burd, Chair, term expires 12/31/2021, Sean Faherty: term expires: 12/31/2021. Also, on the board: Richard Carmosino, term expires: 12/31/2020, Ward Sanders, term expires: 12/31/2019, John Weber: term expires: 12/31/2019.

Emergency Management Council: *THREE--YEAR TERM*: David Burd, Coordinator (by resolution), term expires 12/31/2021, Lester Myers, Deputy Coordinator (by resolution) term expires 12/31/2021. *ONE YEAR TERM*: Mike Barlow, LFD, City of Lambertville: Lt. Brown, Cindy Ege, Helen (Bambi) Kuhl, Sally Lelie, Ken Rogers, Richard Carmosino, OEM: Eddie Brower, Amanda Burd, Julie Burd, Chuck Chamberlen, Scott Elliott, Mary Freedman, Bruce Harris, Ribbons, Harris, Donald Hart, Al Komjathy, John Miller, David Morgan, Alex Palilonis, Barbara Parsons, Bill Pizarra, Leslie Ramee, Craig Reading, SHR: Jennifer McKnight, Wanda Quinones, Lou Muenker, Suez: David Fournier, LMUA: Tom Horn, Lambertville-New Hope Rescue Squad: Harry Heller.

Environmental Commission: Matt Nogier, term expires: 12/31/2021, Kelly Kappler, term expires: 12/31/2021, *Also Appointed*: Liz Magill Peer – Chair, term expires: 12/31/2019, Cynthia Jahn, term expires: 12/31/2019, Lauren Kovacs, term expires: 12/31/2021, Mark Donlon, term expires: 12/31/2020, Gina Fischetti, term expires: 12/31/2020.

Human Rights Commission: John Woods, Chair, term expires 12/31/2022, Roni Todd-Marino, term expires 12/31/2019, Beth Asaro, Council President, Robert Brown, Police Department, Bambi Kuhl, Public Assistance Director, Meagan Warner, SHRSD, Emily Carone, Library Rep, Beth Caruso, term expires 12/31/2021, Leslie Darling, term expires 12/31/2020.

Historic Preservation Commission: Michele Glassburg, term expires 12/31/2021, *Also appointed*: Stewart Palilonis, Chair, term expires 12/31/2019, Lisa Easton, term expires 12/31/2019, John Hencheck, term expires 12/31/2020, Lou Toboz, term expires 12/31/2020, James Amon, term expires 12/31/2020, Nora Linderman, term expires 12/31/2019.

Lambertville Free Public Library Board: Emily Carone, term expires 12/31/2023, *Also appointed*: Amy Connelly, term expires 12/31/2020, Paul Hamilton, term expires 12/31/2022, Jacqueline Sornstein, term expires 12/31/2021, MJ Legere – stepping off (appointed by the Superintendent), Matthew Larkin, term expires 12/31/2019.

Lambertville Municipal Utilities Authority: Helen Pettit, term expires 02/01/2024, Paul Rotundi, term expires 02/01/2022, *Also appointed*: Janine MacGregor – Chair, term expires 02/01/2023, Vincent Uhl, term expires 02/01/2020, Joe Polizzi, term expires, 02/01/2021, Russ Lambert, Alternate I, term expires 02/01/2021, Mike Gaudio – Alternate II, term expires 02/01/2022.

Local Economic Assistance Board: Sharon Burd, term expires 12/31/2022, Susan Rovello, term expires: 12/31/2019, Judith Bremer, term expires: 12/31/2020, Joanne Schailey, term expires 12/31/2020, Richard McDonough, term expires: 12/31/2022, Bambi Kuhl, expires 08/03/2022.

Planning Board: Lester Myers, Class II, term expires: 12/31/2019, Julia Fahl: Class I, term expires: 12/31/2021, Elizabeth “Beth” Asaro, term expires: 12/31/2019, Sarah Gold, term expires: 12/31/2021, Kevin Romano, term expires: 12/31/2021, Michelle Komie, Alternate II, term expires: 12/31/2021, *Also appointed*: Paul Kuhl, Chair, term expires: 12/31/2019, John

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Miller, term expires: 12/31/2019, Gina Fischetti, term expires: 12/31/2020, Filomena Hengst, term expires 12/31/2020, Elaine Clisham, Alternate I, term expires: 12/31/2020.

Recreation Commission: Megan Hunter Ruf – Chairperson, term expires: 12/31/2021, Zach Berliner, term expires: 12/31/2019, Mary Anne Borge, term expires: 12/31/2020, Lindsay Sherwin, term expires: 12/31/2020, John Gloistein, Alternate II, term expires: 12/31/2019, *Also appointed:* Robert Pierman, term expires: 12/31/2019, Scott Hengst, term expires: 12/31/2020, Scott Conner, term expires: 12/31/2021, James Troutman, Alternate I, term expires: 12/31/2020.

Shade Tree Commission: Brian Herzhauser – Chairperson, term expires: 12/31/2020, Rich Mowry, term expires: 12/31/2021, *Also appointed:* Art Legere, term expires: 12/31/2022, Susan Wydick, term expires: 12/31/2019, Tom Ogren, term expires: 12/31/2021, Helen Pettit, term expires: 12/31/2022, Jessica Campo, term expires: 12/31/23.

Zoning Board of Adjustment: Pasquale Pittore, Chair, term expires: 12/31/2021, Christine Peluso, term expires: 12/31/2021, Madeline Urbish, term expires: 12/31/2021, Scott Consoli, Alternate I, term expires: 12/31/2020, Jane Wesby – Alternate II, term expires: 12/31/2019, *Also appointed:* Fred Eisinger, term expires: 12/31/2019, Marcus Rayner, term expires: 12/31/2019, George Hambach, term expires: 12/31/2019, Kate Dunn, term expires: 12/31/2020.

Division of Senior Services Representatives. Mary Izano

City Historian: Lou Toboz

Mayor Fahl asked for a motion to confirm her nominations. Councilwoman Taylor made a motion to confirm the nominations as listed. Councilwoman Warner seconded the motion. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

ANNOUNCEMENTS

Mayor Fahl read the following announcements into the record.

DOG AND CAT LICENSES are available for purchase starting Wednesday, January 2, 2019 at City Hall, 18 York Street. The fee for a spayed dog or cat is \$15. Licensing of dogs a requirement of the NJSA 4. A \$25 late fee imposed beginning March 1, 2019.

PARKING PERMITS for those residing on metered streets is now available for at City Hall. The annual fee is \$45 for a Permanent Residential Parking Permit, \$60 for a Transferrable Permit, and \$25 for a Temporary Parking Permit.

LANDLORD REGISTRATION APPLICATIONS/AFFIDAVIT OF NO CHANGE are due by April 1, 2019. All rental units must be registered with the City of Lambertville (Ordinance 2010-23). All rental properties with two (2) or more rental units must also register with the State of New Jersey.

NOTICE OF REORGANIZATION MEETINGS: Please take notice that pursuant to NJSA 10:4-6, the following is a schedule of the 2019 Reorganization Meetings of Mayor and Council, Boards and Committees for the City of Lambertville.

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Planning Board: in the process of being changed

Office of Emergency Management, Thursday, January 10, 2019, 7:00 PM

Library Board, Tuesday, January 8, 2019, 7:00 PM at the Library, 6 Lily Street

Historical Preservation, Tuesday, January 8, 2019, 7:30 PM

Recreation Commission, Wednesday, January 9, 2019, 8 PM

Mayor and Council, Work Session, Monday, January 14, 2019, 7 PM

Shade Tree Commission, Monday, January 28, 2019, 7:30 PM

Human Rights Council, Monday, January 7, 2019, 7 PM at the Phillip L. Pittore Justice Center

Environmental Commission, Wednesday, January 23, 2019, 7:30 PM at City Hall

Zoning Board of Adjustment, Thursday, January 31, 2019, 7:30 PM

All meetings are held at the Phillip L. Pittore Justice Center, located at 25 South Union Street in the City of Lambertville, unless otherwise noted.

A copy of all meeting agendas are posted in accordance with the Open Public Meetings Act on the bulletin board at City Hall located at 18 York Street, and on the City's website at www.lambertvillenj.org.

RESOLUTIONS.

Consent Agenda: *The following resolutions on a consent agenda are considered routine and shall be enacted by one motion. Should any member of City Council seek separate discussion of any item, that item shall be removed and discussed separately.*

Mayor Fahl read the resolutions into the record by title and asked the public for questions and/or comments.

Resolution Number 01-2019: *A Resolution Adopting a Temporary Budget for the City of Lambertville for 2019.*

RESOLUTION NUMBER 01-2019
RESOLUTION ADOPTING A TEMPORARY BUDGET
FOR THE CITY OF LAMBERTVILLE
TEMPORARY BUDGET APPROPRIATION FOR 2019

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payment is to be made prior of the final adoption of the annual Municipal budget, Temporary Appropriations shall be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the Temporary Appropriations shall be adopted within the first 30 days of the Municipality's fiscal year, and shall not exceed 26.25% of the prior year's adopted Budget, exclusive of appropriations made for Debt Service, Capital Improvements and Public Assistance; and

WHEREAS, the total amount appropriated in the 2018 Municipal Budget, as detailed above was \$5,237,316.00 and

WHEREAS, 26.25% of the above amount is \$1,374,795.45

NOW THEREFORE, BE IT RESOLVED, by the City Council, that the following Temporary Appropriations be approved.

BE IT FURTHER RESOLVED that an additional sum of \$20,000.00 be appropriated for Debt Service, Capital Improvements and Public Assistance, for a total Temporary Budget of \$1,394,795.45.

Resolution Number 02-2019: Designating Official Newspapers

RESOLUTION NUMBER 02-2019
“DESIGNATING OFFICIAL NEWSPAPERS”

BE IT RESOLVED by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that pursuant to N.J.S.A. 40:53-1 et seq. that “*The Times*” be designated as the Official Newspaper; and

BE IT FURTHER RESOLVED that official notices may also be published in “*Hunterdon County Democrat*” to meet time requirements.

ADOPTED: January 1, 2019

Resolution Number 03-2019: Designating City Council Meeting Schedule for 2019.

RESOLUTION NUMBER 03-2019
“DESIGNATING MEETING SCHEDULE”

BE IT RESOLVED by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4 6 et seq., that the following is the regular meeting scheduled for 2019:

WORK SESSIONS:

Monday, January 14, 2019
Monday, February 4, 2019
Tuesday, March 5, 2019
Tuesday, April 2, 2019
Tuesday, May 7, 2019
Tuesday, June 4, 2019
Tuesday, July 2, 2019
Tuesday, August 6, 2019
Tuesday, September 3, 2019
Tuesday, October 1, 2019
Monday, November 4, 2019
Tuesday, December 3, 2019

Tuesday, March 19, 2019
Tuesday, April 16, 2019
Tuesday, May 21, 2019
Tuesday, June 18, 2019
Tuesday, July 16, 2019
Tuesday, August 20, 2019
Tuesday, September 17, 2019
Tuesday, October 15, 2019
Tuesday, November 19, 2019
Tuesday, December 17, 2019
Monday, December 30, 2019

COUNCIL MEETINGS:

Tuesday, January 29, 2019
Tuesday, February 19, 2019

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BE IT FURTHER RESOLVED that all meetings will be held at the Justice Complex, 25 South Union Street, Lambertville 7:00 pm prevailing time unless announced otherwise; and

BE IT FURTHER RESOLVED that notice of this schedule shall be published in the January 8, 2019 issue of The Times.

ADOPTED: January 1, 2019

Resolution Number 04-2019: A Resolution Adopting A Cash Management Plan, Appointing Banks, Awarded through the Fair and Open Process.

Resolution Number 04-2019

A Resolution to Adopt a Cash Management Plan for the City of Lambertville

WHEREAS, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that the following requirements be a part of the **2019 Cash Management Plan**, and be adhered to:

Cash Management and Investment Objectives

Preservation of capital; adequate safekeeping of assets; maintenance of liquidity to meet operating needs; diversification of the City's portfolio to minimize risks associated with individual investments.

II. Designation of Official Depositories

The following banks are hereby designated as legal depositories for all municipal funds:

Bank of Princeton
Northfield Bank
Wells Fargo Bank

Bank of America
PNC

Prior to opening an account, each depository must submit to the Chief Financial Officer / Treasurer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st; This list may be amended or supplemented from time to time as Mayor and Council deems necessary.

III. Cash Management

All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the City of Lambertville, or shall be turned over to the Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;

The Chief Financial Officer / Treasurer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio; Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer or the Treasurer; Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

IV. Permissible Investments

Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America; government money market mutual funds; any federal agency or

instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors; bonds or other obligations of the local unit, or school districts of which the local unit is a part; any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments; Local Government investment pools; New Jersey State Cash Management Fund; Repurchase agreements of fully collateralized securities.

V. Authority for Investment Management

The Chief Financial Officer / Treasurer, and/or Deputy Treasurer is authorized and directed to make investments on behalf of the City of Lambertville with the consent of the Mayor. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

VI. Safekeeping

Securities purchased on behalf of the City of Lambertville shall be delivered electronically or physically to the City's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the City.

VII. Procedures for Disbursement of Funds

Payments shall be prepared by the Deputy Treasurer as authorized by the Chief Financial Officer, Deputy Treasurer and submitted to Mayor and Council for their approval;

No municipal funds shall be disbursed by the Chief Financial Officer / Treasurer or Deputy Treasurer prior to approval of the governing body, except for: Debt Service payments; Investments; Payroll turnovers to agency accounts; Tax payments to Hunterdon County, the South Hunterdon Regional School District, Board of Fire Commission, District 1 shall be made in accordance with schedules provided by each taxing district; the annual disbursement of the Petty Cash Check to the City Clerk and Police Department and permit fees for special projects;

Checks approved for payment shall be signed by any of the following; 1) Mayor, 2) City Clerk, 3) Lieutenant and 4) Council President and must contain three signatures:

Chief Financial Officer's Current Fund
Trust Other Fund
General Capital Fund
Animal Control Fund
Lilly Mansion Account
Brewery Loan Repayment Account
Urban Development Action Grant
Account
Community Development Block Grant
Escrow Accounts for ZBOA, PB and
Developers

Regional Contribution Agreement
Accounts with the following:
Township of Delaware
Township of Franklin
SUI Reserve Fund
COAH Residual Interest Account
Developers Escrow Account
COAH Trust
FSA Medical Account
Municipal Open Space
Tax Title Lien Account

Checks paid from the following accounts must contain two signatures:

Payroll Fund

Wire transfers and Automated Clearing House (ACH) payments are to be made by the Chief Financial Officer, Deputy Treasurer or by the City Clerk as authorized by the Mayor.

VIII. Reporting

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The Chief Financial Officer / Treasurer and/or Deputy Treasurer shall report to the Governing Body all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;

The Chief Financial Officer / Treasurer and/or Deputy Treasurer shall also report to the Governing Body the available cash in each fund and/or bank account.

Audit

This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

Adopted at the reorganization meeting of the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, held on the 1st day of January 2019.

ADOPTED: January 1, 2019

Resolution Number 05-2019: A Resolution to appoint Susan Bacorn as Certifying Officer and Christie Ehret as Supervisor for PERS/PFRS.

RESOLUTION NUMBER 05-2019

“Appointing Christie Ehret as Supervisor and Susan Bacorn as Certifying Officer for PERS/PFRS”

WHEREAS, there is a requirement from the State of New Jersey Division of Pension and Benefits to designate a Certifying Officer for PERS/PFRS.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the City of Lambertville that Susan Bacorn is hereby appointed as the Certifying Officer and Christie Ehret is hereby appointed as the Supervisor for PERS/PFRS with a term expiration of December 31, 2019.

ADOPTED: January 1, 2019

Resolution Number 06-2019: Authorizing Signatures on City Bank Accounts.

RESOLUTION NUMBER 06-2019

“Authorizing Signatures on City Bank Accounts”

WHEREAS, on January 1, 2019 the governing body of the City of Lambertville met to hold the annual reorganization; and

WHEREAS, they designated the following employees as signers on City Bank Accounts.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Lambertville, County of Hunterdon, State of New Jersey, that through 2019 checks drawn or withdrawals from these accounts be signed as follows:

City Clerk’s Account and Petty Cash Account:
Cynthia Ege, City Clerk, or Susan Bacorn, Deputy Treasurer, and

Police Petty Cash Account:

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Sally Lelie, Secretary, or Robert Brown, Lieutenant, and

Municipal Court General Account and Bail Account:
Patricia Wozniak, Municipal Court Administrator

Construction Official Account:
Kenneth Rogers, Construction Code Official, or Cynthia Ege, City Clerk

Bureau of Fire Safety Account:
Frank D'Amore, Fire Prevention Official, or Cynthia Ege, City Clerk

PATF II Account:
Helen T. Kuhl, Director of Public Assistance, or Cynthia Ege, City Clerk

BE IT FURTHER RESOLVED that the accounts listed below be signed by three of the following officials, requiring a minimum of one elected official's signature:

Julia Fahl, Mayor
Elizabeth Asaro, Council President
Cynthia Ege, City Clerk
Robert Brown, Lieutenant

Chief Financial Officer's Current Fund
Trust Other Fund
General Capital Fund
Animal Control Fund
Lilly Mansion Account
Brewery Loan Repayment Account
Urban Development Action Grant
Account
Community Development Block Grant
Regional Contribution Agreement
Accounts with the following:

Township of Delaware
Township of Franklin
SUI Reserve Fund
COAH Residual Interest Account
Developers Escrow Account
COAH Trust
FSA Medical Account
Municipal Open Space
Tax Title Lien Account
Miscellaneous Escrow Accounts (PB,
ZBOA, Developers)

BE IT FINALLY RESOLVED that the Payroll Account be signed by two of the following officials:

Julia Fahl, Mayor
Elizabeth Asaro, Council President
Cynthia Ege, City Clerk
Robert Brown, Lieutenant

ADOPTED: January 1, 2019

Resolution Number 07-2019: Authorizing Tax Assessor to File Corrective Appeals.

RESOLUTION NUMBER 07-2019

***“RE-APPOINTING RICHARD CARMOSINO AS THE TAX ASSESSOR AND AUTHORIZING
THE TAX ASSESSOR TO FILE CORRECTIVE APPEALS”***

City of Lambertville

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WHEREAS, the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby re-appoint Richard Carmosino as the Tax Assessor for the City of Lambertville, and

WHEREAS, the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, have been informed by the Tax Assessor that from time to time errors are made in computing the tax assessment covering certain property located within the City of Lambertville; and

WHEREAS, the Tax Assessor has requested that the Governing Body authorize him to file corrections of such errors with the Hunterdon County Board of Taxation; and

WHEREAS, the Tax Assessor is called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and to agree to stipulations of appeals;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that the Tax Assessor of the City of Lambertville be and is hereby authorized to file corrective appeals with the Hunterdon County Board of Taxation concerning those properties wherein errors have been made, to represent the City of Lambertville in defense of appeals filed with said Board and to sign stipulations of appeals on behalf of the City of Lambertville which he feels are proper and in the best interests of the City of Lambertville; and

BE IT FURTHER RESOLVED that the Tax Assessor sends copies of such corrected assessments to the individuals involved.

ADOPTED: January 1, 2019

Resolution Number 08-2019: *Appointing a Municipal Housing Liaison for the City of Lambertville.*

RESOLUTION 08-2019

“Resolution Appointing a Municipal Housing Liaison for the City of Lambertville”

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., all municipalities with substantive certification from COAH, and those that are actively seeking substantive certification are required to appoint a Municipal Housing Liaison for the administration of Lambertville’s affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, the March 10, 2015 N.J. Supreme Court issued a ruling that transferred responsibility to review and approve housing elements and fair share plans from COAH to designated Mt. Laurel trial judges; and

WHEREAS, a municipality may no longer wait for COAH to adopt third round rules before preparing new third round housing plans and municipalities must now apply to the Court, instead of COAH, if they wish to be protected from exclusionary zoning lawsuits; and

WHEREAS, the City of Lambertville is actively seeking a Judgment of Repose from the Mt. Laurel trial judge, the court-equivalent of COAH’s substantive certification, for the Third Round; and

WHEREAS, Lambertville amended its ordinances to provide for the appointment of a Municipal Housing Liaison to administer Lambertville’s affordable housing program on May 7, 2003; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the City of Lambertville in the County of Hunterdon and the State of New Jersey that Emily Goldman, the City Planner and Helen T. Kuhl, the Director of Public Assistance, are hereby appointed by the Governing Body of Lambertville

as the Municipal Housing Liaison or their appointee for the administration of the affordable housing program.

ADOPTED: January 1, 2019

Resolution Number 9-2019: Payment of Taxes.

RESOLUTION NUMBER 09-2019

"Payment of Taxes"

BE IT RESOLVED by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that

taxes shall be collected quarterly on February 1, 2019; May 1, 2019; August 1, 2019 and November 1, 2019 and that interest will be charged at the rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax was payable until the date of actual payment; and

BE IT FURTHER RESOLVED that there will be a ten (10) day grace period after which unpaid taxes will be charged interest from the due date; and

BE IT FURTHER RESOLVED that, pursuant to statute, if a tax delinquency is over \$10,000.00 at the end of the year, an additional flat penalty of 6% per annum shall be imposed for taxes plus other municipal charges; and

BE IT FINALLY RESOLVED that this Resolution shall be published in the January 8, 2019 issue of The Times.

ADOPTED: January 1, 2019

Resolution Number 10-2019: Resolution appointing Cynthia Ege as the Public Agency Compliance Officer for the City of Lambertville.

RESOLUTION NUMBER 10-2019

"Appointing Cynthia Ege as Public Agency Compliance Officer for the City of Lambertville"

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Lambertville hereby appoints Cynthia Ege as the Public Agency Compliance Officer effective January 1, 2019.

ADOPTED: January 1, 2019

Resolution Number 11-2019: A Resolution Authorizing Petty Cash Accounts for the Police Department and the Clerk's Office.

RESOLUTION 11-2019

Authorizing the Petty Cash Funds

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any

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County or municipality by application and resolution, and,

WHEREAS, it is the desire of the *City of Lambertville*, County of Hunterdon to establish such a fund for the following departments:

City Clerk's Office, custodian for this fund is Cynthia Ege in the amount of \$500

Police Department, custodian for this fund is Robert Brown, Lt. in the amount of \$200

and

WHEREAS, such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE BE IT RESOLVED that the Governing Body hereby re-authorizes such action and that these accounts were previously approved by the Director of the Division of Local Government Services.

BE IT FURTHER RESOLVED that the Deputy Treasurer is hereby authorized to issue Petty Cash checks to the City Clerk and Police Department prior to the regularly scheduled session of the Governing Body.

ADOPTED: January 1, 2019

Resolution Number 12-2019: *A Resolution Authorizing Change Funds for the Clerk's Office and the Court.*

RESOLUTION 12-2019

Authorizing the Change Funds

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Change Fund in any county of municipality by application and resolution, and,

WHEREAS, it is the desire of the *City of Lambertville*, County of Hunterdon to establish such a fund for the following departments:

Court, Patricia Wozniak, in the amount of \$50

Clerk's Office, Cynthia Ege, in the amount of \$50

and

WHEREAS, such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE BE IT RESOLVED that the governing body hereby re-authorizes such action and that these accounts do not require approval from the Director of the Division of Local Government Services.

Adopted: January 1, 2019

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Resolution Number 13-2019: *A Resolution Appointing Lester Myers, the Public Works Director, as the Right to Know Coordinator/Officer, the Recycling Coordinator, and the SWAC Coordinator for the City of Lambertville.*

RESOLUTION NUMBER 13-2019

A Resolution Appointing Lester E. Myers, Jr. As the Right to Know Officer, Recycling Coordinator and the SWAC Coordinator for the City of Lambertville

NOW THEREFORE, BE IT RESOLVED, by the governing body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that Lester E. Myers, Jr. is hereby appointed as the Right to Know Officer, Recycling Coordinator and the SWAC Coordinator for the City of Lambertville for 2019.

ADOPTED: January 1, 2019

Resolution Number 14-2019: *A Resolution Authorizing the Tax Collector to Cancel Property Tax Credits and Delinquencies for 2019.*

RESOLUTION 14-2019

A Resolution Authorizing the Tax Collector to Cancel Property Tax Credits and Delinquencies for 2019

WHEREAS, the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey have been informed by the Tax Collector that from time to time there are property tax credits or delinquencies on certain properties located within the City of Lambertville, and

WHEREAS, pursuant to N.J.S.A. 40A:5-17.1 a resolution may be adopted by the Governing Body of a municipality authorizing a municipal employee to process without further action on the part of the governing body the cancellation of any property tax credit or delinquency of less than \$10,

NOW THEREFORE BE IT RESOLVED by the governing body of the City of Lambertville, County of Hunterdon, State of New Jersey, that the Tax Collector be authorized to cancel any property tax credit or delinquency of less than \$10 without further action on the part of the Mayor and City for the Calendar Year ending December 31, 2019 and that such action be noted in the Tax Duplicate for the City of Lambertville.

ADOPTED: January 1, 2019

Resolution Number 15-2019: *A Resolution to Appoint Custodian of Records for the City of Lambertville as follows: Cynthia L. Ege for the Clerk's Office and the Governing Body, Crystal Lawton for Construction, Planning, Zoning and Fire; Sally Lelie for the Police Department.*

RESOLUTION 15-2019

A Resolution to Appoint Custodian of Records for the City of Lambertville as follows: Cynthia Ege for the Clerks' Office and All Matters Related to the Governing Body; Crystal Lawton for the Construction Office, Planning and Zoning Matters and Sally Lelie for the Police Department.

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NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that the following people are hereby appointed as Custodian of Records for the City of Lambertville:

Cynthia L. Ege, City Clerk, all matters related to the Governing Body;

Crystal Lawton, TACO, all matters related to Construction, Planning & Zoning Boards of Adjustment;

Sally Lelie, Office Manager for the Police Department

ADOPTED: January 1, 2019

Resolution Number 16-2019: A Resolution to Adopt the Policy and Procedure Requiring the Tax Assessor to File the Tax Rate Annually and the List of Tax Appeals Monthly with the Mayor.

RESOLUTION 16-2019

A Resolution to Adopt the Policy and Procedure Requiring the Tax Assessor to File the Tax Rate and the List of Tax Appeals with the Mayor Annually

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville that the Tax Assessor is hereby required to file the Tax Rate within ten days of notice from the County of Hunterdon and the List of Tax Appeals monthly with the Mayor.

ADOPTED: January 1, 2019

Resolution Number 17-2019: Authorizing Professional Service Contracts for City Attorneys through April 30, 2019.

RESOLUTION NUMBER 17-2019

“Authorizing Professional Service Contracts for City Attorney”

WHEREAS, there exists a need for Attorneys to serve as City Attorney, Municipal Prosecutor, and Public Defender for the Municipal Court, to handle labor related matters, to handle bonds and other financial matters and to advise the City in land use issues; and

WHEREAS, the contracts are being awarded pursuant to the Fair and Open Process, a process that provides for public solicitation of proposals OR qualifications and the New Jersey Local Unit Pay-to-Play Law as defined in N.J.S.A. 19:44A-20.4 et seq., bids were advertised on December 10, 2018 and received on December 21, 2018, providing sufficient time to give notice, and publicly opened on December 21, 2018 for City Attorney, Municipal Prosecutor, Labor Attorney, Bond Attorney, Public Defender, Planning and Zoning Board Attorney and Redevelopment Attorney; and

WHEREAS, sufficient funds are available in the 2019 Temporary Budget, adopted ordinances or grants, and will be made available in the 2019 Municipal Budget for the City of Lambertville for such services;

NOW, THEREFORE, BE IT RESOLVED that the Council Members of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby confirms the nomination made by Mayor Fahl for the following appointments:

City Attorney: Primitivo J. Cruz, Capehart Scatchard to serve as City Attorney at an annual rate not to exceed \$20,000.00 term January 1, 2019 through December 31, 2019;

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Municipal Prosecutor and Assistant Prosecutor: Philip J. Faherty III & Sean Faherty of Hunt and Faherty, Attorneys to serve as Municipal Court Prosecutor and Assistant Prosecutor with a contract rate not to exceed \$35,000.00 term: January 1, 2019 through December 31, 2019;

Public Defender: Stanley Troy, an Attorney to serve as Public Defender for the Municipal Court, at a fee of \$300.00 per session, with a contract rate not to exceed \$3,600.00, term: January 1, 2019 through December 31, 2019;

Labor Attorney: John Lanza of Lanza and Lanza, an attorney to serve as Labor Consultant with contract rate not to exceed \$350.00, term: January 1, 2019 through April 31, 2019;

Bond Attorney: Thomas Hastie of Capehart Scatchard, a Bond Attorney to serve as Bond Counsel with a contract rate not to exceed \$8,238.2; January 1, 2019 through April 30, 2019;

Planning Board Attorney: Timothy Korzun of Sheak and Korzun, an attorney to represent the City of Lambertville in all matters related to land use and the Planning Board with a contract rate not to exceed \$11,558.00; term, January 1, 2019 through April 30, 2019;

Zoning Board Attorney: Stewart Palilonis, an attorney to represent the City of Lambertville in all matters related to the Zoning Board of Adjustment with a contract rate not to exceed \$1,314.00, term: January 1, 2019 through April 30, 2019;

Planning Board Alternate Attorney: Stewart Palilonis with a contract rate not to exceed \$480.00, term: January 1, 2019 through April 30, 2019;

Zoning Board Alternate: Timothy Korzun with a contract rate not to exceed \$480.00, term: January 1, 2019 through April 30, 2019;

Special Attorney for all matters related to COAH: Brian Shotts of Grace Marmero, Inc. with a contract rate not to exceed \$13,910.32, term: January 1, 2019 through April 30, 2019;

Special Attorney for all matters related to Redevelopment: Kevin Sheehan, Parker McCay at contract rate not to exceed \$7,241.04; term: January 1, 2019 through April 30, 2019;

BE IT FURTHER RESOLVED that The Mayor and City Clerk are hereby authorized and directed to execute an agreement for the first four months of 2019, unless otherwise noted.

BE IT FURTHER RESOLVED that these contracts are being awarded as described through the Fair and Open Process, “a process that provides for public solicitation of proposals OR qualifications,” as defined under the N.J.S.A. 49:44-20.4.

BE IT FURTHER RESOLVED that notice of these actions shall be printed in the January 8, 2019 issue of The Times, N.J.A.C. 5:34-9.5 (d).

ADOPTED: January 1, 2019

Resolution Number 18-2019: Authorizing Professional Service Contract for Municipal Auditor through June 30, 2019.

RESOLUTION NUMBER 18-2019

“Authorizing Professional Service Contracts for Municipal Auditor”

WHEREAS, there exists a need for a Registered Municipal Accountant to serve as City Auditor; and

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WHEREAS, the contracts are being awarded pursuant to the Fair and Open Process, a process that provides for public solicitation of proposals OR qualifications and the New Jersey Local Unit Pay-to-Play Law as defined in N.J.S.A. 19:44A-20.4 et seq., bids were advertised on December 10, 2018 and received on December 21, 2018, providing sufficient time to give notice, and publicly opened on December 21, 2018 for Municipal Auditor; and

WHEREAS, sufficient funds are available in the 2019 Temporary Budget, adopted ordinances or grants, and will be made available in the 2019 Municipal Budget for the City of Lambertville for such services;

NOW, THEREFORE, BE IT RESOLVED that the Council Members of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby confirms the nomination made by Mayor Fahl for the position of Auditor:

Robert Cagnassola of Suplee, Clooney and Company, a Registered Municipal Accountant, for the first half of 2019 with a contract rate not to exceed \$29,550.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute an agreement with the following individual for the first two quarters of 2019:

BE IT FURTHER RESOLVED THAT Notice of these actions shall be printed in the January 8, 2018 issue of The Times.

ADOPTED: January 1, 2019

Resolution Number 19-2019: Authorizing Professional Service Contracts for City Engineers and Special Project Engineers through April 30, 2019.

RESOLUTION NUMBER 19-2019

“Authorizing Professional Service Contracts for City Engineer and Special Projects Engineer”

WHEREAS there exists a need for Professional Engineers to serve as City Engineer and to advise on special projects; and

WHEREAS, the contracts are being awarded pursuant to the Fair and Open Process, a process that provides for public solicitation of proposals OR qualifications and the New Jersey Local Unit Pay-to-Play Law as defined in N.J.S.A. 19:44A-20.4 et seq., bids were advertised on December 10, 2018 and received on December 21, 2018, providing sufficient time to give notice, and publicly opened on December 21, 2018 for; and

WHEREAS sufficient funds are available in the 2019 Temporary Budget, adopted ordinances or grants, and will be made available in the 2019 Municipal Budget for the City of Lambertville for such services.

NOW, THEREFORE, BE IT RESOLVED that the Council Members of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby confirms the nomination made by Mayor Fahl for an appointment beginning January 1, 2019 and ending April 30, 2019 for the following positions:

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Krista, Heinrich, PE, T&M Associates, to serve as City Engineer with a contract rate not to exceed \$95,094.08.

Robert Clerico of Van Cleef Engineering, to serve as Planning Board Engineer with a contract rate not to exceed \$11,000.00.

Richard Arango, Remington & Vernick, to serve as Zoning Board of Adjustment Engineer with a contract rate not to exceed: \$3,334.00.

Richard Arango, Remington & Vernick to serve as Engineer of Special Projects at an hourly rate not to exceed \$170 per hour, noting that authorization of not to exceed amounts will be authorized by resolution for each special project;

Robert Clerico of Van Cleef Engineering to serve as Engineer of Special Projects at an hourly rate not to exceed \$156 per hour, noting that authorization of not to exceed amounts will be authorized by resolution for each special project.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute an agreement with the fore mentioned individuals for the first quarter of 2019.

BE IT FURTHER RESOLVED that these contracts are being awarded as described above without competitive bidding as a "Professional Services" as defined under the appropriate section of the Local Public Contracts Law since the above-mentioned individuals are members in good standing of their respective profession.

BE IT FURTHER RESOLVED that notice of these actions shall be printed in the January 9, 2019 issue of The Times.

ADOPTED: January 1, 2019

Resolution Number 20-2019: Authorizing Professional Service Contracts for City Planner, including Planner for COAH Matters and Planning & Zoning Board Planner, and Grants Specialist through April 30, 2019.

RESOLUTION NUMBER 20-2019

"Authorizing Professional Service Contracts for City Planner, including Planner for COAH Matters and Planning & Zoning Board Planner, and Small Communities Grants Administrator"

WHEREAS, there exists a need for a Planner to advise on special projects; and

WHEREAS, there exists a need for a Grants Consultant to handle the Community Development Program and explore new sources of revenue; and

WHEREAS, the contracts are being awarded pursuant to the Fair and Open Process, a process that provides for public solicitation of proposals OR qualifications and the New Jersey Local Unit Pay-to-Play Law as defined in N.J.S.A. 19:44A-20.4 et seq., bids were advertised on December 10, 2018 and received on December 21, 2019, providing sufficient time to give notice, and publicly opened on December 21, 2018 for; and

WHEREAS, sufficient funds are available in the 2019 Temporary Budget, adopted ordinances or grants, and will be made available in the 2019 Municipal Budget for the City of Lambertville for such services;

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NOW, THEREFORE, BE IT RESOLVED that the Council Members of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby confirms the nomination made by Mayor Fahl for a contract beginning January 1, 2019 and ending April 30, 2019 unless otherwise noted, for the following positions:

Emily R. Goldman, P.P., AICP, Clarke Caton Hintz as City Planner, including all COAH Matters and Planner for Planning and Zoning Board, Redevelopment with a total contract rate not to exceed \$16,667.00

Happenings Media, Communications Director with a contract rate not to exceed \$18,000.00 and contract to expire 12/31/2019.

Triad, at a rate of up to \$150 per hour to serve as the City's COAH Advisor and oversee the Small Communities Grant for a contract period beginning January 1, 2019 and ending December 31, 2019.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute an agreement for the first quarter of 2019 unless otherwise noted:

BE IT FURTHER RESOLVED that this contract is being awarded as described above without competitive bidding as a "Professional Services" as defined under the appropriate section of the Local Public Contracts Law since the above-mentioned individual is a member in good standing of their respective profession.

BE IT FURTHER RESOLVED that notice of these actions shall be printed in the January 8, 2019 issue of The Times.

ADOPTED: January 1, 2019

Resolution Number 21-2019: Authorizing Professional Service Contract for City Architect through April 30, 2019 and the Architect for the Bike Rack Grant for the Duration of the Grant.

RESOLUTION NUMBER 21-2019

Authorizing Professional Service Contract for City Architect, Architect and Engineer for the Bike Rack Grant

WHEREAS, there exists a need for an Architect to advise on special projects; and

WHEREAS, the contracts are being awarded pursuant to the Fair and Open Process, a process that provides for public solicitation of proposals OR qualifications and the New Jersey Local Unit Pay-to-Play Law as defined in N.J.S.A. 19:44A-20.4 et seq., bids were advertised on December 10, 2018 and received on December 21, 2018, providing sufficient time to give notice, and publicly opened on December 21, 2018 for

WHEREAS, sufficient funds are available in the 2019 Temporary Budget, adopted ordinances or grants, and will be made available in the 2019 Municipal Budget for the City of Lambertville for such services;

NOW, THEREFORE, BE IT RESOLVED that the Council Members of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby confirms the nomination made by Mayor Fahl for a contract period beginning January 1, 2019 and ending April 30, 2019 for the following positions:

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Michael Burns, a Licensed Architect, of Michael Burns Architects with a contract rate not to exceed \$44,531.24, noting that authorization of not to exceed amounts will be authorized by resolution for each special project.

John Morgan Thomas, PE, a Licensed Landscape Architect, at a rate not to exceed \$31,123.60 for the duration of the project for the TAP Grant.

Van Cleef Engineering, a Licensed Engineer to assist with the Bike/Ped Federal Grant in an amount not to exceed \$5,000; term: January 1, 2019 through the duration of the grant.

BE IT FURTHER RESOLVED that The Mayor and City Clerk are hereby authorized and directed to execute the agreements as noted in this resolution.

BE IT FURTHER RESOLVED that this contract is being awarded as described above without competitive bidding as a "Professional Services" as defined under the appropriate section of the Local Public Contracts Law since the above-mentioned individual is a member in good standing of their respective profession.

BE IT FURTHER RESOLVED that notice of this action shall be printed in the January 9, 2019 issue of The Times.

ADOPTED: January 1, 2019

Resolution Number 22-2019: A Resolution Approving the Contract with CNS Cleaning Company, Inc., of Bensalem, PA for All Office Space in the Amount Not to Exceed \$13,740.00 for all regularly scheduled cleanings, expiring December 31, 2019.

RESOLUTION 22-2019

A Resolution to Authorize the Mayor to Sign the Cleaning Contract

WHEREAS, the Cleaning Contract was awarded through the Fair and Open Process, with the initial bid received November 14, 2013 for the 2014 calendar year.

NOW THEREFORE BE IT RESOLVED, that governing body of the City of Lambertville in the County of Hunterdon, State of New Jersey, do hereby authorize the Mayor and City Clerk to sign the contract with CNS Cleaning Company, Inc. for cleaning services for 12 consecutive months beginning January 1, 2019 and ending December 31, 2019 at an amount not to exceed \$13,740 annually for regularly scheduled cleanings.

ADOPTED: January 1, 2019

Resolution Number 23-2019: Resolution naming Zach Edelman of Fairview Insurance as the Risk Manager for 2019.

RESOLUTION 23-2019

A Resolution Appointing a Risk Management Consultant

WHEREAS, the contracts are being awarded pursuant to the Fair and Open Process, a process that provides for public solicitation of proposals and qualifications and the New Jersey Local Unit Pay-to-Play Law as defined in N.J.S.A. 19:44A-20.4 et seq., bids were advertised on December 10, 2018 and

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received on December 21, 2018, providing sufficient time to give notice, and publicly opened on December 21, 2018 for Risk Management Consultant;

WHEREAS, the City of Lambertville, is a member of the Public Alliance Insurance Coverage Fund ("PAIC") following a detailed analysis; and

WHEREAS, the Bylaws of PAIC require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that PAIC shall pay each Risk Management Consultant a fee to be established by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the City of Lambertville hereby appoints Zach Edelman of Fairview Insurance, as its Risk Management Consultant in accordance with the Fund's Bylaws at a rate not to exceed 6 – 8% of the City's annual assessment.

BE IT FURTHER RESOLVED THAT the Mayor, City Attorney and City Clerk are hereby authorized to execute the agreement/contract with Fairview Insurance for the position of Risk Manager, with the option to renew for two one-year terms.

BE IT FURTHER RESOLVED THAT the notice of award of this contract will appear in the legal section of the January 8, 2019 edition of the Times.

ADOPTED: January 1, 2019

Resolution Number 24-2019: A Resolution Authorizing the City Clerk to Issue Parking Permits to the Governing Body, Boards, Volunteers and Employees.

RESOLUTION 24-2019

A Resolution Authorizing the City Clerk to Issue Parking Permits

WHEREAS, Ordinance 2010-03 of the City of Lambertville was first introduced at the regularly scheduled session of Mayor and Council on January 18, 2010, and

WHEREAS, the Ordinance was the subject of a public hearing at the regularly scheduled session of Mayor and Council of February 16, 2010 and was finally adopted at the regularly scheduled session of Mayor and Council of March 15, 2010, and

WHEREAS, the Ordinance was published and finally adopted on April 10, 2010, and

WHEREAS, the following positions are in need of parking permits and are hereby issued and limited to hours of employment in order to complete their jobs efficiently within the City of Lambertville: Mayor, Municipal Court Judge, Municipal Clerk, Construction Code Official, Electric Subcode Official, Plumbing Subcode Official, Fire Subcode Official, Fire Prevention Official, Substitute Official, Secretary to the Zoning Board, Planning Board and Historic Preservation Secretary and two for the Library Personnel; and

WHEREAS, the membership of the following boards and commissions shall have the privilege of parking in the parking lot at the Justice Center during meeting times only: Mayor and Council, Zoning Board of Adjustment, Planning Board, Office of Emergency Management, Fire Commission, Historic Preservation Board, Environmental Commission, Human Relations Council, and

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WHEREAS, the Mayor, Council President and Judge will be issued a permit to allow them to park at a metered space whenever they are on official City business; and

WHEREAS, the employees working at City Hall shall also be issued a parking permit to park in the Municipal Lot located at 18 York Street; and

WHEREAS, the City Clerk will provide a list of names and meeting dates to the Lieutenant for tracking purposes, and

WHEREAS, the permits issues shall be limited to the days and hours of current employment and it is the responsibility of the employee to bring any and all changes to the attention of the City Clerk to ensure the proper authorities are advised.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville in the County of Hunterdon in the State of New Jersey that the City Clerk is hereby directed to issue parking permits to the above listed names of employees and membership of boards and commissions noting the limitations of approval as noted.

Adopted: January 1, 2019

Resolution Number 25-2019: A Resolution to Approve the Contract with Look First Technology for Technology Services through December 30, 2019 at a Contract Rate Not to Exceed \$15,240.00.

RESOLUTION 25-2019

A Resolution to Authorize the Mayor, City Attorney and City Clerk to Sign the Contract with Look First Technology, LLC for Technology Services in an Amount Not to Exceed \$15,240 Annually for A 1 Year Term with the Option to Renew Annually for One Additional Year

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville that the Mayor, City Attorney and City Clerk are authorized to sign the contract with Look First Technology, LLC for Technology Services in an amount not to exceed \$15,240 annually with the option to renew for one additional year.

ADOPTED: January 1, 2019

Resolution Number 26-2019: A Resolution to Authorize the Contracts for Garbage/Solid Waste Disposal and Recycling with Pollution Control Financing Authority of Warren County for Landfill (Bulky Trash Items), Hunterdon County Waste Disposal for Solid Waste Disposal, Covanta for Solid Waste (Incinerator), and Ag Choice for Food Waste Recycling Beginning January 1, 2019 and Ending December 31, 2019.

RESOLUTION 26-2019

A Resolution to Authorize the Contract for Garbage and Solid Waste Disposal and Recycling with Waste Management of New Jersey, Pollution Control of Warren County, Hunterdon County Waste Management, Covanta for Solid Waste, and Ag Choice for the Recycling of Food Waste

NOW THEREFORE BE IT RESOLVED, that governing body of the City of Lambertville in the County of Hunterdon, State of New Jersey, do hereby authorize the Mayor and City Clerk to sign the

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following contracts for garbage/solid waste disposal and recycling for a one-year term beginning January 1, 2019 and ending December 31, 2019:

Waste Management of New Jersey, at an annual rate not to exceed \$103,000.00;

Pollution Control of Warren County at an annual rate not to exceed \$15,000.00;

Hunterdon County Waste Management at an annual rate not to exceed \$11,000.00;

Covanta at an annual rate not to exceed \$30,000;

Colgate at an annual rate not to exceed \$35,000.00;

Ag Choice for the recycling of Food Waste, at an annual rate not to exceed \$3,500.00

ADOPTED: January 1, 2019

Resolution Number 27-2019: *A Resolution to Authorize the Contract for Animal Control Services with St. Hubert's Animal Welfare Center at an Annual Rate Not to Exceed \$3,906.00 (\$3 per capita) through April 30, 2019.*

RESOLUTION 27-2019

A Resolution to Authorize the Contract for Animal Control Services with St. Hubert's Animal Welfare Center with A Contract Rate Not to Exceed \$3,906.00 Beginning January 1, 2019 and Ending April 30, 2019

NOW THEREFORE BE IT RESOLVED, that governing body of the City of Lambertville in the County of Hunterdon, State of New Jersey, do hereby authorize the Mayor and City Clerk to sign the following contract for animal control services for a two-year term beginning January 1, 2018 and ending April 30, 2019 at a contract rate not to exceed \$3,906.00 for 2019.

ADOPTED: January 1, 2019

Resolution Number 28-2019: *A Resolution to Authorize the Mayor, City Attorney and City Clerk to Sign the Contract with Edmunds & Associates for Accounting Software in An Amount Not to Exceed \$15,000.00*

RESOLUTION 28-2019

A Resolution to Authorize the Mayor, City Attorney and City Clerk to Sign the Contract with Edmunds & Associates for Accounting Software in An Amount Not to Exceed \$15,000.00

NOW THEREFORE BE IT RESOLVED, that governing body of the City of Lambertville in the County of Hunterdon, State of New Jersey, do hereby authorize the Mayor, City Attorney and City Clerk to sign the contract with Edmunds & Associates for a one-year term beginning January 1, 2019 and ending December 31, 2019 as follows:

Finance Software & Support: \$3,308.00

City of Lambertville

Reorganization Meeting Agenda

January 1, 2019, 1 p.m.

Phillip L. Pittore Justice Center, 25 South Union Street

AGENDA

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Payroll Software & Support:	\$2,316.00
Tax Collector Software:	\$2,475.00
Escrow Accounting Software & Support:	\$945.00
Animal Licensing Software & Support:	\$525.00
Maintenance Adjustment	\$-367.50
Credit Card Processing – amount to be confirmed:	\$5,000.00
Plus \$150 per hour for trouble shooting.	

ADOPTED: January 1, 2019

NOTE: the amount will change, pending the quote for credit cards.

Resolution Number 29-2019: *A Resolution to Authorize the Mayor, City Attorney and City Clerk to Sign the Contract with Flanagan Productions, LLC for Maintenance on the Website, Email Accounts, and OPRA Compliance in an Amount Not to Exceed \$10,000.00 for Maintenance Only for a Term Expiring 12/31/2019.*

RESOLUTION NUMBER 29-2019

A Resolution to Authorize the Mayor, City Attorney and City Clerk to Sign the Contract with Flanagan Productions, LLC for Maintenance on the Website, Email Accounts, OPRA Compliance and Forms in an Amount Not to Exceed \$12,234.00 for Maintenance for a Term Expiring 12/31/2019.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the Mayor, City Attorney and City Clerk are hereby authorized to sign the contract with Flanagan Productions, LLC in an amount not to exceed \$12,234.00 for Maintenance of the Website, Email Accounts, OPRA Compliance, and Forms for a term expiring 12/31/2019,

ADOPTED: January 1, 2019

NOTE: Amount of the contract will change, pending the quote for the credit card processing to the site.

Mayor Fahl asked for a motion to adopt the resolutions listed on the consent agenda, numbers 01-2019 through 30-2019. Councilman Sanders made a motion to adopt the resolutions listed on the consent agenda. Councilwoman Warner seconded the motion. An affirmative voice vote was taken in favor of the motion by all members present. **MOTION CARRIED.**

PUBLIC COMMENT.

Mayor Fahl asked for public comment.

Mayor Fahl invited the members of the governing body and public to stay for a welcome party.

ADJOURNMENT.

City of Lambertville

Reorganization Meeting Agenda

January 1, 2019, 1 p.m.

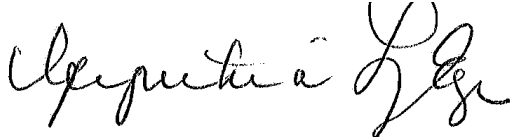
Phillip L. Pittore Justice Center, 25 South Union Street

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At 1:26 p.m. Mayor Fahl asked for a motion to adjourn. Councilwoman Taylor made a motion to adjourn. Councilwoman Warner seconded the motion. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,



Cynthia L. Ege, CMR, RMC, City Clerk



The January 1, 2019 Reorganization Meeting Minutes were approved at the regularly scheduled session held on January 29, 2019.