



City of Lambertville
Reorganization Meeting
Sunday, January 1, 2017, 11:00 a.m.
Phillip L. Pittore Justice Center
25 South Union Street, Lambertville
AGENDA

1. Statement of Compliance with the Open Public Meetings Act and Call to order, noting that the Clerk provided the required notice on Thursday, December 29, 2016 to the Democrat, the Times, posted the agenda to the bulletin board at city hall, the website at www.lambertvillenj.org, and noticed various people on the list serve, inclusive of department heads, city attorney and city engineer.
2. Roll Call.
3. Pledge of Allegiance led by Boy Scout Troop 49 and Girl Scout Troop 80109.
4. National Anthem sung by Giulia Reading.
5. Moment of Silence.
 - a. United States Armed Forces.
6. Certification of Election.
7. Oath of Office –
 - a. Steven M. Stegman
 - b. Wardell Sanders.
8. Election of Council President.
9. Oath of Office – Council President.
10. Proclamations.
 - a. Delaware River Towns Chamber of Commerce: *Celebrating Nearly 40 Years of Serving the Business Communities.*
11. Resolutions.
 - a. Resolution Number 01-2017: *A Resolution Adopting a Temporary Budget for the City of Lambertville for 2017.*
 - b. Resolution Number 02-2017: *Designating Official Newspapers*
The Democrat and the Times
 - c. Resolution Number 03-2017: *Designating City Council Meeting Schedule for 2017.*
 - d. Resolution Number 04-2017: *Designating Annual Fee for Meeting Notices.*
 - d. Resolution Number 05-2017: *A Resolution Adopting A Cash Management Plan, Appointing Banks, Awarded through the Fair and Open Process.*

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- e. Resolution Number 06-2017: *A Resolution to appoint Susan Bacorn as Certifying Officer and Christie Ehret as Supervisor for PERS/PFRS.*
- f. Resolution Number 07-2017: *Authorizing Signatures on City Bank Accounts.*
- g. Resolution Number 08-2017: *Re-Appointing Richard Carmosino as the Tax Assessor and Authorizing Tax Assessor to File Corrective Appeals.*
- h. Resolution Number 09-2017: *Appointing a Municipal Housing Liaison for the City of Lambertville.*
- i. Resolution Number 10-2017: *Utilization of the National Incident Management System (NIMS) for all incident management in the City of Lambertville.*
- j. Resolution Number 11-2017: *Payment of Taxes.*
- k. Resolution Number 12-2017: *Resolution appointing Cynthia Ege as the Public Agency Compliance Officer for the City of Lambertville.*
- l. Resolution Number 13-2017: *A Resolution Authorizing Petty Cash Accounts for the Police Department and the Clerk's Office.*
- m. Resolution Number 14-2017: *A Resolution Authorizing Change Funds for the Clerk's Office, Construction Office, Court and the Tax Collector.*
- n. Resolution Number 15-2017: *A Resolution Appointing Lester Myers, the Public Works Director, as the Right To Know Coordinator/Officer, the Recycling Coordinator, and the SWAC Coordinator for the City of Lambertville.*
- o. Resolution Number 16-2017: *A Resolution to Authorize the Contract with Pollution Control Financing Authority of Warren County for Landfill (Bulky Trash Items) In An Amount Not to Exceed \$76 per Ton Plus a \$3.00 Recycling Fee.*
- p. Resolution Number 17-2017: *A Resolution Authorizing the Parking Permits for City Employees, Mayor and Council, and Board Members.*
- q. Resolution Number 18-2017: *A Resolution Authorizing the Tax Collector to Cancel Property Tax Credits and Delinquencies for 2017.*
- r. Resolution Number 19-2017: *A Resolution to Authorize the Contract With Covanta for Solid Waste (Incinerator) at a Rate Not to Exceed \$71.95 Per Ton Plus \$3 Per Ton Recycling Tax.*
- s. Resolution Number 20-2017: *A Resolution to Appoint Custodian of Records for the City of Lambertville as follows: Cynthia L. Ege for the Clerk's Office and the Governing Body, Crystal Lawton for Construction, Planning, Zoning and Fire; Sally Lelie for the Police Department.*

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- t. Resolution Number 21-2017: *Authorizing Professional Service Contracts for City Attorneys.*
 - u. Resolution Number 22-2017: *Authorizing Professional Service Contract for Municipal Auditor.*
 - v. Resolution Number 23-2017: *Authorizing Professional Service Contracts for City Engineers and Special Project Engineers.*
 - w. Resolution Number 24-2017: *Authorizing Professional Service Contracts for City Planner, including Planner for COAH Matters and Planning & Zoning Board Planner, and Grants Specialist.*
 - x. Resolution Number 25-2017: *Authorizing Professional Service Contract for City Architect.*
 - y. Resolution Number 26-2017: *A Resolution Approving the Contract with CNS Cleaning Company, Inc., of Bensalem, PA for All Office Space in the Amount Not to Exceed \$13,520 for all regularly scheduled cleanings, expiring December 31, 2017.*
 - z. Resolution Number 27-2017: *Resolution naming Zach Edelman of Fairview Insurance as the Risk Manager for 2017.*
 - aa. Resolution Number 28-2017: *A Resolution to Authorize the Participation in the New Brunswick Parking Authority Cooperative for 2017.*
 - bb. Resolution Number 29-2017: *A Resolution To Adopt the Police and Procedure Requiring the Tax Assessor to File the tax Rate with the Mayor Annually.*
 - cc. Resolution Number 30-2017: *A Resolution to Authorize the Mayor, City Attorney and City Clerk to Sign the Contract with Otis Elevator for the Inspection and Maintenance of the Elevator at City Hall in an Amount Not to Exceed \$2,580 Annually (5 Year Contract).*
 - dd. Resolution Number 31-2017: *A Resolution to Approve/Reject the Bids Received for Technology Services for 2017.*
 - ee. Resolution Number 32-2017: *A Resolution to Appoint Frank D'Amore as the Fire Prevention Officer for the City of Lambertville.*
12. Ordinances – Introduction and First Reading.
- a. Ordinance Number 01-2017: *A Bond Ordinance to Fund the Purchase of Software and Hardware for the Fire Prevention Office in the Amount of \$15,000.*
13. Ordinances – Second Reading and Final Adoption – None.
14. Appointments to Boards and Commissions.

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- a. Cable Television Advisory Board.
- b. Emergency Management Council.
- c. Environmental Commission.
- d. Human Rights Commission.
- e. Historic Preservation Commission.
- f. Lambertville Free Public Library Board.
- g. Lambertville Municipal Utilities Authority.
- h. Local Economic Assistance Board.
- i. PennEast Pipeline.
- j. Planning Board.
- k. Recreation Commission.
- l. Shade Tree Commission.
- m. Zoning Board of Adjustment.
- n. Memorial Day Parade Coordinators.
- o. Halloween Parade Coordinators.
- p. Division of Senior Services Representatives.
- q. City Historian.

15. Announcements

- a. DOG AND CAT LICENSES are available for purchase starting Tuesday, January 3, 2017 at City Hall, 18 York Street. The fee for a spayed dog or cat is \$15. Licensing of dogs a requirement of the NJSA 4. A \$25 late fee imposed beginning March 1, 2017.
- b. PARKING PERMITS for those residing on metered streets will be available for purchase starting the week of December 27th at City Hall. The annual fee is \$45 for a Permanent Residential Parking Permit, \$60 for a Transferrable Permit, and \$25 for a Temporary Parking Permit.
- c. LANDLORD REGISTRATION is due by April 1, 2017. All rental units must be registered with the City of Lambertville (Ordinance 2010-23). All rental properties with two (2) or more rental units must also register with the State of New Jersey.
- d. NOTICE OF REORGANIZATION MEETINGS: Please take notice that pursuant to NJSA 10:4-6, the following is a schedule of the 2017 Reorganization Meetings of Mayor and Council, Boards and Committees for the City of Lambertville.

Mayor and Council, Sunday, January 1, 2017 at 11 AM

Planning Board, Wednesday, January 4, 2017, 7:00 PM

Office of Emergency Management, Monday, January 9, 2017, 7:00 PM

Library Board, Tuesday, January 10, 2017, 7:00 PM at the Library, 6 Lily Street

Historical Preservation, Tuesday, January 10, 2017, 7:30 PM

Recreation Commission, Wednesday, January 11, 2017, 8 PM

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Shade Tree Commission, Thursday, January 12, 2017, 7:30 PM
Mayor and Council, Regularly Scheduled Session, Tuesday, January 17, 2017, 6:30 PM
Human Rights Council, Tuesday, January 24, 2017, 7 PM
Environmental Commission, Wednesday, January 25, 2017, 7:00 PM
Zoning Board of Adjustment, Thursday, January 26, 2017, 7:30 PM

All meetings are held at the Phillip L. Pittore Justice Center, located at 25 South Union Street in the City of Lambertville, unless otherwise noted.

A copy of all meeting agendas are posted in accordance with the Open Public Meetings Act on the bulletin board at City Hall located at 18 York Street, and on the City's website at www.lambertvillenj.org.

16. State of City Address – Mayor David M. DeVecchio.
17. Remarks by City Council Members.
18. Public Comment.
19. Adjournment.

C: The Times, The Democrat, the Herald, Mayor and Council, City Attorney, City Engineer, Department Heads, Bulletin Board at City Hall, Website at www.lambertvillenj.org; and list serve.