



City of Lambertville
Reorganization Meeting
January 1, 2019, 1:00 p.m.
Phillip L. Pittore Justice Center
25 South Union Street, Lambertville
AGENDA

1. Statement of Compliance with the Open Public Meetings Act and Call to order, noting that the Clerk provided the required notice on Friday, December 28, 2018 to the Democrat, the Times, posted the agenda to the bulletin board at city hall, the website at www.lambertvillenj.org, and noticed various people on the list serve, inclusive of department heads, city attorney and city engineer.
2. Roll Call.
3. Pledge of Allegiance led by Boy Scout Troop 49, Cub Scout Pack 32, Fisherman's Mark.
4. National Anthem – Alexandra Croce
5. Moment of Silence.
 - a. United States Armed Forces.
6. Certification of Election.
7. Special Guest to Speak.
7. Oath of Office – Julia Fahl, Mayor
8. State of City Address – Mayor Julia Fahl.
9. Election of Council President.
10. Oath of Office – Council President.
11. Council Commentary.
12. Proclamations.
13. Appointments to Boards and Commissions.
 - a. Cable Television Advisory Board.
 - b. Emergency Management Council.
 - c. Environmental Commission.
 - d. Human Rights Commission.
 - e. Historic Preservation Commission.
 - f. Lambertville Free Public Library Board.
 - g. Lambertville Municipal Utilities Authority.
 - h. Local Economic Assistance Board.
 - i. PennEast Pipeline.
 - j. Planning Board.
 - k. Recreation Commission.

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- l. Shade Tree Commission.
 - m. Zoning Board of Adjustment.
 - n. Division of Senior Services Representatives.
 - o. City Historian.
14. Announcements
- a. DOG AND CAT LICENSES are available for purchase starting Wednesday, January 2, 2019 at City Hall, 18 York Street. The fee for a spayed dog or cat is \$15. Licensing of dogs is a requirement of the NJSA 4. A \$25 late fee imposed beginning March 1, 2019.
 - b. PARKING PERMITS for those residing on metered streets will be available for purchase starting the week of December 24th at City Hall. The annual fee is \$45 for a Permanent Residential Parking Permit, \$60 for a Transferrable Permit, and \$25 for a Temporary Parking Permit.
 - c. LANDLORD REGISTRATION APPLICATIONS/AFFIDAVIT OF NO CHANGE are due by April 1, 2019. All rental units must be registered with the City of Lambertville (Ordinance 2010-23). All rental properties with two (2) or more rental units must also register with the State of New Jersey.
 - d. NOTICE OF REORGANIZATION MEETINGS: Please take notice that pursuant to NJSA 10:4-6, the following is a schedule of the 2019 Reorganization Meetings of Mayor and Council, Boards and Committees for the City of Lambertville.

Planning Board, Wednesday, January 2, 2019, 7:00 PM

Office of Emergency Management, Thursday, January 10, 2019, 7:00 PM

Library Board, Tuesday, January 8, 2019, 7:00 PM at the Library, 6 Lily Street

Historical Preservation, Tuesday, January 8, 2019, 7:30 PM

Recreation Commission, Wednesday, January 9, 2019, 8 PM

Mayor and Council, Work Session, Monday, January 14, 2019, 7 PM

Shade Tree Commission, Monday, January 28, 2019, 7:30 PM

Human Rights Council, Monday, January 7, 2019, 7 PM at the Phillip L. Pittore Justice Center

Environmental Commission, Wednesday, January 23, 2019, 7:30 PM at City Hall

Zoning Board of Adjustment, Thursday, January 31, 2019, 7:30 PM

All meetings are held at the Phillip L. Pittore Justice Center, located at 25 South Union Street in the City of Lambertville, unless otherwise noted.

A copy of all meeting agendas are posted in accordance with the Open Public Meetings Act on the bulletin board at City Hall located at 18 York Street, and on the City's website at www.lambertvillenj.org.

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15. Resolutions.

Consent Agenda: The following resolutions on a consent agenda are considered routine and shall be enacted by one motion. Should any member of City Council seek separate discussion of any item, that item shall be removed and discussed separately.

- a. Resolution Number 01-2019: *A Resolution Adopting a Temporary Budget for the City of Lambertville for 2019.*
- b. Resolution Number 02-2019: *Designating Official Newspapers*
- c. Resolution Number 03-2019: *Designating City Council Meeting Schedule for 2019.*
- d. Resolution Number 04-2019: *A Resolution Adopting A Cash Management Plan, Appointing Banks, Awarded through the Fair and Open Process.*
- e. Resolution Number 05-2019: *A Resolution to appoint Susan Bacorn as Certifying Officer and Christie Ehret as Supervisor for PERS/PFRS.*
- f. Resolution Number 06-2019: *Authorizing Signatures on City Bank Accounts.*
- g. Resolution Number 07-2019: *Authorizing Tax Assessor to File Corrective Appeals.*
- h. Resolution Number 08-2019: *Appointing a Municipal Housing Liaison for the City of Lambertville.*
- i. Resolution Number 9-2019: *Payment of Taxes.*
- j. Resolution Number 10-2019: *Resolution appointing Cynthia Ege as the Public Agency Compliance Officer for the City of Lambertville.*
- k. Resolution Number 11-2019: *A Resolution Authorizing Petty Cash Accounts for the Police Department and the Clerk's Office.*
- l. Resolution Number 12-2019: *A Resolution Authorizing Change Funds for the Clerk's Office and the Court.*
- m. Resolution Number 13-2019: *A Resolution Appointing Lester Myers, the Public Works Director, as the Right to Know Coordinator/Officer, the Recycling Coordinator, and the SWAC Coordinator for the City of Lambertville.*
- n. Resolution Number 14-2019: *A Resolution Authorizing the Tax Collector to Cancel Property Tax Credits and Delinquencies for 2019.*
- o. Resolution Number 15-2019: *A Resolution to Appoint Custodian of Records for the City of Lambertville as follows: Cynthia L. Ege for the Clerk's Office and the Governing Body, Crystal Lawton for Construction, Planning, Zoning and Fire; Sally Lelie for the Police Department.*

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- p. Resolution Number 16-2019: *A Resolution to Adopt the Policy and Procedure Requiring the Tax Assessor to File the Tax Rate Annually and the List of Tax Appeals Monthly with the Mayor.*
- q. Resolution Number 17-2019: *Authorizing Professional Service Contracts for City Attorneys.*
- r. Resolution Number 18-2019: *Authorizing Professional Service Contract for Municipal Auditor through June 30, 2019.*
- s. Resolution Number 19-2019: *Authorizing Professional Service Contracts for City Engineers and Special Project Engineers through April 30, 2019.*
- t. Resolution Number 20-2019: *Authorizing Professional Service Contracts for City Planner, Planner for COAH Matters and Planning & Zoning Board Planner, Communications Director and Press Aide, and Small Cities/COAH Manager.*
- u. Resolution Number 21-2019: *Authorizing Professional Service Contract for City Architect through April 30, 2019, Architect and Engineer for the Bike Rack Grant for the Duration of the Grant.*
- v. Resolution Number 22-2019: *A Resolution Approving the Contract with CNS Cleaning Company, Inc., of Bensalem, PA for All Office Space in the Amount Not to Exceed \$13,740.00 for all regularly scheduled cleanings, expiring December 31, 2019.*
- w. Resolution Number 23-2019: *Resolution naming Zach Edelman of Fairview Insurance as the Risk Manager for 2019.*
- x. Resolution Number 24-2019: *A Resolution Authorizing the City Clerk to Issue Parking Permits to the Governing Body, Boards, Volunteers and Employees.*
- y. Resolution Number 25-2019: *A Resolution to Approve the Contract with Look First Technology for Technology Services through December 30, 2019 at a Contract Rate Not to Exceed \$15,240.00.*
- z. Resolution Number 26-2019: *A Resolution to Authorize the Contracts for Garbage/Solid Waste Disposal and Recycling with Pollution Control Financing Authority of Warren County for Landfill (Bulky Trash Items), Hunterdon County Waste Disposal for Solid Waste Disposal, Colgate, Covanta for Solid Waste (Incinerator), and Ag Choice for Food Waste Recycling Beginning January 1, 2019 and Ending December 31, 2019.*
- aa. Resolution Number 27-2019: *A Resolution to Authorize the Contract for Animal Control Services with St. Hubert's Animal Welfare Center at an Annual Rate Not to Exceed \$3,906.00 (\$3 per capita) through April 30, 2019.*

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- bb. Resolution Number 28-2019: A Resolution to Authorize the Mayor, City Attorney and City Clerk to Sign the Contract with Edmunds & Associates for Accounting Software in An Amount Not to Exceed \$10,000.00*
- cc. Resolution Number 29-2019: A Resolution to Authorize the Mayor, City Attorney and City Clerk to Sign the Contract with Flanagan Productions, LLC for Maintenance on the Website in an Amount Not to Exceed \$15,000.00 for Maintenance, OPRA Compliance, Email, and Credit Card Processing for a Term Expiring 12/18/2019.*

16. Public Comment.

17. Adjournment.

C: The Times, The Democrat, the Herald, Mayor and Council, City Attorney, City Engineer, Department Heads, Bulletin Board at City Hall, Website at www.lambertvillenj.org; and list serve.