



City of Lambertville
WORK SESSION
TUESDAY, NOVEMBER 12, 2019, 7:00 PM
PHILLIP L. PITTORE JUSTICE CENTER
25 SOUTH UNION STREET
AGENDA

COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

Mayor Fahl called the meeting to order at 7:00 p.m. and asked the City Clerk to read the statement of compliance with the Open Public Meetings Act into the record.

The City Clerk read the following statement:

"Adequate notice of the regularly scheduled work session held on November 12, 2019, has been provided through the posting of the annual meeting schedule, by emailing notice to the Hunterdon County Democrat and the Trenton Times and to various individuals on the list serve in accordance with Section 13 of the Open Public Meetings Act."

ROLL CALL

The City Clerk called the roll as follows:

Present: Councilman Sanders, Council President Asaro, Mayor Fahl

Absent: Councilwoman Taylor

PLEDGE OF ALLEGIANCE

Mayor Fahl led the public in the Pledge of Allegiance.

MOMENT OF SILENCE

The City Clerk led the public in a moment of silence in honor of those serving in the United States Armed Forces in Country and Abroad.

Mayor Fahl informed the members of the public present that Council President Asaro and Councilman Sanders attended the ceremony held at the American Legion on Veterans' Day and she expressed her appreciation for the many sacrifices made by our Veterans.

RESOLUTIONS

RESOLUTION NUMBER 152-2019: *A Resolution to Authorize the City Clerk to Submit the Raffle Application filed by the Lambertville Public School PTA for a December 19 Raffle to the State of NJ Legalized Games of Chance Control Commission.*

Council President Asaro read the resolution into the record by title. Mayor Fahl informed the members of the public present that the City is in the process of reviewing the ordinance and may change it to facilitate the process by permitting the City Clerk to submit the applications to the Legalized Games of Chance Control Commission without the authorization of the Governing Body.

RESOLUTION NUMBER 152-2019

A Resolution to Authorize the City Clerk to File the Raffle Application Filed by the Lambertville Public School PTA for the December 19, 2019 Raffle

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WHEREAS, the Lambertville Public School PTA filed an application in the Clerk's Office for a raffle on Monday, November 4, 2019; and

WHEREAS, a copy of the application was filed with the police department on November 4, 2019; and

WHEREAS, the Municipal Clerk has completed the determinations statement which verifies the applicant is qualified to hold the raffle.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville in the County of Hunterdon in the State of New Jersey that the City Clerk is hereby authorized to file the application with the State of New Jersey, Legalized Games of Chance Control Commission.

ADOPTED: November 12, 2019

Mayor Fahl asked for a motion to adopt Resolution Number 152-2019. Council President Asaro made the motion to adopt the resolution and Councilman Sanders seconded the motion. An affirmative voice vote was taken in favor of the motion by all members present. **MOTION CARRIED.**

NEW BUSINESS/CONSTITUENT CONCERNS

Mayor Fahl gave an update on the following projects:

Landlord Registration: Mayor Fahl is working with the Business Administrator on a new legislative process for landlord registration for the 2020 renewal. She said they want to address issues and she commended Frank D'Amore, the Fire Official and the Business Administrator for their work on gathering the back ground information necessary to improve overall fire safety in our community.

Swan Creek Update: The Department of Environmental Protection has agreed to give us a list of expectations; a step by step plan for getting through the approval process. Once received, we can start accomplishing those goals. It will take the City some time to complete the applications. We will then meet with the residents in the impacted areas and give an update.

2020 Budget Update:

Mayor Fahl addressed the members of the public present and said, this is the first of two presentations. This will be thrilling and we hope you come back on Thursday evening. Each person presenting is either a volunteer or a staff member. They will talk about accomplishments and budget requests for 2020 and talk a lot about the incredible amount of work each department and/or board with the small budgets they have and their vision for 2020. After both evenings, we will have our voting session on 11/26 where the Business Administrator will present the full picture with what our requirements are for 2020.

Mayor Fahl reviewed the timeline and the issues with previous budget process. She explained that the process has been redesigned and the Business Administrator worked

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with department heads on their budgets. She said this is the first time in the city that this was not a top down process from the Mayor to Department heads rather Department Heads have been asked for a budget that addresses needs. We are in the process of discovery. This is an opportunity to hear all of the requests, not for just 2020 but for the six-year capital plan. The Governing Body will be deliberating between December and when we adopt in April of 2020, on this process and figure out where we want to spend our tax dollars. Mayor Fahl thanked the City Clerk, the Deputy Treasurer and the Business Administrator for the back work.

Mayor Fahl commented that one of the key goals in creating a new budget process is to provide transparency in the way it is written and executed. By charging to various accounts, it makes the real cost in running a city totally opaque to the public as well as the governing body. No real way to know what the real cost is over time. Business Administrator: manually go through Edmunds with a calculator. We don't have solid agreements and some expenses are more open ended then they should be. Appropriations and revenues are tied closely together, it might seem counter intuitive they should not be tied together. It creates a whole lot of problems and contributes to a revenue process. The job of government isn't to raise revenue outside of taxes to pay for things that taxes would pay for.

Mayor Fahl skipped number 5 because it will come up on multiple department heads presentations. She gave an example of prior budgets of the set costs for elections, and those are often not budgeted for and required us to fund through transfers. She stressed that the change is not a one and done will require years of work from Mayor, Administrator and Council to fix pernicious problems. A cushion with annual expenses will take years, by 2025 will be addressed with a much more financial path that is not revenue focused.

The Business Administrator informed the members of the public present that there are opportunities. The process is new, and department heads were asked to take ownership over planning of their departments. They are the experts. They are doing this on a day to day basis and are responsible for what their departments are doing. We didn't have consistent systems in place as far as what got adopted in the budget. Putting a budget through one process, gives us an opportunity to spend time on capital. This gives the mayor the opportunity to share a level of information with the community. She has been doing with all over Lambertville, the more information is produced it gets out to the community and people know what is going on. The Governing Body votes on the budget, goal is to get information to make informed choices. The more we can provide information the more they are informed. The public will have access to information, know what is going on, more educated, the odds they will want to get more involved, we are increasing those possibility.

Mayor Fahl focused on the importance of transparency for the public, as we engage on conversations in working and voting sessions, a robust and health debate is only

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possible when we are all playing from the same deck. This is an opportunity for us to educate the public so that when hard decisions need to be made those conversations are fueled by hard data.

The Business Administrator reviewed the timeline.

The Capital Improvement Plan was discussed. The process was discussed. The City is going into more detail than is required by the State. This will guide us over the next six years, created in March/April. If needed will then do bond ordinances.

Presentation of Goals reviewed. We don't expect to add to this, we may remove things from it, but not add to it.

Mayor Fahl commented that the requests being made are not everything you could possibly imagine in the world you would need. These are requests put into a worthwhile list to deliberate on. No wild pie in the sky. These are things we should be deliberating on whether or not we should be spending tax payer dollars.

The Business Administrator commented that this is not a summary of the budget, that will be done on the 26th. There are a lot more pieces to this. This is not a discussion of the fixed cost or statutory, it isn't prioritization or financial programs that might come from the cost from this. Mitigate cost driver, just presentation of the request. Each entity is going to talk about year in review for 2019, goals for 2020, operating budget, capital budget. Review feedback if there are questions or answers.

Frank D'Amore – Fire Prevention

Fire Prevention Official: identified occupancies that need to be inspected as listed by the State. 414 inspectable occupancies, 304 inspections this year, not all occupancy, some reinspection's. Three categories: life hazard uses designated by the state, multiple families, non LHUs (small biz, 1 – 2 family, accounts for most occupancies in town).

The Business Administrator commented that they were brain storming on how to do more in 2020. Fire Prevention Official: the administration stepped up and addressed this, since January of 2016, we had a lot that were not getting inspected or identified yet. This administration has really stepped up and spearheaded that with the round table and we are just currently working towards that goal. Identifying these occupancies that have not yet been identified, getting them listed and inspected. It is good for everyone, town, owners, tenants.

Councilman Sanders asked if we know where buildings are, the distinction for number of what is unknown. Fire Prevention Official responded that there are a lot of multiple families. Two on Church Street that were never listed because you don't know if it is a multi-family, a store you can identify, it is the multiple, two family units that are harder to identify. The State should have a list for the multiple units of 3 or more. We are working towards that end right now.

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Mayor Fahl commented one thing we identified quite a few rental units that aren't getting regular inspections because the folks who own those buildings are not registered. We are doing round tables and we are planning to send out letters to folks to ask them to help us to identify them. When you do a home sale, you do a fire inspection. The Business Administrator commented go to a single-family house and open a door and there are two locked doors inside. This is meant to get all of that out as much as possible. Get everyone in a two-year inspection cycle.

Mayor Fahl commented that the other portion is identifying areas we do duplicative work. We are stream lining fee schedule and the paperwork so that it is online and searchable by all of the city government.

Council President Asaro asked if we estimated what we think that bump up is and is it in the budget? Fire Prevention Official responded that we think we know, not sure of number or units, but remember hours. Currently, spend 200 hours, we identified about 90 to 100 hours of inspection time. Program is a mobile based program we ran those numbers, came up with a reasonable estimate, took difference, there is a new budget account with expectation of hiring additional inspectors, or shared service with fire department or with contract inspectors to deal with the increase in total hours.

The Fire Official's operating request reviewed. The 2019 and then 2020 request was reviewed. Computer supplies – mobile eyes inspection program licensing fee plus paper.

Mayor Fahl asked if the annual license cost listed in the proposed budget for 2020, the \$4,000 expense in this line item, is that for the software fees? She further asked if we were only budgeting \$600 a year in that line item but spending \$3,700 is this one of the areas, we were under budgeting in Fire Prevention. The Business Administrator responded yes, you can see it here, not sure where it was charged in 2018, there was a miscommunication and the licensing fee was not budgeted. The Contractual line items were explained as supplementing inspection services and is a place holder for now, while we pursue shared services. If we hire, it will move from OE to S&W account

Questions:

Mayor Fahl commented that if we are doing, end up with shared service with fire, will we have to purchase an iPad and will the fee for licensing software increase? The Fire Prevention Official responded that the fee will not increase but we will need another device. The Business Administrator commented that the DCA offers onetime benefit for shared services, we can get reimbursed from state for doing a shared service.

Councilman Sanders asked if the 120 hours is an assumption? The Business Administrator responded that it is top level of what is needed based on estimates where we rounded up to make sure we weren't under budgeting. Mayor Fahl commented that it included all inspections and figured out how much time it costs him to do and then they came up with a formula how much the fee. Mayor Fahl thanked Fire Prevention Official.

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Environmental Commission – Liz Magill Peer

2019 accomplishments

Liz Magill Peer informed the members of the public present of the following:

Grants: Sustainable Jersey (ditching disposables) ANJEC (North Union Street Park), Lower Delaware Wild and Scenic River Management Council (Cavallo Park). Awarded every grant applied for.

They have a Social Media Presence and are reaching 1,040 people, and that includes residents and people from other communities. They have Networked with other environmental commissions who have reached out to us to model our community and have been invited to conferences to speak in regards to our work with ditching disposables.

The following 2019 Projects were reviewed:

- Build your own rain barrel event,
- training with ANJAC to reviewed what the roles and responsibilities are for EC (wastewater management, flood issues, review of site plans for boards and departments),
- fun event with elementary school, Miss Chelsea's class and read a book about plastic pollution (story about sustainable purses sold in her community, designed reusable bags with the students and they took those home).
- Email from parent sparked a great dinner conversation about reusing a bag rather than a disposable.
- Participated with school district green initiative to become jersey certified,
- We partnered with acme screening room, earth day, Baggot is a film that talks about plastic pollution and talked about ditching disposable, Tracy Carlucci – Delaware river keeper, ground swells, PennEast pipeline, Tracy highlighted in the film. Partnered with Lambertville goes wild, planting initiatives, cherry street, cavallo park.
- Another event – t-shirts to totes event – residents brought old t-shirts and taught them how to turn them into reusable bags and gave to food pantry and take home as well.
- Certified as a wildlife habitat. Prestigious.
- Sustainable business forum, well attended and great press. We have really gotten great exposure through press and elevated the work of the Environmental Commission and a lot of other Environmental Commission are reaching out to us to model our ditching disposables, Buck County's EAC summit, mentoring other Environmental Commission like ditching disposables.

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- We had two different distributors of eco-friendly products, businesses could discuss, q and a brain storming session. Two businesses offered to be mentors. Gave direct email addresses.
- We worked with city to support Trex initiative. So wildly popular not enough volunteers. Enthusiasm of residents to participate and we look forward to more volunteers.
- Canal and dep for river clean up, well attended and successful.
- Green innovator award, not publicly announced winner, nominated and vote for green practices in the city.
- Final thing: Sunday, canvassed city, handed out bags to all of the houses that were home. Talked about ordinance in January. We left door hanger to stop by and had a lot of activity. A lot of social media which was really fun. Another cool thing we had the opportunity to collect solid data – 75% if not more knew about ditching disposables and knew we were coming on Sunday and stayed home because they knew.

Upcoming: next month, Middy Muddler Pearl, choosing sustainability which talks about small steps you can take in your life to be more sustainable.

Mayor Fahl noted that was quite a bit of activity. Council President Asaro commented that it was an amazing year. Mayor Fahl thanked Liz for her diligence, noted she is the Lambertville a beacon about what municipalities can do to make active and sustainable choices. Real honor and feather in cap for everything you are doing.

The Environmental Commission's budget was reviewed in detail. The majority was funded by a grant. We spent under \$200 of our budget this year because of this incredible opportunity, the bandwidth to implement additional programming was limited. Outside funds covered by the grant, will be higher because we were nearly \$2,000 under budget. The Business Administrator commented for us to do all we did and under budget is incredible.

The proposed 2020 budget was discussed. The largest chunk is of the budget is for the Sustainable Jersey certification project. In order to be certified you have to hit different Metrix, a certain number of wild life, sustainability, animals, so what we are doing is, for the next recertification in 2021, we are reviewing our certification from the last time, seeing what is ongoing, and what additional projects we need to be recognized at a higher level, silver now, the goal is to earn golds star for each project. The higher level you are, the more likely you will get grant funding. The \$20,000 is a result of past work, they saw and appreciated our vision.

Lambertville goes wild partner project, subcommittee of Environmental Commission, they do a lot of work and educating the community about local wild life issues. Partnering with Environmental Commission and Recreation Commission, planting projects we want to continue to support those efforts.

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Tremendously effective in outreach, our social media post and materials we are able to give to the community, that's why we have that line item there.

Mayor Fahl commented asked the Environmental Commission Chair to talk about how strenuous that last process was, and why we have a \$3,000 line item.

Liz Magill Peer, the Chairperson of the Environmental Commission responded that we have a line item for Sustainable Jersey Support. We are in the process of going through and looking at each criterion in order to get silver and gold star certified. This takes hours of work, she gave examples of all initiatives and projects and writing up a detailed description, photos, printed materials, took hundreds of hours of work. We had a part-time person that supported us. It is very important we have this, not enough band width in volunteer hours, sustainable jersey certified is necessary, opens opportunities.

Mrs. Peer commented that there are no changes in budget request because it is their intent to go out for grants.

Mayor Fahl gave some examples of capital requests: access to online scheduling, computers, more meeting rooms, things like that should be considered in capital requests. She said they should consider any low hanging fruit that the city can fix for our volunteers. Mrs. Peer responded that a more streamlined process, a way for residents to submit thoughts and concerns about things online would be helpful. People who couldn't make it to Environmental Commission meetings, she holds office hours, but an online portal for people to communicate to boards and commissions would be nice.

Council President Asaro added a software to rally volunteers. Mrs. Peer said it would be awesome.

Shade Tree Commission – Brian Herzhauser

Mr. Herzhauser gave the following overview: 2019 was a transition year for myself and some of the other members. This was old hat to them but one of the things I wanted to achieve was to get the transparency, get back to residents, and a lot behind the scenes, servicing the residents, getting to their house, letting them know how to handle an issue, at their home. The Shade Tree Commission had 25 tree action requests (spring to fall) and countless phone calls. The ordinance has been adopted, it is a more comprehensive version of what was available for people. The Church Street tree planting project is in process, (18 trees, done by mid-December) North Union to Franklin. The Clinton Street Phase 2 Project is ongoing. They revised our shade tree recommendation list to incorporate Lambertville Goes Wild recommendations, (native trees and shrubs). They have a higher standard for diameter (real 2.5-inch caliper on a tree), which means a higher success rate. With the help of the Chair of the Environmental Commission, they completed a grant for 2019, we were not eligible for it, but the application is all complete and we are ready to jump on grant opportunity in 2020.

2020 goals reviewed.

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Mr. Herzhauser said they are reported on damage from the Ash Borer Beetle. He reported that the tree at the Library was destroyed by the Ash Borer Beetle, it is dead as door nail, limbs falling, etc., reports on things like that.

Mayor Fahl asked if the budget was sufficient. Mr. Herzhauser responded yes and now they added an annual maintenance fee, have unlimited tech and support with that. Everything would be don using GPS plus, so I can technically be in home office and tagging trees, can walk with iPhone and upload pictures. The plan is to work of volunteers in the city who are willing to participate.

Mayor Fahl commented that moving forward, the purchasing and planting trees will be added in to capital budget. Business Administrator commented that for some reason, not here, we have added \$10,000 into capital requests every year for tree plantings and removal.

Emily Goldman, the City Planner and a resident asked if the budget takes into account annual requirements for community forestry plan, does it also take into account, tree fund, for when planning and zoning board pay? Mr. Herzhauser responded: yes, and yes. Mayor Fahl thanked Brian for the move towards putting trees in the ground over the next five years.

Councilman Sanders asked about the Emerald Ash trees and how prevalent the Ash Borer Beetle is. Mr. Herzhauser commented it is bad at this point. They have a list of from the decline level, highest to lowest, up to 40. Councilman Sanders asked if it was a manual inventory? Mr. Herzhauser responded yes.

Mayor Fahl commented that this was valuable to do so we can make a six-year capital plan a tree inventory will give us better numbers for 2025.

Recreation Commission: Megan Ruf

Ms. Ruf commented that this was an interesting transition, three new board members, three old members, so the way that we went about stuff is at the beginning of the year, took inventory, assigned everyone a park to understand where the deficiencies existed, insurance and obligations to manage, and with that in mind we chipped away at things that were feasible. We have a year under our belt, we are poised and ready for 2020 with a new breath and understanding of where we can get additional funds, capitalize on resources we have, define best use of funds to make significant different.

The goals reviewed for 2019 include a riparian buffer along Cavallo Park, in partnership with Lambertville Goes Wild, held a huge clean-up day, and assisted with the presentation for Lambertville Goes Wild and it was a fun event.

The North Union Street Park installing a fence next week to keep people out of it, and we redid the drainage basin behind it for storm water management. In process of replanting with native plants specific for storm water management. We held two community wide events and we are looking at expanding for 2020. We had 150 to 200

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volunteers for an event to stage a one day, clean-up of the plantings we did it a long time ago and looking to revamp and start that again.

The School garden program: we have been working with Chelsea, a teacher at the school, on the garden, and we are looking for a lean to for rainwater collection, funded by the education foundation and Lowes. The garden is heavily used by the school and they have amazing programs.

Mayor Fahl commented that she received a series of complaints from parents regarding the fencing in the front of Ely park playground.

Capital Request reviewed.

Mrs. Ruf commented that she has had ongoing discussions with school board about contributing mulch to use under equipment. The mulch needs to be raked underneath and maintenance needs to be done regularly to rake mulch back into place. She plans to talk with them about long term to make improvements to the play structures that are there if they need to because they are the heaviest user and we are looking at that for the future.

Mayor, expand beyond baseball and football.

Megan Ruf commented that they have a huge capital budget. The football field that is there is being looked at so additional sports can use it. How can we start to engage and use the field for soccer, Lacrosse; it would be a great addition to field our own in town. We are starting to look at the programming.

Mayor Fahl asked about the addition of a bike rack. The City received a grant from Bike Lambertville for some of those improvements and installation, are we going to continue to expand beyond that federal grant or does that cover it? Mrs. Ruf responded that there are grant funding opportunities through the Sourland Mountain Bike, and through pure energy. The goal is not to spend the money, but to find out where I can cut corners, get stuff for free, and get grants.

The Dog Waste station was discussed. Mrs. Ruf commented that it is a passionate issue for a lot of folks, but has environmental concerns.

Mayor Fahl said they are looking at how our Department of Public Works interacts with Recreation commission with a larger question about resources we are allocating for staffing. Someone has to clean out those stations, police enforce. Phenomenal investment but comes with operational cost as well. Mrs. Ruf asked what is the guise of the Recreation commission, there is a disconnect that exists. Public Works manages the fields and the Recreation Commission manages, baseball and football. We need overall planning session. Consider outsource mowing, there are a lot of pieces to consider and take responsibility off Public Works and beef up budget but maybe we can do more with less.

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Mayor Fahl explained that we have insurance concerns, we need consistency, and we have to consider what is really realistic in our expectation.

The Chairperson of the Recreation Commission gave an update on Arnett Park. She said it was neglected and needs significant changes. The park is well used.

Mayor Fahl commented that we have a lighting issue, and she has been asked to expand hours from dawn to dusk to provide a well-lit area for activities for play. Ms. Ruf added that an online signup would be helpful. The Ordinance issue need to be taken care of first.

Ely Park Nature Trail was discussed. The Recreation Commission paid for a forester to come in and look at it. There are 200 trees that need to be removed. They are actively falling. Kids are on the hill every day. The trees fall. The forester is looking at impact zone closest to the school and the path where the kids are going after school. We need to do something broader; we have steep banks and we need the best way to manage erosion. There is a significant amount of water coming off the hill. The Basketball court is often under water and there is a large-scale flooding from just immediate storms. A massive gully formed on the hill; the first bridge has a gully that is fifteen feet deep. We would like to investigate establishing a walking trail for adults, afterschool hiking program, and we need to be creative about funds out there and how we can chip away, big project.

Emily Goldman commented about the ash tree removal, the City had Tom Sheppard last spring, steep slopes, when you cut them down leave 4-foot stump and plant new trees around it to allow new trees to grow while stumps die. Trail creation, nonprofit, NJ trail association, we can maybe partner with them. Group that maintain trails, mountain bikers, one guy b go and maintain it. They will be willing to fix this.

Mayor Fahl commented that Megan Ruf had an idea about tagging trees and opening the park up for private removal. Mrs. Ruf responded that this is a possibility, they do this in Mercer County Park and they allow you to come in and apply for a permit, pay \$25 and you can remove x number of tagged trees to use that for fire wood. We were talking about it, but we can't let people on the hill. The best course is to pay someone to come in and cut trees, and essentially move them and place them where anyone can pay and pull wood. And it does the work of removing refuse while generating revenue for city.

Mayor Fahl commented on the Storm Water Management Commission creation under Governor Murphy which is a separate tax you have to levy.

Mayor Fahl thanked Megan for bringing this all to our attention, and for the big and bold projects. She stated there would be some Legislative changes on times for the use of the parks and the name of commission change accomplish before the end of the year. This was a preview of responsibility and where it falls. A property management portal to

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log requests and determine level of issues is important. The Recreation Commission is a paper-based system. We need an online system where people can pay by credit card.

Lambertville Police Department

Lt Brown gave overview of what they do; from cats in a tree, motor vehicle accidents, sewer backups; they are a 24-hour agency.

He currently has 8 police officers and the Lieutenant. He reviewed the department activity and the follow up to investigations.

Mayor Fahl commented they accomplished more with less, and she thanked Lt. Brown for his service.

Council President Asaro asked about the advertising line.

Councilman Sanders said he had a question about salary & wage. He noted that they don't have a Police Director. Lt. Brown responded that the local PBA is still in negotiations and that line that represents an estimate. It includes coin pick-up and the Class 2 Officer, as well as civilian employees.

Mayor Fahl asked Lt. Brown about SUV's. Lt. Brown responded that it is the only car made. She asked about purchasing electric vehicles and he responded that they would be ok for parking enforcement.

Mayor Fahl commented on the proposed changes with medical marijuana. She said that they have discussed testing the state is doing for driving when impaired, and asked if this is something, we can add to 2022 or 2023 for whatever capital? Lt. Brown responded there is no method of testing. There is sobriety testing that an officer was trained in to assist with physical sobriety testing for a drug, illegal substance in their system. There isn't a machine for this test and it will eventually come around to case law.

ANNOUNCEMENTS

THANKSGIVING: All City Offices will be closed for Thanksgiving Thursday, November 28 and Friday, November 29th. Garbage and Recycling scheduled for Thursday and Friday will be picked up on Friday, November 29th.

PUBLIC PARTICIPATION

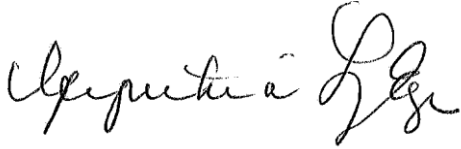
None.

ADJOURNMENT

The meeting adjourned at 10:00 p.m. with a motion made by Councilman Sanders and seconded by Council President Asaro. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,

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Cynthia L. Ege, CMR, RMC, City Clerk



The November 12, 2019 Work Session Minutes were approved at the November 26, 2019 Voting Session.