



**City of Lambertville**  
Reorganization Meeting  
Monday, January 1, 2018, 11:00 a.m.  
Phillip L. Pittore Justice Center  
25 South Union Street, Lambertville  
**AGENDA**

1. Statement of Compliance with the Open Public Meetings Act and Call to order, noting that the Clerk provided the required notice on Thursday, December 28, 2017 to the Democrat, the Times, posted the agenda to the bulletin board at city hall, the website at [www.lambertvillenj.org](http://www.lambertvillenj.org), and noticed various people on the list serve, inclusive of department heads, city attorney and city engineer.
2. Roll Call.
3. Pledge of Allegiance led by Boy Scout Troop 49 and Girl Scout Troop 80109 and Cub Scout Pack 32.
4. Invocation given by Rabbi Eli Kornfeld, Chabad of Hunterdon County.
5. National Anthem sung by Alexandra Croce, Student at SHRSD.
6. Moment of Silence.
  - a. United States Armed Forces.
7. Certification of Election.
7. Oath of Office –
  - a. Elizabeth Asaro
  - b. Elaine Warner
8. Election of Council President.
9. Oath of Office – Council President.
10. Proclamations.
  - a. Lambertville Brass.
11. Resolutions.
  - a. Resolution Number 01-2018: A Resolution Adopting a Temporary Budget for the City of Lambertville for 2018.
  - b. Resolution Number 02-2018: Designating Official Newspapers  
The Democrat and the Times
  - c. Resolution Number 03-2018: Designating City Council Meeting Schedule for 2018.
  - d. Resolution Number 04-2018: Designating Annual Fee for Meeting Notices.

# City of Lambertville

Reorganization Meeting Agenda

January 1, 2018, 11 AM

Phillip L. Pittore Justice Center, 25 South Union Street

## **AGENDA**

PAGE 2

- d. Resolution Number 05-2018: *A Resolution Adopting A Cash Management Plan, Appointing Banks, Awarded through the Fair and Open Process.*
- e. Resolution Number 06-2018: *A Resolution to appoint Susan Bacorn as Certifying Officer and Christie Ehret as Supervisor for PERS/PFRS.*
- f. Resolution Number 07-2018: *Authorizing Signatures on City Bank Accounts.*
- g. Resolution Number 08-2018: *Re-Appointing Richard Carmosino as the Tax Assessor and Authorizing Tax Assessor to File Corrective Appeals.*
- h. Resolution Number 09-2018: *Appointing a Municipal Housing Liaison for the City of Lambertville.*
- i. Resolution Number 10-2018: *Utilization of the National Incident Management System (NIMS) for all incident management in the City of Lambertville.*
- j. Resolution Number 11-2018: *Payment of Taxes.*
- k. Resolution Number 12-2018: *Resolution appointing Cynthia Ege as the Public Agency Compliance Officer for the City of Lambertville.*
- l. Resolution Number 13-2018: *A Resolution Authorizing Petty Cash Accounts for the Police Department and the Clerk's Office.*
- m. Resolution Number 14-2018: *A Resolution Authorizing Change Funds for the Clerk's Office, Construction Office, Court and the Tax Collector.*
- n. Resolution Number 15-2018: *A Resolution Appointing Lester Myers, the Public Works Director, as the Right To Know Coordinator/Officer, the Recycling Coordinator, and the SWAC Coordinator for the City of Lambertville.*
- o. Resolution Number 16-2018: *A Resolution Authorizing the Tax Collector to Cancel Property Tax Credits and Delinquencies for 2018.*
- p. Resolution Number 17-2018: *A Resolution to Appoint Custodian of Records for the City of Lambertville as follows: Cynthia L. Ege for the Clerk's Office and the Governing Body, Crystal Lawton for Construction, Planning, Zoning and Fire; Sally Lelie for the Police Department.*
- q. Resolution Number 18-2018: *A Resolution to Adopt the Policy and Procedure Requiring the Tax Assessor to File the Tax Rate Annually and the List of Tax Appeals Monthly with the Mayor.*
- r. Resolution Number 19-2018: *Authorizing Professional Service Contracts for City Attorneys.*
- s. Resolution Number 20-2018: *Authorizing Professional Service Contract for Municipal Auditor.*

**City of Lambertville**

Reorganization Meeting Agenda

January 1, 2018, 11 AM

Phillip L. Pittore Justice Center, 25 South Union Street

**AGENDA**

PAGE 3

- t. Resolution Number 21-2018: Authorizing Professional Service Contracts for City Engineers and Special Project Engineers.
- u. Resolution Number 22-2018: Authorizing Professional Service Contracts for City Planner, including Planner for COAH Matters and Planning & Zoning Board Planner, and Grants Specialist.
- v. Resolution Number 23-2018: Authorizing Professional Service Contract for City Architect and the Architect for the Bike Rack Grant.
- w. Resolution Number 24-2018: A Resolution Approving the Contract with CNS Cleaning Company, Inc., of Bensalem, PA for All Office Space in the Amount Not to Exceed \$13,520 for all regularly scheduled cleanings, expiring December 31, 2018.
- x. Resolution Number 25-2018: Resolution naming Zach Edelman of Fairview Insurance as the Risk Manager for 2018 With the Option to Renew for Two One-Year Terms.
- y. Resolution Number 26-2018: A Resolution to Authorize the Participation in the New Jersey Parking Authority Cooperative for 2018.
- z. Resolution Number 27-2018: A Resolution Authorizing the City Clerk to Issue Parking Permits to the Governing Body, Boards, Volunteers and Employees.
- aa. Resolution Number 28-2018: A Resolution to Approve the Contract with Look First Technology for Technology Services for 2018 at an Annual Rate Not to Exceed \$14,700.
- bb. Resolution Number 29-2018: A Resolution to Authorize the Contracts For Garbage/Solid Waste Disposal and Recycling with Pollution Control Financing Authority of Warren County for Landfill (Bulky Trash Items), Hunterdon County Waste Disposal for Solid Waste Disposal, Covanta for Solid Waste (Incinerator), and Ag Choice for Food Waste Recycling Beginning January 1, 2018 and Ending December 31, 2018.
- cc. Resolution Number 30-2018: A Resolution to Authorize the Contract For Animal Control Services with St. Hubert's Animal Welfare Center for 2-Years at an Annual Rate Not to Exceed \$11,568 for the 2018 Contract Year, And \$3 Per Capita for the 2019 Contract Year.
- dd. Resolution Number 31-2018: A Resolution to Authorize the CRS Committee and to appoint members from the Public to Represent the Community.
- ee. Resolution Number 32-2018: A Resolution to Authorize the Mayor, City Attorney and City Clerk to Sign the Contract with Edmunds & Associates for Accounting Software In An Amount Not to Exceed \$15,000.00
- ff. Resolution Number 33-2018: A Resolution to Appoint Frank D'Amore as the Zoning Officer for the City of Lambertville effective January 1, 2018.

# City of Lambertville

Reorganization Meeting Agenda

January 1, 2018, 11 AM

Phillip L. Pittore Justice Center, 25 South Union Street

## **AGENDA**

PAGE 4

12. Ordinances – Introduction and First Reading – None.

13. Ordinances – Second Reading and Final Adoption – None.

14. Appointments to Boards and Commissions.

- a. Cable Television Advisory Board.
- b. Emergency Management Council.
- c. Environmental Commission.
- d. Human Rights Commission.
- e. Historic Preservation Commission.
- f. Lambertville Free Public Library Board.
- g. Lambertville Municipal Utilities Authority.
- h. Local Economic Assistance Board.
- i. PennEast Pipeline.
- j. Planning Board.
- k. Recreation Commission.
- l. Shade Tree Commission.
- m. Zoning Board of Adjustment.
- n. Memorial Day Parade Coordinators.
- o. Halloween Parade Coordinators.
- p. Division of Senior Services Representatives.
- q. City Historian.

15. Announcements

- a. 2018 PROPERTY TAXES: The Clerk's Office will be open on Saturday, December 30 and on Sunday, December 31 to accept 2018 property tax payments.
- b. DOG AND CAT LICENSES are available for purchase starting Tuesday, January 2, 2018 at City Hall, 18 York Street. The fee for a spayed dog or cat is \$15. Licensing of dogs a requirement of the NJSA 4. A \$25 late fee imposed beginning March 1, 2018.
- c. PARKING PERMITS for those residing on metered streets will be available for purchase starting the week of December 26th at City Hall. The annual fee is \$45 for a Permanent Residential Parking Permit, \$60 for a Transferrable Permit, and \$25 for a Temporary Parking Permit.
- d. LANDLORD REGISTRATION APPLICATIONS/AFFIDAVIT OF NO CHANGE are due by April 1, 2018. All rental units must be registered with the City of Lambertville (Ordinance 2010-23). All rental properties with two (2) or more rental units must also register with the State of New Jersey.

# City of Lambertville

## Reorganization Meeting Agenda

January 1, 2018, 11 AM

Phillip L. Pittore Justice Center, 25 South Union Street

### **AGENDA**

PAGE 5

- e. NOTICE OF REORGANIZATION MEETINGS: Please take notice that pursuant to NJSA 10:4-6, the following is a schedule of the 2018 Reorganization Meetings of Mayor and Council, Boards and Committees for the City of Lambertville.

Mayor and Council, Monday, January 1, 2018 at 11 AM  
Planning Board, Wednesday, January 3, 2018, 7:00 PM  
Office of Emergency Management, Thursday, January 11, 2018, 7:00 PM  
Library Board, Tuesday, January 9, 2018, 7:00 PM at the Library, 6 Lily Street  
Historical Preservation, Tuesday, January 9, 2018, 7:30 PM  
Recreation Commission, Wednesday, January 10, 2018, 8 PM  
Shade Tree Commission, Monday, January 22, 2018, 7:30 PM  
Mayor and Council, Regularly Scheduled Session, Tuesday, January 16, 2018, 6:30 PM  
Human Rights Council, Monday, January 8, 2018, 7 PM  
Environmental Commission, Wednesday, January 24, 2018, 7:00 PM  
Zoning Board of Adjustment, Thursday, January 25, 2018, 7:30 PM

All meetings are held at the Phillip L. Pittore Justice Center, located at 25 South Union Street in the City of Lambertville, unless otherwise noted.

A copy of all meeting agendas are posted in accordance with the Open Public Meetings Act on the bulletin board at City Hall located at 18 York Street, and on the City's website at [www.lambertvillenj.org](http://www.lambertvillenj.org).

16. State of City Address – Mayor David M. DeVecchio.
17. Remarks by City Council Members.
18. Public Comment.
19. Adjournment.

C: The Times, The Democrat, the Herald, Mayor and Council, City Attorney, City Engineer, Department Heads, Bulletin Board at City Hall, Website at [www.lambertvillenj.org](http://www.lambertvillenj.org); and list serve.