
City of Lambertville

2020 Budget Presentations
Part One - November 12th 2019

Prepared by Business Administrator Alex Torpey

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- g. Police Department | OIC/Lt. Bob Brown

3. Next steps

The vision of a new budget process

- **A City government** which leverages the expertise of its staff to build a responsible, long-term, and transparent budget.
- **A City budget** which can both be easily accessed, and used to derive valuable information from, by all stakeholders including the public.
- **A public** that is able to use the City's budget to get more educated about, involved, and taking ownership over what's happening in their community.

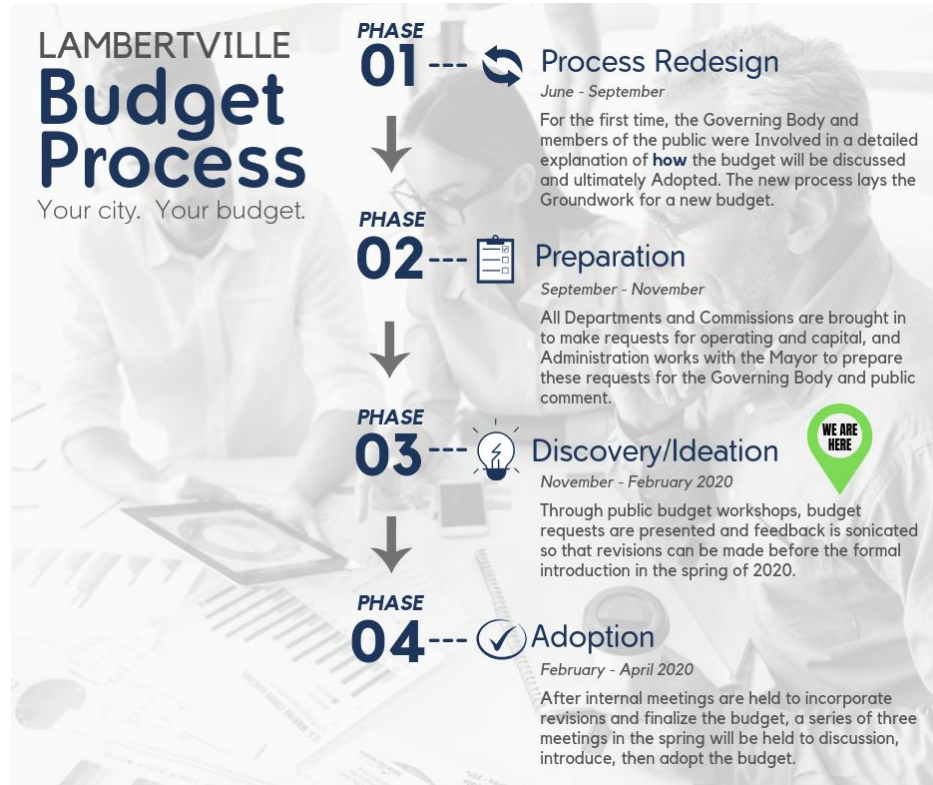
The **challenges** of a new budget process

1. There is no existing capital plan or long-term analysis/forecasting, which must be created from scratch
2. Various operating expenses have been charged to capital accounts. This will take several years to reverse and will have an impact on taxes.
3. Amount of fund balance (surplus) used to cover expenses has been going up while the balance available has been declining for the past five years
4. Many existing expenses are distributed across various accounts in such a way that generating insightful financial reports is nearly impossible
5. Many operating budgets don't have regular or annual expenses budgeted for, and many accounts are barely able to provide for existing departmental needs
6. There is a lack of documentation and written agreements in place for various payees
7. Appropriations and revenues are tied too closely together for several departments, making accurate budgeting challenging and contributing to a revenue-focused budgeting culture

The **opportunities** of a new budget process

- **Department Heads** can take more ownership over planning and implementing their budgets and departments, and the City can better leverage their expertise
- **The Business Administrator** is able to bring all fragmented pieces together under a unified financial (and capital) plan and within a single budgeting framework, which helps inform other policy/program areas, for the first time, and helps focus stakeholder attention in the highest priority areas
- **The Mayor** is able to share an unprecedented level of budget/finance information to the community, going from only the state-mandated documentation to one of the most transparent budgets in the state
- **The Governing Body** can access significantly greater information about the City's operations and long-term plans, giving much more context with which to make ultimate decisions about the budget
- **The Public** can access clear and organized budget information for the first time, helping provide new educational and engagement opportunities

The timeline of a new budget process



The timeline of a new budget process

Early August 2019	Governing Body goal setting process - workshop where Governing Body sets goals/priorities for the coming year
Early August 2019	DCCB's are briefed on new budget process and provided summary sheet of the timeline and steps for new process
September 2019	Capital planning (for six years) begun, including facility reviews, vehicle inventories, infrastructure evaluation, etc
Mid October 2019	All operating and capital requests due from DCCB's
Mid/Late October 2019	Administration discusses and finalizes requests with DCCB's, helps create facility/capital requests and plans
End of October 2019	Mayor and Administrator finalize requests for Governing Body, and Mayor holds several budget meetings with various community groups/neighborhoods
November 2019	Two public budget workshops held, Nov 12 and Nov 14th, where DCCB's present a "year in review" as well as operating and capital requests
November/December 2019	Preliminary 2020 Overview and Proposed Programs presented by Mayor and Administrator in subsequent Governing Body meetings
December 2019	Feedback (from governing and/or public) from budget workshops taken back and Administrator and Mayor finalize anticipated 2020 budget introduction
January/February 2020	Budget is reviewed by Financial Team, and ready for introduction as soon as state/county/etc numbers become available
Late February/Early March 2020	In three sequential governing body meetings: <ul style="list-style-type: none"> • Municipal Budget Discussion • Municipal Budget First Reading/Introduction (and explanation) • Municipal Budget Public Hearing and Second Reading/ Adoption
End of March 2020/Early April	2020 Municipal Budget Adopted
Early April 2020	Bond ordinance (if needed) for 2020 capital items introduced/adopted
April 2020	2020 Capital spending, road resurfacing, etc will begin

Detailed Timeline of Capital Improvement Plan

- DCCB Review and Creation of Capital Requests - September - October 2019
- Introduction of Initial Capital Requests - November 2019
- Discussion/prioritization of submitted capital requests - December 2019 - February 2020
- Creation of final Capital Improvement Plan - March/April 2020
- Bond ordinances (if applicable) and procurement - April/May 2020

Please note: The detail of the full six-year Capital Improvement Plan being developed is primarily a City document, not a statutory requirement. The final plan itself does not commit the City to, or authorize, any spending, borrowing, or debt.

Presentation Goals

These presentations are:

- Submitted Operating and Capital requests, with some explanation/context from Administration.
- This is an introduction of all of the possible operating and capital expenses anticipated for 2020
- An opportunity for the Governing Body and public to ask questions and/or provide key early-stage feedback that helps guide subsequent budget planning and prioritization
- **The starting point** of 2020 budget discussions with the Governing Body

These presentations are not:

- An overview or summary of the 2020 Budget
- Final review or authorization of any operating or capital items or the creation of a capital plan
- A discussion of 2020 statutory/fixed costs, or of anticipated revenues
- A prioritization of any submitted or requested item
- The discussion of proposed finance/budgeting solutions, programs or policies T

The above items are discussed at subsequent Governing Body budget meetings

Presentation Format

For 2020 all Departments, Commissions, Committees, and Boards have prepared, and are presenting, their budget to the Governing Body and public.

Each presentation will roughly follow the following format:

- 2019 Year in Review and 2020 Goals
- Operating Budget
 - Operating Budget Summary
 - Operating Budget Requests
 - Discussion/Feedback
- Capital Budget
 - Capital Budget Summary
 - Capital Budget Requests
 - Discussion/Feedback
- Additional Question/Answers and Review of Feedback

Important Information

Before moving forward, it's important to at a minimum, to have already watched and/or reviewed:

- Summary and full PDF of August Introductory Presentation
- All other prior budget presentations

Please remember: What follows are only the initial requests, subject and likely to change as the budget is further developed. This includes the names and types of budget accounts presented, some of which are being re-organized for 2020. At various points numbers may be estimated or projected. If you have any questions, or encounter any errors, please reach out to us!

Lambertville Office of Fire Prevention

2019 Year in Review and 2020 Goals

Please click here to find the minutes from the 11/12/19 Meeting where you can find additional detail.

Operating Budget Overview

Account Number	Account Description	Account Type	2019 Approp	2019 YTD	2018 Approp	2018 Actual	2017 Approp	2017 Actual	2016 Approp	2016 Actual	2015 Approp	2015 Actual
0-01-22-196-000	FIRE INSPECTION	Header										
0-01-22-196-100	FIRE INSPECTION OFFICIAL S&W	Line Item Control	\$23,720.00	\$20,108.34	\$23,050.00	\$23,007.84	\$16,562.00	\$16,541.47	\$12,756.00	\$12,384.52	\$12,756.00	\$12,755.13
0-01-22-196-200	FIRE INSPECTION OE	Control	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0-01-22-196-221	FIRE - Advertisting	Sub Account	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0-01-22-196-222	FIRE - Postage	Sub Account	\$100.00	\$110.00	\$200.00	\$15.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0-01-22-196-233	FIRE - Books/Publications	Sub Account	\$150.00	\$0.00	\$150.00	\$136.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0-01-22-196-236	FIRE Office/Computer Supplies	Sub Account	\$800.00	\$5,226.99	\$600.00	\$928.96	\$725.00	\$470.31	\$825.00	\$822.68	\$700.00	\$650.92
0-01-22-196-241	FIRE - Conferences/Meetings	Sub Account	\$100.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0-01-22-196-244	FIRE Professional Assoc. Fees	Sub Account	\$110.00	\$0.00	\$110.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NEW	Contractual Services - Inspectors		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals		\$25,080.00	\$25,445.33	\$24,160.00	\$24,088.46	\$17,287.00	\$17,011.78	\$13,581.00	\$13,207.20	\$13,456.00	\$13,406.05

Operating Requests for 2020

Account Name	Account Number	Allocated in 2018?	Spent in 2018?	Allocated in 2019?	Spent in 2019?	2020 Request	What is the justification or explanation?
FIRE - Postage	0-01-22-196-222	\$200.00	\$15.66	\$100.00	\$110.00	\$225.00	Postage required for mailing out approx. 300 annual Fire Prevention Invoices plus any additional violation or invoice mailings as may be required throughout the year, includes any certified mailings as required by NJUFC.
FIRE Office/Computer Supplies	0-01-22-196-236	\$600.00	\$928.96	\$800.00	\$5,046.76	\$4,500.00	Required for annual license for Mobile-Eyes Fire Prevention Software, see attached, and replenishment of consumable office supplies e.g. toner, paper, pens etc.
Fire Prevention Contractual	NEW	--	--	--	--	\$4,200.00	Enables the City to contract (or hire) fire inspectors at a competitive rate (\$25-35 per hour) to complete the estimated number of increased hours (120 hours budgeted for) needed for new inspections as part of the Fire Prevention Upgrade for 2020. Will be paid for by revenues from inspections.
Totals		\$800.00	\$944.62	\$900.00	\$5,156.76	\$8,925.00	

Capital Requests

No capital items outside of any included maintenance/updates as part of City Hall's Facility Plan

Additional Question/Answers and Review of Feedback

Lambertville Office of Public Assistance

2019 Year in Review and 2020 Goals

Please click here to find the minutes from the 11/12/19 Meeting where you can find additional detail.

Operating Budget Overview

Account Number	Account Description	Account Type	2019 Approp	2019 YTD	2018 Approp	2018 Actual	2017 Approp	2017 Actual	2016 Approp	2016 Actual	2015 Approp	2015 Actual
0-01-27-345-000	ADMINISTRATION PUBLIC ASSISTANCE	Header										
0-01-27-345-100	ADMINISTRATION OF PUBLIC ASSISTANCE S&W	Line Item Control	\$16,370.00	\$13,851.83	\$16,049.00	\$16,048.96	\$15,734.00	\$15,694.02	\$15,277.00	\$15,202.58	\$14,832.00	\$14,831.73
0-01-27-345-200	ADMINISTRATION OF PUBLIC ASSISTANCE OE	Control	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0-01-27-345-223	PUBLIC ASST Printing & Binding	Sub Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00	\$25.00	\$0.00
0-01-27-345-236	PUBLIC ASST Office/Computer Supplies	Sub Account	\$700.00	\$1,622.13	\$710.00	\$711.91	\$525.00	\$680.90	\$525.00	\$591.57	\$475.00	\$521.32
0-01-27-345-241	PUBLIC ASST Conferences & Meetings	Sub Account	\$50.00	\$0.00	\$50.00	\$55.00	\$50.00	\$50.00	\$50.00	\$75.92	\$50.00	\$0.00
0-01-27-345-244	PUBLIC ASST Professional Assoc Dues	Sub Account	\$90.00	\$85.00	\$90.00	\$100.00	\$100.00	\$100.00	\$100.00	\$0.00	\$50.00	\$100.00
0-01-27-345-276	PUBLIC ASST Phone/Communications Charges	Sub Account	\$200.00	\$90.90	\$200.00	\$178.20	\$375.00	\$207.90	\$200.00	\$163.35	\$250.00	\$148.50
	Totals		\$17,410.00	\$15,649.86	\$17,099.00	\$17,094.07	\$16,784.00	\$16,732.82	\$16,177.00	\$16,033.42	\$15,682.00	\$15,601.55

Operating Requests for 2020

No operating request changes for 2020 outside of any city-wide S&W adjustment.

Capital Requests

No capital items outside of any included maintenance/updates as part of City Hall's Facility Plan

Additional Question/Answers and Review of Feedback

Lambertville Environmental Commission

2019 Year in Review and 2020 Goals

LIZ MAGILL PEER

2019 YEAR IN REVIEW

LAMBERTVILLE ENVIRONMENTAL COMMISSION



2019 Year in Review and 2020 Goals

GRANT FUNDING

Sustainable Jersey Grants Program
and the PSEG Foundation
\$20,000

ANJEC*
\$1,500

Lower Delaware Wild and Scenic
River Management Council*
\$1,700



*grants were awarded in partnership with other Lambertville City Commissions

2019 Year in Review and 2020 Goals

ACTIVE SOCIAL MEDIA PRESENCE



Country	People Reach...
United States of America	1,048



2019 Year in Review and 2020 Goals

CONFERENCES AND EVENTS

SOLEBURY EAC SUMMIT

ANJEC REGIONAL PLASTICS FORUM

ANJEC CONGRESS

COALITION FOR THE DELAWARE RIVER WATERSHED CONFERENCE

2019 Year in Review and 2020 Goals

2019 PROJECTS & INITIATIVES



2019 Year in Review and 2020 Goals

THANK YOU!

LAMBERTVILLE ENVIRONMENTAL COMMISSION

environmentalcommission@lambertvillenj.org

Operating Budget Overview

Account Number	Account Description	Account Type	2019 Approp	2019 YTD
0-01-20-110-400	MAYOR - ENVIRONMENTAL COMMISSION	Sub Account	\$17,000.00	\$0.00
0-01-20-110-401	MAYOR -ENVIRONMENTAL COMMUNITY OUTREACH	Sub Account	\$0.00	\$54.38
0-01-20-110-402	MAYOR -ENVIRONMENTAL COMMUNITY LECTURES	Sub Account	\$0.00	\$0.00
0-01-20-110-403	MAYOR-ENVIRONMENTAL COMMUNITY PLANT INIT	Sub Account	\$0.00	\$154.00
0-01-20-110-404	MAYOR-ENVIRONMENTAL SUSTAN BUS INCENTIVE	Sub Account	\$0.00	\$0.00
0-01-20-110-405	MAYOR-ENVIRONMENTAL EDUCATION MATERIALS	Sub Account	\$0.00	\$35.00
0-01-20-110-406	MAYOR-ENVIRONMENTAL ANJEC MEMBERSHIPS	Sub Account	\$0.00	\$0.00
0-01-20-110-407	MAYOR-ENVIRONMENTAL SUSTAIN JERSEY CONSL	Sub Account	\$0.00	\$0.00
0-01-20-110-408	MAYOR-ENVIRONMENTAL TRAINING	Sub Account	\$0.00	\$55.00

Operating Budget Detail - Board/Commission

Description	Outside	Municipal	In-kind	Total
Community Outreach Projects			\$19,824	\$19,824
<i>SJ Certification Projects</i>		\$5,265		
<i>Student Environmental Outreach</i>		\$2,000		
<i>Waste Stream Education</i>		\$1,000		\$1,000
<i>Sustainability Story Time</i>	\$100	\$100		\$200
<i>Sustainable Business Awards</i>	\$100			
<i>DD Animated Video</i>	\$914			
<i>DD Green Business Window Stickers</i>	\$100			
LGW Partner Projects		\$2,000	\$1,416	\$3,416
Community Lectures			\$2,832	\$2,832
<i>Honorariums and Expenses</i>		\$300		\$300
ANJEC Membership		\$375		\$375
Trainings and Mileage			\$2,823	\$2,823
<i>Environmental Congress Registration for 3 members</i>		\$210		\$210
<i>ANJEC Training (part II)</i>		\$250		\$250
<i>Additional Trainings and Mileage</i>		\$500		\$500
Communications, Graphics Design & Printing		\$2,000	\$5,664	\$7,664
<i>DD Social Media Posts</i>	\$300			
<i>DD Press Releases</i>	\$350			
<i>DD Green Business Sticker Design</i>	\$225			
<i>DD Ordinance Flyer Design</i>	\$175			
Sustainable Jersey Consultant				
<i>SJ Support</i>		\$3,000	\$14,160	\$17,160
TOTAL	\$2,264	\$17,000	\$32,559	\$39,394

Operating Requests for 2020

No operating request changes for 2020

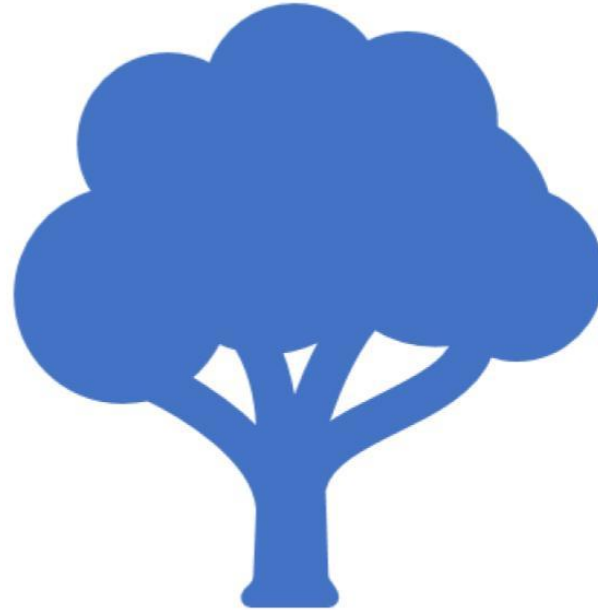
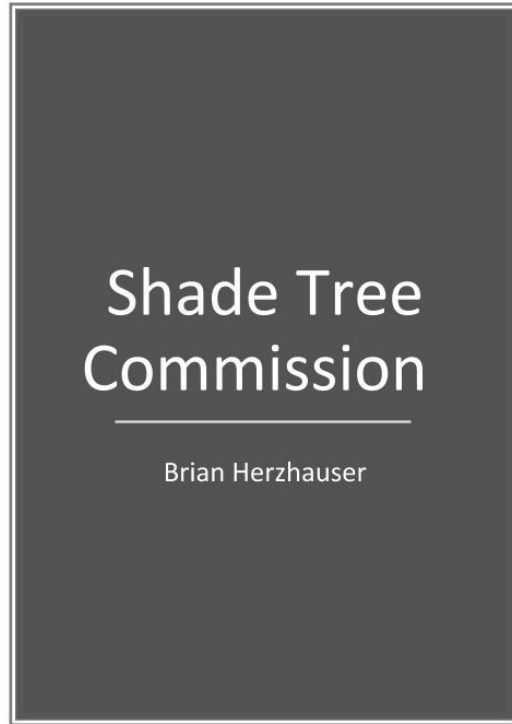
Capital Requests

No capital requests for 2020 outside of potential partnerships on other capital projects

Additional Question/Answers and Review of Feedback

Lambertville Shade Tree Commission

2019 Year in Review and 2020 Goals



2019 Year in Review and 2020 Goals

2019 Achievements



Transition year for the Shade Tree Commission. Completed over 25 Action Request forms from City Residents



Ordinance has been adopted. STC has been without a proper ordinance since the commission's outset.



Church Street replanting (active project, completion scheduled for December).



Clinton Street project tree planting (ongoing).



Revised STC's approve shade tree and shrub list to incorporate Lambertville Goes Wild recommendations.



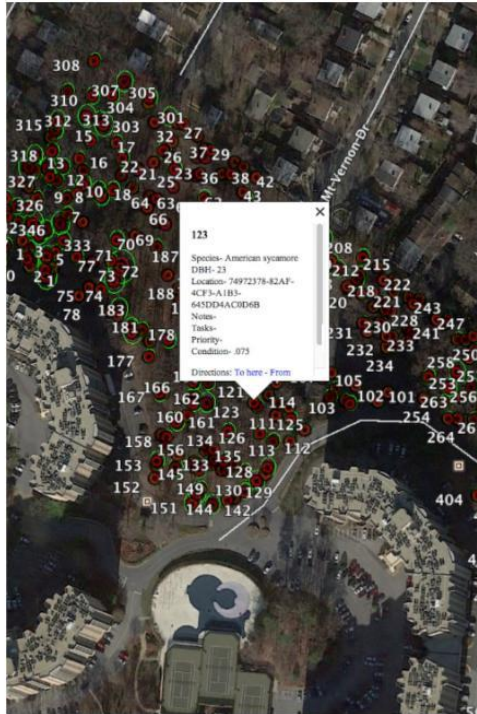
The NJUCF Stewardship Grant Program Application complete.

2019 Year in Review and 2020 Goals

2020 Goals

- Tree inventory software/annual fees associated. Tree inventory will be beneficial to monitor current tree health, species, age, quantity, and potential replanting locations. Inventory will be available to public as well.
- Direct mailing campaign to educate residents about ordinance and how it affects them and helps protect its residents. Tri-fold color brochure. Current disease and insect concerns.
- Tree City USA certification (not currently recognized). Allows City to become eligible to apply for Grants.
- Arbor Day tree planting. Must participate to receive Tree City certification and an opportunity to publicly demonstrate the City's commitment to trees and engage with the community.
- Annual maintenance report. A certified arborist will be contracted to provide an annual tree maintenance report of City trees to be incorporated into tree inventory.
- Tree maintenance and sidewalk limb pruning/lifting throughout the City. Removing dangerous limbs throughout the City.

2019 Year in Review and 2020 Goals



Tree Inventory

Operating Budget Overview

Account Number	Account Description	Account Type	2019 Approp	2019 YTD
0-01-20-110-500	MAYOR - SHADE TREE COMMISSION	Sub Account	\$7,200.00	\$0.00
0-01-20-110-501	MAYOR-SHADE TREE; TREE PLANTINGS	Sub Account	\$0.00	\$0.00
0-01-20-110-502	MAYOR-SHADE TREE; TREE INVENTORY	Sub Account	\$0.00	\$0.00
0-01-20-110-503	MAYOR-SHADE TREE; TECHNOLOGY	Sub Account	\$0.00	\$0.00
0-01-20-110-504	MAYOR-SHADE TREE; AMERICAN TREE DESIGNAT	Sub Account	\$0.00	\$0.00

Operating Budget Detail - Board/Commission

Operating Requests for 2020

No operating request changes for 2020

Capital Requests

Name of Capital Project		Purchase Year	Admin Status	2019	2020	2021	2022	2023	2024	2025
Shade Tree Commission										
	Cement Cutter	2020			\$2,000					
	City Tree Inventory	Multi		\$0	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
	Ash Tree Removal	Multi		\$8,000	\$10,000	\$8,000	\$8,000	\$6,000	\$6,000	\$6,000
	Annual Shade Tree Plantings	Multi		\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Shade Tree Commission Totals					\$24,000	\$20,000	\$20,000	\$18,000	\$18,000	\$18,000

Additional Question/Answers and Review of Feedback

Lambertville Human Rights Commission

2019 Year in Review and 2020 Goals

Summary of Operating Budget

Account Number	Account Description	Account Type	2020 Rev	2019 Approp	2019 YTD	2018 Approp	2018 Actual	2017 Approp	2017 Actual	2016 Approp	2016 Actual	2015 Approp	2015 Actual
0-01-20-110-700	MAYOR - HUMAN RIGHTS COUNCIL	Sub Account		\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Detail of Operating Budget - Board/Commission

Summary of Operating Requests

No operating request changes for 2020

Capital Request Summary

No capital requests for 2020

Additional Question/Answers and Review of Feedback

Lambertville Recreation Commission

2019 Year in Review and 2020 Goals

LAMBERTVILLE RECREATION COMMISSION 2019 ACCOMPLISHMENTS



- Received Funding from the Lower Delaware Wild and Scenic River to plant a wildlife friendly riparian buffer along the south side of Cavallo Park in partnership with Lambertville Goes Wild.
- Received funding from Environmental Commission through an ANJEC grant to plant a wildlife garden at Cherry Street park.
- In partnership with Lambertville Goes Wild we also renovated the drainage swale that was overrun by invasive species. This month we are also scheduled to install a split rail fence that will protect the planting area and include interpretative signage.
- Hosted two City planting and park clean up days as part of the above funded projects.

2019 Year in Review and 2020 Goals

LAMBERTVILLE RECREATION COMMISSION 2019 ACCOMPLISHMENTS



- Approved renovation of the Lambertville Learning Garden at Ely Park, a project spearheaded by Chelsea Gardiner, teacher and garden coordinator at Lambertville Public School. Work has started and we will continue to work with her to install a small Lean-to and rain water collection system. Additional funding through Lambertville Area Education Foundation.
- Hosted a successful 6 week summer camp for kids, included lunch through a partnership with Fisherman's Mark.
- Provided softball and baseball programs from March through July for 200+ players.
- Provided cheerleading and football for youth in grades K through 8 for 120+ kids this fall.

2019 Year in Review and 2020 Goals

LAMBERTVILLE RECREATION COMMISSION 2019 ACCOMPLISHMENTS



- Working with the estate of Jamie Fox to plan and implement upgrades to Mary Sheridan Park for 2020.
- December 2019 Cavallo Park Rain garden renovation are scheduled
- Working on plans to replace foot bridge on the Lambertville Nature Trail
- Installed the new fence around Ely Park playground
- Working with The Friends of Ely Park to complete an art installation at the entrance to Ely Park baseball/ Softball and football fields.



Summary of Operating Budget

Account Number	Account Description	Account Type	2019 Approp	2019 YTD	2018 Approp	2018 Actual	2017 Approp	2017 Actual	2016 Approp	2016 Actual	2015 Approp	2015 Actual
0-01-20-110-300	MAYOR - PARKS & REC	Sub Account	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Detail of Operating Budget - Board/Commission

Summary of Operating Requests

No operating request changes for 2020

Capital Request Summary

Name of Capital Project		Purchase Year	2017	2018	2019	2020	2021	2022	2023	2024	2025
Recreation Commission											
	Ely Park Capital Improvements	2020				\$5,000	\$0	\$0	\$0	\$0	\$0
	Rain Garden Planting - Cavallo & Cherry Street Park	2020				\$3,000	\$0	\$0	\$0	\$0	\$0
	Cavallo Park upgrades	2019, 2020				\$3,500	\$0	\$0	\$0	\$0	\$0
	Arnet Park Repair and Maintenance	2019, 2020				\$3,500	\$0	\$0	\$0	\$0	\$0
	Water Station Installation	2020				\$20,000	\$0	\$0	\$0	\$0	\$0
	Dog Wash Station	2020				\$20,000	\$0	\$0	\$0	\$0	\$0
	Bike Rack	2020				\$15,000	\$0	\$0	\$0	\$0	\$0
	Ely Park - Parking lot resurface	2020				\$100,000	\$0	\$0	\$0	\$0	\$0
	Ely Park Hill (Nature Trail)	2020				\$1,500,000	\$0	\$0	\$0	\$0	\$0
	Arnet Park Redevelopment	2021				\$0	\$70,000	\$0	\$0	\$0	\$0
	Ash Tree Replacement	2020				\$0	\$50,000	\$0	\$0	\$0	\$0
	City Entrance Beautification	2023				\$0	\$50,000	\$0	\$0	\$0	\$0
	Park Bench and Picnic Table Replacement	Multi				\$12,000	\$12,000	\$12,000	\$0	\$0	\$0
Recreation Commission Totals						\$1,682,000	\$182,000	\$12,000	\$0	\$0	\$0

Additional Question/Answers and Review of Feedback

Lambertville Police Department

2019 Year in Review and 2020 Goals

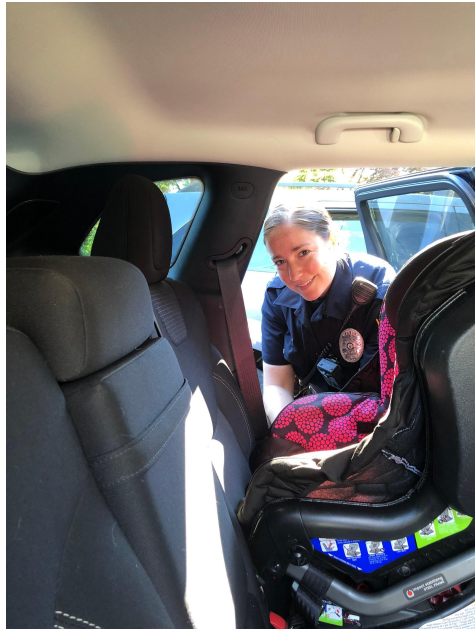
Department statistics overview

Calls	Total	Criminal Investigation	Non criminal incidents	Admin Assignments	Domestics	MVCs	OT Hours	Summonses	Moving violations
2018	7,097	91	541	62	9	103	624	2,136	1130
2019	7,393	215	1557	103	9	119	557	3,297	1056

Department has continued to provide excellent customer service and community outreach programs, even with rising call volume and with the reorganization of staffing after the police director position vacancy.

2019 Year in Review and 2020 Goals

A Few of the Special Events and Details of 2019



2019 Year in Review and 2020 Goals

Special Events and Details in 2019

- Annual Shad Festival
- Annual Memorial Day Parade
- Lambertville Unity Celebration/Picnic
- Public School Events
- River to Sea Benefit Run
- Enhanced December Holiday Patrol Coverage
- LPS Walking School Bus program
- Annual Pet Masquerade
- Annual Historical House Tour
- “Mischief Night” and Halloween Deployments
- Annual Halloween Parade (LPS)
- Annual Holiday Tree & Menorah Lighting
- Drive Sober
- Thanksgiving Day Turkey Trot
- Various Block Parties
- Various road repair/construction projects throughout city requiring contractual traffic control details
- Lambertville-New Hope Celebration Parade
- Friday Night Fireworks

2019 Year in Review and 2020 Goals

Ongoing Community Programs

- Child Safety Seat Installation Program
- Bicycle Registration Program
- Bicycle Patrol Unit
- Project Child Safe Gun Lock Program
- Bicycle Safety for Children

Operating Budget Overview

Account Number	Account Description	Account Type	2019 Approp	2019 YTD	2018 Approp	2018 Actual	2017 Approp	2017 Actual	2016 Approp	2016 Actual	2015 Approp	2015 Actual
0-01-25-240-000	POLICE	Header										
0-01-25-240-100	POLICE S&W	Control	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0-01-25-240-101	POLICE - Regular Earnings	Sub Account	\$834,017.00	\$721,937.87	\$891,900.00	\$913,167.85	\$885,823.00	\$879,216.41	\$802,895.00	\$782,178.71	\$842,752.00	\$846,135.36
0-01-25-240-102	POLICE - Overtime	Sub Account	\$75,000.00	\$44,885.71	\$75,000.00	\$53,764.76	\$59,228.00	\$62,402.59	\$75,200.00	\$59,526.27	\$77,000.00	\$71,386.89
0-01-25-240-107	POLICE - Educational Incentive	Sub Account	\$4,000.00	\$6,780.00	\$3,500.00	\$3,465.00	\$3,500.00	\$3,270.00	\$3,000.00	\$3,300.00	\$2,200.00	\$2,790.00
0-01-25-240-200	POLICE OE	Control	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0-01-25-240-221	POLICE Advertising	Sub Account	\$600.00	\$1,830.40	\$600.00	\$539.95	\$1,000.00	\$731.64	\$1,200.00	\$162.70	\$1,200.00	\$1,353.17
0-01-25-240-222	POLICE Postage & Delivery Charges	Sub Account	\$275.00	\$416.18	\$250.00	\$264.83	\$500.00	\$148.06	\$800.00	\$200.51	\$300.00	\$609.08
0-01-25-240-225	POLICE Maint of Motor Vehicles	Sub Account	\$20,500.00	\$8,399.22	\$16,797.00	\$15,013.60	\$15,000.00	\$15,601.98	\$13,250.00	\$17,567.90	\$9,500.00	\$8,481.68
0-01-25-240-226	POLICE Maint of Other Equipment	Sub Account	\$3,500.00	\$1,457.14	\$2,500.00	\$3,849.79	\$2,850.00	\$2,445.78	\$2,500.00	\$3,298.50	\$2,500.00	\$2,248.20
0-01-25-240-229	POLICE Other Contractual Items	Sub Account	\$18,600.00	\$14,516.46	\$18,500.00	\$18,554.21	\$19,000.00	\$18,621.09	\$17,650.00	\$20,497.08	\$10,000.00	\$13,051.77
0-01-25-240-232	POLICE Clothing & Uniforms	Sub Account	\$6,000.00	\$2,944.92	\$2,500.00	\$4,322.24	\$2,000.00	\$2,711.66	\$4,000.00	\$1,826.44	\$2,500.00	\$3,396.89
0-01-25-240-233	POLICE Books & Publications	Sub Account	\$500.00	\$231.00	\$500.00	\$424.00	\$400.00	\$412.95	\$400.00	\$347.00	\$200.00	\$318.00
0-01-25-240-234	POLICE Motor Vehicle Parts & Accessories	Sub Account	\$1,500.00	\$872.18	\$1,500.00	\$668.31	\$2,000.00	\$1,998.53	\$3,500.00	\$1,443.11	\$5,250.00	\$4,406.11
0-01-25-240-235	POLICE Janitorial & Household Supplies	Sub Account	\$500.00	\$208.47	\$500.00	\$240.73	\$500.00	\$429.55	\$1,500.00	\$444.07	\$2,000.00	\$1,030.79
0-01-25-240-236	POLICE Office/Computer Supplies	Sub Account	\$3,500.00	\$1,301.23	\$3,500.00	\$2,278.43	\$3,300.00	\$2,371.21	\$4,000.00	\$4,326.87	\$4,000.00	\$3,946.11
0-01-25-240-242	POLICE Education & Training	Sub Account	\$1,000.00	\$595.00	\$650.00	\$792.00	\$1,000.00	\$448.00	\$2,500.00	\$735.00	\$2,000.00	\$1,312.00
0-01-25-240-243	POLICE Uniform Maintenance	Sub Account	\$2,500.00	\$1,642.12	\$2,000.00	\$2,075.34	\$2,500.00	\$1,821.47	\$2,600.00	\$2,024.52	\$2,500.00	\$2,522.29
0-01-25-240-244	POLICE Professional Assocaiton Dues	Sub Account	\$200.00	\$200.00	\$250.00	\$0.00	\$250.00	\$0.00	\$500.00	\$126.80	\$250.00	\$0.00
0-01-25-240-245	POLICE Travel	Sub Account	\$125.00	\$129.62	\$249.00	\$0.00	\$500.00	\$156.39	\$800.00	\$400.21	\$450.00	\$651.00
0-01-25-240-251	POLICE Purchase/Lease of Vehicles	Sub Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,300.00	\$11,279.29
0-01-25-240-258	POLICE Other Equipment & Supplies	Sub Account	\$5,500.00	\$2,739.25	\$3,500.00	\$4,771.24	\$5,149.00	\$3,894.89	\$6,520.00	\$6,627.33	\$5,479.00	\$4,205.43
Totals			\$977,817.00	\$811,086.77	\$1,024,196.00	\$1,024,192.28	\$1,004,500.00	\$996,682.20	\$942,815.00	\$905,033.02	\$981,381.00	\$979,124.66

Operating Requests for 2020

Account Name	Account Number	Allocated in 2018?	Spent in 2018?	Allocated in 2019?	Spent in 2019?	2020 Request	What is the justification or explanation?
Advertising	221	\$600.00	\$539.00	\$600.00	\$1,619.00	\$800.00	All job opening must advertised into the news paper. By having a full time Class 2 Police Officer, that officer probably will not stay employed with the more then a year.
Contractual Items	229	\$18,500.00	\$18,554.21	\$18,600.00	\$18,600.00	\$11,700.00	Contractual equipment (copier, alarm) appears to be increasing \$100.00 per year. We are taking at various expenses that have been charged to this account previously and moving to an Admin OE account - including charges for IT support, email usage and several others.
Police Regular Earnings	101	\$902,967.00	\$913,167.85	\$834,017.00	\$834,017.00	\$948,280.81	Projected 2020 Salary and Wage figures for both sworn and civilian personnel assigned to the Police Department. Subject to change for sworn officers when the contract is settled.
Police Overtime	102	\$75,000.00	\$63,648.30	\$75,000.00	\$65,000.00	\$75,600.00	Projected overtime for investigations, training, court, events and shift coverage. The majority of OT is for shift coverage due contracted agreements for vacations, personal days, and sick days.
Police Educational Incentive	107	\$3,500.00	\$3,465.00	\$4,000.00	\$6,780.00	\$5,445.00	PBA Union Contract agreement - Financial incentive based on educational level attained
Totals		\$1,000,567.00	\$999,374.36	\$932,217.00	\$926,016.00	\$1,041,825.81	

Overall Capital Goals

- Update various permanent technology & equipment
- Maintain and repair police facility and parking lot
- Update vehicle fleet and reduce repair costs/environmental



Capital Requests

Name of Capital Project		Purchase Year	2017	2018	2019	2020	2021	2022	2023	2024	2025
Police											
	New Patrol Unit (vehicle)	Multi	\$54,000	\$54,000	\$0	\$55,000	\$55,000	\$0	\$55,000	\$55,000	\$55,000
	Live Scan (Fingerprinting Unit)	2020	\$0	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0
	AlcoTest (Breath-Test Unit) (Updated)	2021	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0
	NIBRS/UCR system update	2021	\$0	\$0	\$0	\$0	\$7,000	\$0	\$0	\$0	\$0
	Shot Gun Replacement	2021	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0	\$0	\$0
	Emergency Generator Repair	2020	\$0	\$0	\$0	\$0	\$1,150	\$0	\$0	\$0	\$0
	Security Camera	2020	-	-	-	-	-	-	-	-	-
	Desktop Computer	2020	-	-	-	-	-	-	-	-	-
	Etickets	2020	\$0	\$0	\$0	\$26,000	\$0	\$0	\$0	\$0	\$26,000
	Key Fob	2021	-	-	-	-	-	-	-	-	-
	Police Headquarters Deferred Maintenance + Updates	Multi				\$31,725	\$89,175	\$96,375	\$905,250	\$170,400	\$0
	Future DUI enforcement (maybe combine with other line)										
Police Totals						\$147,725	\$175,325	\$96,375	\$960,250	\$225,400	\$81,000

Additional Question/Answers and Review of Feedback

Next Steps

Part Two of Budget Presentations
on November 14th 7pm