



City of Lambertville
Special Session
Tuesday, March 28, 2017, 7 p.m.
Phillip L. Pittore Justice Center
25 South Union Street, Lambertville
MINUTES

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Mayor DelVecchio called the meeting to order at 7:01 p.m. and read the following compliance statement into the record: Noticed was provided on March 23, 2017 to the Times, Democrat, the agenda was posted on the Bulletin Board at City Hall, on the City's website at www.lambertvillenj.org, emailed to department heads, City Attorney, City Engineer and to various people on the list serve.

ROLL CALL.

Present: Councilwoman Asaro, Councilman Sanders, Council President Stegman, Mayor DelVecchio.

Absent: Councilwoman Warner

PLEDGE OF ALLEGIANCE.

Mayor DelVecchio led the public in the Pledge of Allegiance.

MOMENT OF SILENCE.

Mrs. Ege led the public in a moment of silence in honor of those serving in the United States Armed Forces.

ORDINANCES – PUBLIC HEARING AND ADOPTION.

ORDINANCE NUMBER 12-2017: Ordinance to Establish a CAP Bank, banking \$103,116.78 to be retained as an exception to the final appropriation in either of the next two succeeding years.

Mayor DelVecchio read the ordinance into the record by title and informed the members of the public present that this ordinance will allow the City to bank the funds not used in this budget cycle in the next two budget cycles.

City of Lambertville
Ordinance Number 12-2017

CALENDAR YEAR 2017

ORDINANCE TO ESTABLISH A CAP BANK

(N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said final budget appropriations to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations; and,

WHEREAS, a municipality may, by ordinance, bank the difference between its final budget appropriations and the 3.5% increase authorized by this ordinance when said difference is

City of Lambertville

Special Session

Tuesday, March 28, 2017, 7 p.m.

Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville

MINUTES

Page 2

not appropriated as part of the final budget; and,

WHEREAS, the City Council of the City of Lambertville City, County of Hunterdon, hereby determines that this difference in the amount of \$103,116.78 that is not appropriated as part of the final budget shall be retained as an exception to the final appropriations in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

INTRODUCED: February 28, 2017

ADOPTED: March 28, 2017

Mayor DelVecchio opened the public hearing on Ordinance Number 12-2017 and asked for questions or comments from the public. There being no questions or comments, the Mayor asked for a motion to close the public hearing. Council President Stegman made a motion to close the public hearing. Councilman Sanders seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present.

MOTION CARRIED.

Mayor DelVecchio asked for a motion to adopt on second reading granting final approval of Ordinance Number 12-2017. Council President Stegman made a motion to adopt on second reading. Councilwoman Asaro seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. **MOTION CARRIED.**

ORDINANCE NUMBER 13-2017: An Ordinance to Amend the Salary & Wage Ordinance of the City of Lambertville, Establishing Ranges.

Mayor DelVecchio read the ordinance into the record by title. He informed the members of the public present that this ordinance is to amend the Salary and Wage Ordinance which establishes ranges for salaries of public employees.

City of Lambertville

ORDINANCE NUMBER 13-2017

An Ordinance to Amend the Salary & Wage Ordinance for the City of Lambertville

ARTICLE I. SALARY AND WAGE ORDINANCE

City of Lambertville

Special Session

Tuesday, March 28, 2017, 7 p.m.

Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville

MINUTES

Page 3

BE IT ORDAINED by the Mayor and Council of the City of Lambertville, County of Hunterdon, State of New Jersey as follows:

SECTION ONE: The following shall be the range of compensation for the officials and employees of the City of Lambertville not covered by separate bargaining units:

| | |
|--------|----------------------------|
| Matron | \$12.00 - \$35.00 per hour |
|--------|----------------------------|

NOW THEREFORE BE IT RESOLVED that Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, by way of adoption of the Salary and Wage Ordinance for 2017, hereby authorize the Salary and Wage Ordinance for 2017.

First Reading and Introduction: February 28, 2017

Second Reading and Public Hearing: March 28, 2017

Mayor DelVecchio opened the public hearing for Ordinance Number 13-2017 and asked for questions and comments from the public. There being no questions or comments, Mayor DelVecchio asked for a motion to close the public hearing. The motion to close the public hearing was made by Councilman Sanders and seconded by Councilwoman Asaro. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Mayor DelVecchio asked for a motion to adopt on second reading granting final approval of Ordinance Number 13-2017. The motion to adopt on second reading was made by Councilman Sanders and seconded by Councilwoman Asaro. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIES.

RESOLUTIONS.

RESOLUTION NUMBER 54-2017: A Resolution to Approve the 2017 Budget as adopted.

Mayor DelVecchio reviewed the 2017 Budget with the members of the public. He confirmed that the budget was approved by the Department of Community Affairs on March 22, 2017.

The 2017 budget increases costs to taxpayers by \$1,137,091, which is an increase of \$22.88 for 2017; based on Average Home Value of \$371,868, and Assessed Value of 759,962,804.

The Budget has no one-time revenue. Surplus broke \$1 million for 3rd year in a row.

Standard and Poor's just upgraded City's rating and cited strong budgetary performance; very strong budgetary flexibility; very strong liquidity; and strong institutional framework.

In 2017, the city should break \$1 million again in surplus generating \$539,124. The budget anticipates local revenues at \$34,250, funding from the LMUA in the amount of \$24,000, Delinquent Taxes \$20,000, MRNA's (municipal revenues not anticipated) in the amount of \$205,000, Taxes in the amount of \$190,000 for a total of \$1,012,374. State Aid is flat.

City of Lambertville

Special Session

Tuesday, March 28, 2017, 7 p.m.

Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville

MINUTES

Page 4

Two non-recurring items are: Reserve for Debt Service will have \$460,457 after appropriation; and Capital Fund Balance will have \$27,281.

Taxes are \$2,326,912; Salaries have 2% increase for non-union employees; Benefits have a 1.22% increase. Includes: Health Benefits; PERS; Social Security and PFRS VII; Professional services fees are flat and that line item includes: Auditor; City Attorney; Prosecutor and Public Defender.

The Library has 4.72% increase set by statute. Both a revenue and expense.

City utilities are 15.38% less the 2016 and that includes: Fuel Oil; Gasoline; Telephone; Diesel Fuel; Electricity; Sewerage; Water & Natural Gas. Decrease is due to Gasoline & Diesel Fuel.

OE (Other Expenses) is 13.10 less than 2016. Due to favorable recycling contracts and more food waste recycling; Street Lights where we benefited from favorable 3rd-party purchasing agreement; Insurance where are broker shopped and no retirees this year.

Capital/Debt is 18.36% higher because the City is paying off more debt.

City of Lambertville

Resolution Number 54-2017

A Resolution to Introduce the 2017 Calendar Year Budget

WHEREAS, the City of Lambertville introduced the budget at the special session held Tuesday, February 28, 2017 for the purpose of introducing the 2017 CAP Bank Ordinance and the 2017 Calendar Year Budget, and

WHEREAS, the City Clerk noticed the papers of the special session on Friday, February 24, 2017 for a March 28, 2017 public hearing; and

WHEREAS, the following is a list of Mayor and Council Members with their respective term expiration dates: David M. DelVecchio – Mayor, Term Ends 12-31-2018, Beth Asaro – Councilwoman, Term Ends 12-31-2017, Wardell Sanders – Councilman, Term Ends 12-31-2019, Steven M. Stegman – Council President, Term Ends 12-31-2019, Elaine Warner – Councilwoman, Term Ends 12-31-2017, and

WHEREAS, Cynthia L. Ege, Certificate Number C-1629 is the Registered Municipal Clerk, Christie Ehret, Certificate Number N-0738 is the Chief Financial Officer of the City of Lambertville, Cynthia McBride is the Certified Tax Collector, Certificate Number T1142, and Robert B. Cagnassola is the Registered Municipal Accountant, Certificate Number 50 and Phillip J. Faherty, III is the Municipal Attorney, and

WHEREAS, the publication of the summary of the 2017 Budget was placed in the legal section of the March 7, 2017 edition of the Times and a copy of the budget as introduced was sent to the Lambertville Free Public Library, and

WHEREAS, the Governing Body held a public hearing on the final adoption of the budget on March 28, and

WHEREAS, copies of this resolution along with three certified copies of the 2017 budget and the required attachments will be forwarded to the Director, Division of Local Government Services on Wednesday, March 29, 2017, and

City of Lambertville

Special Session

Tuesday, March 28, 2017, 7 p.m.

Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville

MINUTES

Page 5

WHEREAS, a full copy of the adopted budget will be posted to the City's website at www.lambertvillenj.org, and a copy will be made available for public inspection at City Hall during the hours from 9 am to 4:30 pm, Monday through Friday, excluding holidays.

NOW THEREFORE BE IT RESOLVED by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that the 2017 Calendar Year is hereby adopted with a motion made by _____ and seconded by _____.

Adopted: March 28, 2017

Mayor DelVecchio asked for a motion to adopt the 2017 Budget. The motion to adopt was made by Councilman Sanders and seconded by Council President Stegman. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

RESOLUTION NUMBER 55-2017: A Resolution Authorizing Change Order Number 1 for the Justice Center Bathrooms in an Amount Not to Exceed \$2,500.

Mayor DelVecchio informed the members of the public present that this resolution is to authorize change order number 1 for the bathrooms at the Phillip L. Pittore Justice Center. This will add a doorway between the Administrative Office and the second office so that the Judge will have a workspace.

City of Lambertville

Resolution Number 55-2017

A Resolution to Authorize Change Order Number 1 for the Justice Center In An Amount Not to Exceed \$2,500

WHEREAS, the City Architect recommends the approval of change order number 1 for the installation of a private bathroom for the Judge at the Phillip L. Pittore Justice Center, and

WHEREAS, the Certified Municipal Finance Officer has certified that funds are available.

NOW THEREFORE BE IT RESOLVED by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that Change Order Number 1 in the amount of \$2,500 is hereby authorized.

Adopted: March 28, 2017

Mayor DelVecchio asked for questions or comments. There being no public comment, he asked for a motion to adopt Resolution Number 55-217. Councilman Sanders made a motion to adopt, and Council President Stegman seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

RESOLUTION NUMBER 56-2017: A Salary & Wage Resolution.

Mayor DelVecchio asked for a motion to approve the Salary & Wage Resolution for the employees and city officials.

City of Lambertville

Special Session

Tuesday, March 28, 2017, 7 p.m.

Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville

MINUTES

Page 6

City of Lambertville

RESOLUTION NUMBER 56-2017

Establishing the 2017 Salary and Wages for Officials and Employees of the City of Lambertville

WHEREAS, Ordinance Number 15-2016, amended by Ordinance Number 13-2017, established salary ranges for officials and employees of the City of Lambertville; and

WHEREAS, the 2017 calendar year budget included a 2% raise for non-union employees who have been working for the City of Lambertville consistently for more than 1 year; and

WHEREAS, the 2017 calendar year budget was formally adopted by the Mayor and Council of the City of Lambertville in the County of Hunterdon on Tuesday, March 28, 2017; and

WHEREAS, it is necessary to establish specific salary for specific positions;

NOW THEREFORE BE IT RESOLVED that the following salaries are established:

| EMPLOYEE | TITLE | 2017 SALARY |
|---------------------|---|--------------------|
| David M. DelVecchio | Mayor | \$7,500 |
| Steven M. Stegman | Council President | \$3,000 |
| Beth Asaro | Councilwoman | \$1,000 |
| Elaine Warner | Councilwoman | \$1,000 |
| Wardell Sanders | Councilman | 00.00 |
| Bruce Cocuzza | Police Director | \$82,300 |
| Sally Lelie | Senior Police Admin. Asst. FT | \$40,544 |
| Tara Barlow | Part Time Secretary –Police | Hourly: \$12.73 |
| Vernon Barlow | Crossing Guard – Part Time | Hourly: \$13.27 |
| Michael Vecchio | Parking Enforcement Officer FT | \$35,304 |
| Thomas VanGlahn | Parking Enforcement Officer PT | Hourly: \$12.24 |
| Jeffrey Jones | Class 2 Patrolman | \$45,670 |
| Sally Lelie | Police Matron (min. 3 hrs) | \$30.89 |
| Tara Barlow | Police Matron (min 3 hrs) | \$19.09 |
| Patricia Wozniak | Court Administrator | \$47,940 |
| Julie Kosakowski | Violation’s Clerk | Hourly: \$18.00 |
| Ronald Pittore | Judge | \$13,514 |
| | DWI Judge | |
| Christie Ehret | Certified Municipal Finance Officer and Treasurer | \$8,660 |
| Susan Bacorn | Deputy Treasurer | \$43,194 |
| Cynthia McBride | Certified Municipal Tax Collector | \$15,919 |
| Richard Carmosino | Certified Municipal Tax Assessor | \$25,940.77 |
| Richard Carmosino | Tax Assessor Reassessment Work | \$6,507.56 |
| Cynthia L. Ege | Municipal Clerk | \$76,580 |
| Shelley Corrado | Office Clerk/Deputy Registrar | \$30,355 |
| Shelley Corrado | Finance Clerk | \$974 |
| Shelley Corrado | Tax Clerk | \$4,456 |
| Crystal Lawton | Planning Board Admin. Officer | \$7,351 |

City of Lambertville**Special Session****Tuesday, March 28, 2017, 7 p.m.****Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville****MINUTES****Page 7**

| | | |
|--------------------|---|-------------------------------------|
| Crystal Lawton | ZBOA Admin Officer | \$3,714 |
| Kenneth Rogers | Construction Code Official/Building Inspector | \$39,415.69 |
| Kenneth Rogers | Construction Code Official - Frenchtown | Quarterly payment as per agreement. |
| Kenneth Rogers | Fire Subcode Official | \$5,630.81 |
| Timothy Dieterman | Plumbing Subcode Official | \$13,785 |
| Timothy Dieterman | Plumbing Subcode Official - Frenchtown | \$450 Quarterly |
| Richard McManus | Zoning Officer – Lambertville | \$7,140 |
| Richard McManus | Zoning Officer – Frenchtown | \$3,264 |
| Frank D’Amore | Fire Prevention Official | \$13,012 |
| Staff | Assistant to Fire Prev. Official | \$4,000 |
| Crystal Lawton | TACO | \$30,910 |
| Victor Timpanero | Electrical Inspector – Frenchtown | Hourly: \$38.64 |
| Victor Timpanero | Electrical Inspector – Lambertville | \$9,937 |
| Lester Myers, Jr. | Public Works Director | Hourly: \$27.06 |
| Robbin Worthington | Laborer | Hourly: \$19.44 |
| Robbin Worthington | Sanitation Truck Driver | Hourly: \$21.76 |
| David Kerr | Laborer | Hourly: \$17.82 |
| David Kerr | Sanitation Truck Driver | Hourly: \$21.76 |
| Anthony Grecco | Laborer | Hourly: \$17.47 |
| Anthony Grecco | Sanitation Truck Driver | Hourly: \$19.06 |
| Justin McKeown | Laborer | Hourly: \$12.50 |
| Justin McKeown | Sanitation Truck Driver | Hourly: \$17.26 |
| Inmates | Minimum Wage | Hourly: \$8.38 |
| Helen T. Kuhl | Public Assistance Director | \$15,734 |
| Lara M. Zinda | Historic Commission Secretary | \$1,104 |
| Carolyn Murphy | ACO – Lambertville | \$8,000 |
| Carolyn Murphy | ACO – West Amwell | \$8,000 |

BE IT FURTHER RESOLVED that this resolution shall be retroactive to January 1, 2017.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

ADOPTED: March 28, 2017

Mayor DelVecchio asked for a motion to adopt resolution number 56-2017. Councilman Sanders made the motion to adopt and Council President Stegman seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

RESOLUTION NUMBER 57-2017: A Resolution Authorizing the Redemption of a Tax Lien for Block 1087, Lot 11 In the Amount of \$12,520.25 Plus a Premium of \$1,100.

Mayor DelVecchio informed the members of the public present that this resolution is to authorize a lien redemption for unpaid taxes sold in the annual tax sale.

City of Lambertville

Special Session

Tuesday, March 28, 2017, 7 p.m.

Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville

MINUTES

Page 8

City of Lambertville

RESOLUTION 57-2017

A Resolution Authorizing the Redemption of a Tax Lien for Block 1087, Lot 11 In the Amount of

\$12,520.25 Plus a Premium of \$1,100

WHEREAS, Tax Lien Certificate 14-00016 issued on Block 1087 Lot 1 was sold to Leed Capital, 946 Main St, Hackensack, NJ 07601 11/25/4 and

WHEREAS, payment has been received by the Tax Collector for redemption of the tax lien from Title Company

NOW THEREFORE BE IT RESOLVED by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the check is hereby authorized to Leed Capital, 946 Main St, Hackensack, NJ 07601 for the redemption of tax lien certificate #14-00016 in the amount of: 12,520.25

In addition the City is holding a premium in the amount of \$1,100.00 and upon redemption this is due back to the lienholder.

2 checks for the lienholder –

Check 1= \$12,520.25

Check 2= for premium= \$1,100.00

ADOPTED: March 28, 2017

Mayor DelVecchio asked for a motion to adopt Resolution Number 57-2017.

Councilman Sanders made a motion to adopt the resolution and Councilwoman Asaro seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

BILLS LIST.

Mayor DelVecchio asked for a motion to approve the Bills List. Council President Stegman made a motion to approve the bills list. Councilman Sanders seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

CORRESPONDENCE.

NEW HOPE LAMBERTVILLE PRIDE: The Annual Pride Parade will take place on Saturday, May 20th. The request for road closures is as follows:

City of Lambertville

Special Session

Tuesday, March 28, 2017, 7 p.m.

Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville

MINUTES

Page 9

Road Closure Alert for Saturday May 20th: New Hope Celebrates is working with the Lambertville and New Hope authorities to minimize traffic delays for all residents. Please note the approximate times for road closures listed below.

Lambertville:

York Street (8am to noon) – no parking

Delevan Street (10am to noon) – no parking

North Union from Delevan to Bridge (11am to noon)

Bridge Street from Union to the bridge (11:30 to noon)

Additional restrictions and disruptions may also occur on side streets as recommended by the appropriate enforcement agencies.

Mayor DelVecchio asked for a motion to approve the request made by New Hope Lambertville Pride for road closures. Councilwoman Asaro made a motion to approve the request. Council President Stegman seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. **MOTION CARRIED.**

JOSEPH FINKLE & SON, INC.: Request for approval of a block party in celebration of their 100th Anniversary, in June 22 or June 29. The approval includes the invitation of Food Trucks, a Beer Garden/Station, live music, games for kids, giveaways, etc.

Mayor DelVecchio asked the Police Director and the City Clerk to obtain details about the event and to bring this back to the full Council at the April 18th session. Details include: time of the event, placement of the beer garden, did they discuss the event with their neighbors, road closures, etc.

ANNOUNCEMENTS.

SPECIAL SESSION OF MAYOR AND COUNCIL: There will be a special session of the Governing Body and the Lambertville Committee Against the PennEast Pipeline on Tuesday, May 2, 2017 at 7 pm at the Phillip L. Pittore Justice Center located at 25 South Union Street in the City.

LANDLORD REGISTRATION: The deadline to file your landlord registration is March 31, 2017. An additional \$50 will be assessed to all applications received after March 31.

PUBLIC PARTICIPATION/PETITIONS OF CITIZENS AND PUBLIC DISCUSSION.

Mr. Asoudegan asked when the meters on Ferry Street west of Union Street would be installed. Mayor DelVecchio stated that the Public Works Department would install them next week.

ADJOURNMENT.

City of Lambertville

Special Session

Tuesday, March 28, 2017, 7 p.m.

Phillip L. Pittore Justice Center, 25 South Union Street, Lambertville

MINUTES

Page 10

The meeting adjourned at 7:26 p.m. with a motion made by Council President Stegman and seconded by Councilman Sanders. An affirmative voice call vote was taken in favor of the motion to adjourn.

Respectfully submitted:



Cynthia L. Ege, CMR, RMC, City Clerk



The March 28th special session minutes were approved at the regularly scheduled session of Mayor and Council held on Tuesday, April 18, 2017.