



**City of Lambertville**  
**Reorganization Meeting**  
**Friday, January 1, 2016, 11:00 a.m.**  
**Phillip L. Pittore Justice Center**  
**25 South Union Street, Lambertville**  
**MINUTES**

**STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS  
ACT AND CALL TO ORDER.**

Mayor DelVecchio called the meeting to order at 11:00 a.m. and read the following statement into the record: the Clerk provided the required notice on Monday, December 28, 2016 to the Democrat, the Times, posted the agenda to the bulletin board at city hall, the website at [www.lambertvillenj.org](http://www.lambertvillenj.org), and noticed various people on the list serve, inclusive of department heads, city attorney and city engineer.

**ROLL CALL.**

Mrs. Ege called the roll as follow:

*Present:* Councilwoman Asaro, Councilman Sanders, Councilwoman Warner, Council President Stegman, Mayor DelVecchio.

*Absent:* None.

**PLEDGE OF ALLEGIANCE.**

The Boy Scout Troop 49 led the public in the Pledge of Allegiance.

Mayor DelVecchio introduced the Scouts to the public. They include: Bryce Pietras, Drew Mumich, Robert Tomenchok, Scott McCloughan, Trevor McCloughan, Jimmy Hagman, Jason Barrett, Ryan Barrett, Adults: Kent Carpenter, Doug Carter, and Kevin Brady.

**MOMENT OF SILENCE.**

Mrs. Ege asked for a moment of silence in honor of those serving in the United States Armed Forces.

Mrs. Ege asked for a moment of silence in remembrance of Marie Rossiter, a retired City employee who worked in the Clerk's Office with over 25 years of service.

**GOD BLESS AMERICA.**

Patsy DelVecchio, Mayor DelVecchio's father, led the members of the public present in "God Bless America."

**INVOCATION.**

The Invocation was given by Dr. Sandra DeMasi. Mayor DelVecchio informed the members of the public present that Sister Sandra DeMasi just received her doctorate from Catholic University. This is the same college that his son, Alexander DelVecchio is attending.

**CERTIFICATION OF ELECTION.**

The City Clerk read the certification of the November 3, 2015 election into the record.

The County Canvassers of the County of Hunterdon in the State of New Jersey certified the election results from the November 3, 2015 election and have determined that David

M. DelVecchio was duly elected to serve his 9<sup>th</sup> term as the Mayor of the City of Lambertville, certified on November 9, 2015 by Stephanie Pierce, Chairperson of the Board of County Canvassers and Mary H. Melfi, Clerk of the County of Hunterdon. Mrs. Ege congratulated the Mayor.

### **OATH OF OFFICE - DAVID M. DELVECCHIO.**

The Oath of Office was administered to Mayor DelVecchio by the Honorable Reed Gusciora, Assemblyman for District 15 with the Mayor's Fiancé, Joanne Daley holding the Bible; the Mayor's children Alexander and Matthew DelVecchio and Ms. Daley's children Jillian and Nina Daley looking on.

### **ELECTION OF COUNCIL PRESIDENT.**

Mayor DelVecchio asked for nominations for Council President. Councilman Sanders nominated Steven M. Stegman to serve as Council President. Councilwoman Warner seconded the motion. There being no additional nominations for the position of Council President, Mayor DelVecchio asked for a roll call vote. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

### **OATH OF OFFICE – COUNCIL PRESIDENT.**

The Oath of Office was administered to Steven Stegman by the Honorable Ronald Pittore, Municipal Court Judge, with Cindy Ege, holding the Bible.

### **ASSEMBLYMAN REED GUSCIORA.**

Mayor DelVecchio introduced the Honorable Reed Gusciora to the members of the public present.

Assemblyman Gusciora thanked the Mayor for inviting him and compared Lambertville to the television shows "Mayberry" and "Cheers" where everyone knows your name and you have one jail cell. He said he was proud to represent Lambertville and wished everyone a happy, prosperous and healthy New Year. He said he looked forward to working with the Mayor and Council in 2016.

Mayor DelVecchio thanked the Assemblyman for always helping Lambertville.

### **PROCLAMATIONS.**

None.

### **RESOLUTIONS.**

Mayor DelVecchio read the resolutions into the record by title, announcing appointments and grouping the resolutions by number.

MAYOR DELVECCHIO ASKED FOR A MOTION TO ADOPT RESOLUTION NUMBERS 01-2016 THROUGH 05-2016:

Resolution Number 01-2016: A Resolution Adopting a Temporary Budget for the City of Lambertville for 2016.

**City of Lambertville**  
**RESOLUTION NUMBER 01-2016**  
*RESOLUTION ADOPTING A TEMPORARY BUDGET  
FOR THE CITY OF LAMBERTVILLE  
TEMPORARY BUDGET APPROPRIATION FOR 2016*

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payment is to be made prior of the final adoption of the annual Municipal budget, Temporary Appropriations shall be made for the purposes and amounts required in the manner ad time therein provided; and

**WHEREAS**, the Temporary Appropriations shall be adopted within the first 30 days of the Municipality's fiscal year, and shall not exceed 26.25% of the prior year's adopted Budget, exclusive of appropriations made for Debt Service, Capital Improvements and Public Assistance; and

**WHEREAS**, the total amount appropriated in the 2015 Municipal Budget, as detailed above was \$5,244,094.46; and

**WHEREAS**, 26.25% of the above amount is \$1,376,574.80

**NOW THEREFORE, BE IT RESOLVED**, by the City Council, that the following Temporary Appropriations be approved.

**BE IT FURTHER RESOLVED** that an additional sum of \$20,000.00 be appropriated for Debt Service, Capital Improvements and Public Assistance, for a total Temporary Budget of \$1,396,574.80.

ADOPTED: January 1, 2016

Resolution Number 02-2016: Designating Official Newspapers

**City of Lambertville**  
**RESOLUTION NUMBER 02-2016**  
**"DESIGNATING OFFICIAL NEWSPAPERS"**

**BE IT RESOLVED** by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that pursuant to N.J.S.A. 40:53-1 et seq. that "*The Times*" be designated as the Official Newspaper; and

**BE IT FURTHER RESOLVED** that official notices may also be published in "*Hunterdon County Democrat*" to meet time requirements.

ADOPTED: January 1, 2016

Resolution Number 03-2016: Designating City Council Meeting Schedule for 2016.

**City of Lambertville**  
**RESOLUTION NUMBER 03-2016**  
**“DESIGNATING MEETING SCHEDULE”**

**BE IT RESOLVED** by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4 6 et seq., that the following is the regular meeting scheduled for 2016:

Thursday, January 1, 2016  
Tuesday, January 19, 2016  
Tuesday, February 16, 2016  
Tuesday, March 15, 2016  
Tuesday, April 19, 2016  
Tuesday, May 17, 2016  
Tuesday, June 21, 2016  
Tuesday, July 19, 2016  
Tuesday, August 16, 2016  
Tuesday, September 20, 2016  
Tuesday, October 18, 2016  
Tuesday, November 22, 2016  
Tuesday, December 20, 2016  
Tuesday, December 27, 2016

**BE IT FURTHER RESOLVED** that all meetings will be held at the Justice Complex, 25 South Union Street, Lambertville at 6:30 p.m. for closed sessions and open to the public at 7:00 pm prevailing time unless announced otherwise; and

**BE IT FURTHER RESOLVED** that notice of this schedule shall be published in the January 9, 2014 issue of The Times.

ADOPTED: January 1, 2016

Resolution Number 04-2016: Designating Annual Fee for Meeting Notices.

**City of Lambertville**  
**RESOLUTION NUMBER 04-2016**  
**“DESIGNATING ANNUAL FEE FOR MEETING NOTICES”**

**BE IT RESOLVED** by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4 6 et seq., that the fee for mailing a copy of all meeting notices and agendas shall be \$.05 per page plus actual cost of the postage, estimated at \$.64 per month, per board, and at no fee for faxing or emailing of agendas.

**BE IT FURTHER RESOLVED** that this does not apply to the representatives of “*Hunterdon County Democrat*”, “*The Trenton Times*” or other City Officials and Boards members.

ADOPTED: January 1, 2016

Resolution Number 05-2016: A Resolution Adopting A Cash Management Plan,  
Appointing Banks, Awarded through the Fair and Open Process.

**City of Lambertville**

**Resolution Number 05-2016**

*A Resolution to Adopt a Cash Management Plan for the City of Lambertville*

**WHEREAS**, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

**WHEREAS**, the City of Lambertville solicited for quotes and received them on December 9, 2016 from the following banking institutions:

Bank of Princeton, daily balance method to calculate interest, .50% and is guaranteed for the life of the RFP.

Hopewell Valley Bank, Interest compounded daily and credited monthly, based on the 91 day T-Bill plus 0.20%, escrow plus 0.25%.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that the following requirements be a part of the **2016 Cash Management Plan**, and be adhered to:

**I. Cash Management and Investment Objectives**

Preservation of capital; adequate safekeeping of assets; maintenance of liquidity to meet operating needs; diversification of the City's portfolio to minimize risks associated with individual investments.

**II. Designation of Official Depositories**

The following banks are hereby designated as legal depositories for all municipal funds:

Bank of Princeton  
Hopewell Valley Bank

The following banks did not respond to the RFP, however the City may choose to utilize their services:

Wells Fargo Bank  
Bank of America  
PNC

Each depository must submit to the Chief Financial Officer / Treasurer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st; This list may be amended or supplemented from time to time as Mayor and Council deems necessary.

**III. Cash Management**

All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the City of Lambertville, or shall be turned over to the Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;

The Chief Financial Officer / Treasurer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio; Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer or the Treasurer; Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

**IV. Permissible Investments**

Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America; government money market mutual funds; any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors; bonds or other obligations of the local unit, or school districts of which the local unit is a part; any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments; Local Government investment pools; New Jersey State Cash Management Fund; Repurchase agreements of fully collateralized securities.

**V. Authority for Investment Management**

The Chief Financial Officer / Treasurer is authorized and directed to make investments on behalf of the City of Lambertville. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

**VI. Safekeeping**

Securities purchased on behalf of the City of Lambertville shall be delivered electronically or physically to the City's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the City.

**VII. Procedures for Disbursement of Funds**

Payments shall be prepared by the Deputy Treasurer as authorized by the Chief Financial Officer/ Treasurer and submitted to Mayor and Council for their approval;

No municipal funds shall be disbursed by the Chief Financial Officer / Treasurer prior to approval of the governing body, except for: Debt Service payments; Investments; Payroll turnovers to agency accounts; Tax payments to Hunterdon County, the South Hunterdon Regional School District, Board of Fire Commission, District 1 shall be made in accordance with schedules provided by each taxing district;

Checks approved for payment shall be signed by any of the following; 1) Mayor, 2) City Clerk, 3) Police Director and 4) Council President.

Checks paid from the following accounts must contain three signatures:

Chief Financial Officer's Current Fund

Trust Other Fund

General Capital Fund

Animal Control Fund

Lilly Mansion Account

Brewery Loan Repayment Account

Urban Development Action Grant Account

Community Development Block Grant

Regional Contribution Agreement Accounts with the following:

Township of Delaware

Township of Franklin

SUI Reserve Fund

COAH Residual Interest Account

Developers Escrow Account

COAH Trust

FSA Medical Account

Municipal Open Space

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Tax Title Lien Account

Checks paid from the following accounts must contain two signatures:  
Payroll Fund

Wire transfers and Automated Clearing House (ACH) payments are to be made by the Chief Financial Officer / Treasurer or by the Deputy Treasurer as authorized by the Mayor.

**VIII. Reporting**

The Chief Financial Officer / Treasurer shall report to the Governing Body all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;

The Chief Financial Officer / Treasurer shall also report to the Governing Body the available cash in each fund and/or bank account.

Audit

This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

Adopted at the reorganization meeting of the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, held on the 1st day of January 2016.

ADOPTED: January 1, 2016

Mayor DelVecchio asked for a motion to adopt resolution numbers 01-2016 through 05-2016. Councilman Sanders made a motion to adopt resolution numbers 01-2016 through 05-2016. Council President Stegman seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

MAYOR DELVECCHIO ASKED FOR A MOTION TO ADOPT RESOLUTION NUMBERS 06-2016 THROUGH 10-2016:

Resolution Number 06-2016: A Resolution to appoint Susan Bacorn as Certifying Officer and Christie Ehret as Supervisor for PERS/PFRS.

**City of Lambertville**

**RESOLUTION NUMBER 06-2016**

*“Appointing Christie Ehret as Supervisor and Susan Bacorn as Certifying Officer for PERS/PFRS”*

WHEREAS, there is a requirement from the State of New Jersey Division of Pension and Benefits to designate a Certifying Officer for PERS/PFRS.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the City of Lambertville that Susan Bacorn is hereby appointed as the Certifying Officer and Christie Ehret is hereby appointed as the Supervisor for PERS/PFRS with a term expiration of December 31, 2016.

ADOPTED: January 1, 2016

Resolution Number 07-2016: Authorizing Signatures on City Bank Accounts.

**RESOLUTION NUMBER 07-2016**  
*"Authorizing Signatures on City Bank Accounts"*

**WHEREAS**, on January 1, 2016 the governing body of the City of Lambertville met to hold the annual reorganization; and

**WHEREAS**, they designated the following employees as signers on City Bank Accounts.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the City of Lambertville, County of Hunterdon, State of New Jersey, that through 2016 checks drawn or withdrawals from these accounts be signed as follows:

City Clerk's Account and Petty Cash Account:  
Cynthia Ege, City Clerk, and

Police Petty Cash Account:  
Sally Lelie, Secretary, or Bruce Cocuzza, Police Director, and

Municipal Court General Account and Bail Account:  
Ronald Pittore, Judge, Patricia Woznicki, Municipal Court Administrator

Construction Official Account:  
Kenneth Rogers, Construction Code Official, or Cynthia Ege, City Clerk

Bureau of Fire Safety Account:  
David M. DelVecchio or his designee, Fire Prevention Official, or Cynthia Ege, City Clerk

PATF II Account:  
Helen T. Kuhl, Director of Public Assistance, or Cynthia Ege, City Clerk

**BE IT FURTHER RESOLVED** that the accounts listed below by signed by three of the following officials, requiring a minimum of one elected official's signature:

David M. DelVecchio, Mayor  
Steven M. Stegman, Council President  
Cynthia Ege, City Clerk  
Bruce Cocuzza, Police Director

Chief Financial Officer's Current Fund  
Trust Other Fund  
General Capital Fund  
Animal Control Fund  
Rehab Loan Repayment Account  
Lilly Mansion Account  
Brewery Loan Repayment Account  
Urban Development Action Grant Account  
Regional Contribution Agreement Accounts with the following:



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Township of Delaware  
Township of Franklin  
SUI Reserve Fund  
COAH Residual Interest Account  
Miscellaneous Escrow Account

**BE IT FINALLY RESOLVED** that the Payroll Account be signed by two of the following officials:

David M. DelVecchio, Mayor  
Steven M. Stegman, Council President  
Cynthia Ege, City Clerk  
Bruce Cocuzza, Police Director

ADOPTED: January 1, 2016

Resolution Number 08-2016: Re-Appointing Richard Carmosino as the Tax Assessor and Authorizing Tax Assessor to File Corrective Appeals.

**City of Lambertville**

**RESOLUTION NUMBER 08-2016**

***“RE-APPOINTING RICHARD CARMOSINO AS THE TAX ASSESSOR AND  
AUTHORIZING THE TAX ASSESSOR TO FILE CORRECTIVE APPEALS”***

**WHEREAS**, the Governing Body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby re-appoint Richard Carmosino as the Tax Assessor for the City of Lambertville, and

**WHEREAS**, the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, have been informed by the Tax Assessor that from time to time errors are made in computing the tax assessment covering certain property located within the City of Lambertville; and

**WHEREAS**, the Tax Assessor has requested that the Governing Body authorize him to file corrections of such errors with the Hunterdon County Board of Taxation; and

**WHEREAS**, the Tax Assessor is called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and to agree to stipulations of appeals;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey, that the Tax Assessor of the City of Lambertville be and is hereby authorized to file corrective appeals with the Hunterdon County Board of Taxation concerning those properties wherein errors have been made, to represent the City of Lambertville in defense of appeals filed with said Board and to sign stipulations of appeals on behalf of the City of Lambertville which he feels are proper and in the best interests of the City of Lambertville; and

**BE IT FURTHER RESOLVED** that the Tax Assessor sends copies of such corrected assessments to the individuals involved.

ADOPTED: January 1, 2016

Resolution Number 09-2016: Appointing a Municipal Housing Liaison for the City of Lambertville.

**City of Lambertville**  
**RESOLUTION 09-2016**

*“Resolution Appointing a Municipal Housing Liaison for the City of Lambertville”*

**WHEREAS**, the Governing Body of the City of Lambertville petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan on December 30, 2008; and,

**WHEREAS**, Lambertville’s Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et seq.) and COAH’s Third Round Substantive Rules (N.J.A.C. 5:94-1, et seq.); and

**WHEREAS**, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et seq., the City of Lambertville is required to appoint a Municipal Housing Liaison for the administration of Lambertville’s affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et seq.; and

**WHEREAS**, Lambertville amended its ordinances to provide for the appointment of a Municipal Housing Liaison to administer Lambertville’s affordable housing program on May 7, 2003; and

**NOW THEREFORE BE IT RESOLVED**, by the Governing Body of the City of Lambertville in the County of Hunterdon and the State of New Jersey that Emily Goldman and or Helen T. Kuhl, are hereby appointed by the Governing Body of Lambertville as the Municipal Housing Liaison for the administration of the affordable housing program.

ADOPTED: January 1, 2016

Resolution Number 10-2016: Utilization of the National Incident Management System (NIMS) for all incident management in the City of Lambertville.

**City of Lambertville**  
**RESOLUTION NUMBER 10-2016**

*“Utilization of the National Incident Management System (NIMS) for all incident management in the City of Lambertville”*

**WHEREAS**, in Homeland Security Presidential Directive (HSPD) 5, the President directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, and Local governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

**WHEREAS**, the 9-11 Commission recommended adoption of a standardize incident Command System; and

**WHEREAS**, it is necessary that all Federal, State, and Local emergency management agencies and other public safety agencies coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

**WHEREAS**, to facilitate the most efficient and effective incident management it is critical that Federal, State and Local organizations utilize standard terminology, standardized organizational

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structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resources management and designated incident facilities during emergencies or disasters; and

**WHEREAS**, the NIMS standardize procedures for managing personnel, communications, facilities and resources will improve the ability to utilize State and Federal funding to enhance County and Local agency readiness, maintain first responder safety and streamline incident management processes; and

**WHEREAS**, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the State, County and Local municipalities including all public safety and emergency response organizations training programs; and

**WHEREAS**, over fifty Federal grant programs mandate that NIMS be adopted as a prerequisite for obtaining these grants;

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the City of Lambertville hereby mandates that effective immediately that the National Incident Management System (NIMS) be utilized for all incident management in the City of Lambertville; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Hunterdon County Office of Emergency Management.

ADOPTED: January 1, 2016

Mayor DelVecchio asked for a motion to adopt resolution Numbers 06-2016 through 10-2016. Councilwoman Warner made a motion to adopt Resolution Numbers 06-2016 through 10-2016. Councilman Sanders seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

MAYOR DELVECCHIO ASKED FOR A MOTION TO ADOPT RESOLUTION NUMBERS 11-2016 THROUGH 15-2016:

Resolution Number 11-2016: *Payment of Taxes.*

**City of Lambertville**  
**Resolution Number 11-2016**  
*"Payment of Taxes"*

**BE IT RESOLVED** by the governing body of the City of Lambertville, County of Hunterdon, State of New Jersey, that taxes shall be collected quarterly on February 1, 2016; May 1, 2016; August 1, 2014 and November 1, 2016 and that interest will be charged at the rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax was payable until the date of actual payment; and

**BE IT FURTHER RESOLVED** that there will be a ten (10) day grace period after which unpaid taxes will be charged interest from the due date; and

**BE IT FURTHER RESOLVED** that, pursuant to statute, if a tax delinquency is over \$10,000.00 at the end of the year, an additional flat penalty of 6% per annum shall be imposed; and

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**BE IT FINALLY RESOLVED** that this Resolution shall be published in the January 8, 2016 issue of The Times.

ADOPTED: January 1, 2016

Resolution Number 12-2016: Resolution appointing Cynthia Ege as the Public Agency Compliance Officer for the City of Lambertville.

**City of Lambertville**  
**RESOLUTION NUMBER 12-2016**

*“Appointing Cynthia Ege as Public Agency Compliance Officer for the City of Lambertville”*

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the City of Lambertville hereby appoints Cynthia Ege as the Public Agency Compliance Officer effective January 1, 2016.

ADOPTED: January 1, 2016

Resolution Number 13-2016: A Resolution Authorizing Petty Cash Accounts for the Police Department and the Clerk’s Office.

**City of Lambertville**  
**Resolution 13-2016**  
*Authorizing the Petty Cash Funds*

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any County or Municipality by application and resolution.

WHEREAS, it is the desire of the *City of Lambertville*, County of Hunterdon to establish such a fund for the following departments:

City Clerk’s Office, custodian for this fund is Cynthia Ege in the amount of \$500  
Police Department, custodian for this fund is Bruce Cocuzza in the amount of \$200

WHEREAS, such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

**NOW, THEREFORE BE IT RESOLVED** that the governing body hereby Re-authorizes such action and that these accounts were previously approved by the Director of the Division of Local Government Services.

**BE IT FURTHER RESOLVED** that the Deputy Treasurer is hereby authorized to issue Petty Cash checks to the City Clerk and Police Department.

Adopted: January 1, 2016.

Resolution Number 14-2016: A Resolution Authorizing Change Funds for the Clerk’s Office, Construction Office, Court and the Tax Collector.

**City of Lambertville**  
**Resolution 14-2016**  
**Authorizing the Change Funds**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Change Fund in any county of municipality by application and resolution.

WHEREAS, it is the desire of the *City of Lambertville*, County of Hunterdon to establish such a fund for the following departments:

Tax Collector, Cynthia McBride, in the amount of \$200  
Construction Department, Ken Rogers, in the amount of \$20  
Court, Barbara Halper, in the amount of \$50  
Clerk's Office, Cynthia Ege, in the amount of \$50

WHEREAS, such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE BE IT RESOLVED that the governing body hereby Re-authorizes such action and that these accounts do not require approval from the Director of the Division of Local Government Services.

Adopted: January 1, 2016.

Resolution Number 15-2016: A Resolution Appointing Lester Myers, the Public Works Director, as the Right To Know Coordinator/Officer, the Recycling Coordinator, and the SWAC Coordinator for the City of Lambertville.

**City of Lambertville**  
**Resolution Number 15-2016**

*A Resolution Appointing Lester E. Myers, Jr. As the Right to Know Officer, Recycling Coordinator and the SWAC Coordinator for the City of Lambertville*

**NOW THEREFORE, BE IT RESOLVED**, by the governing body of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey, that Lester E. Myers, Jr. is hereby appointed as the Right to Know Officer, Recycling Coordinator and the SWAC Coordinator for the City of Lambertville for 2016.

ADOPTED: January 1, 2016

Mayor DelVecchio asked for a motion to adopt resolution numbers 11-2016 through 15-2016. Councilwoman Warner made a motion to adopt resolution numbers 11-2016 through 15-2016. Councilman Sanders seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

MAYOR DELVECCHIO ASKED FOR A MOTION TO ADOPT RESOLUTION NUMBERS 16-2016 THROUGH 20-2016:

Resolution Number 16-2016: A Resolution to Authorize the Contract with Pollution Control Financing Authority of Warren County for Landfill (Bulky Trash Items) In An Amount Not to Exceed \$75 per Ton Plus a \$3.00 Recycling Fee.

**City of Lambertville**

**RESOLUTION 16-2016**

*A Resolution to Authorize the Contract With Pollution Control of Warren County At An Amount Not to Exceed \$75 Per Ton Plus a \$3 Recycling Fee*

NOW THEREFORE BE IT RESOLVED, that governing body of the City of Lambertville in the County of Hunterdon, State of New Jersey, do hereby authorize the Mayor and City Clerk to sign the contract with Pollution Control of Warren County beginning January 1, 2016 and ending December 31, 2016 at a rate not to exceed \$75 per ton plus a \$3 recycling fee.

ADOPTED: January 1, 2016

Resolution Number 17-2016: A Resolution Authorizing the Parking Permits for City Employees, Mayor and Council, and Board Members.

**City of Lambertville**

**RESOLUTION 17-2016**

*A Resolution Authorizing the City Clerk to Issue Parking Permits*

WHEREAS, Ordinance 2010-03 of the City of Lambertville was first introduced at the regularly scheduled session of Mayor and Council on January 18, 2010, and

WHEREAS, the Ordinance was the subject of a public hearing at the regularly scheduled session of Mayor and Council of February 16, 2010 and was finally adopted at the regularly scheduled session of Mayor and Council of March 15, 2010, and

WHEREAS, the Ordinance was published and finally adopted on April 10, 2010, and

WHEREAS, the following positions are in need of parking permits and are hereby issued and limited to hours of employment in order to complete their jobs efficiently within the City of Lambertville: Mayor, Police Director, Municipal Court Judge, Municipal Clerk, Construction Code Official, Electric Subcode Official, Plumbing Subcode Official, Fire Subcode Official, Fire Prevention Official, Substitute Official, Secretary to the Zoning Board, Planning Board and Historic Preservation Secretary and

WHEREAS, the membership of the following boards and commissions shall have the privilege of parking in the parking lot at the Justice Center during meeting times only: Mayor and Council, Zoning Board of Adjustment, Planning Board, Office of Emergency Management, Fire Commission, Historic Preservation Board, Environmental Commission, and

WHEREAS, the Mayor, Council President and Judge will be issued a permit to allow them to park at a metered space whenever they are on official City business; and

WHEREAS, the City Clerk will provide a list of names and meeting dates to the Police Director for tracking purposes, and

WHEREAS, the permits issues shall be limited to the days and hours of current employment and it is the responsibility of the employee to bring any and all changes to the attention of the City Clerk to ensure the proper authorities are advised.

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NOW THEREFORE BE IT RESOLVED by the Governing Body of the City of Lambertville in the County of Hunterdon in the State of New Jersey that the City Clerk is hereby directed to issue parking permits to the above listed names of employees and membership of boards and commissions noting the limitations of approval as noted.

Adopted: January 1, 2016.

**Resolution Number 18-2016: A Resolution Authorizing the Tax Collector to Cancel Property Tax Credits and Delinquencies for 2016.**

**City of Lambertville**  
**RESOLUTION 18-2016**

*A Resolution Authorizing the Tax Collector to Cancel Property Tax Credits and Delinquencies for 2016*

WHEREAS, the Governing Body of the City of Lambertville, County of Hunterdon, State of New Jersey have been informed by the Tax Collector that from time to time there are property tax credits or delinquencies on certain properties located within the City of Lambertville, and

WHEREAS, pursuant to N.J.S.A. 40A:5-17.1 a resolution may be adopted by the governing body of a municipality authorizing a municipal employee to process without further action on the part of the governing body the cancellation of any property tax credit or delinquency of less than \$10,

NOW THEREFORE BE IT RESOLVED by the governing body of the City of Lambertville, County of Hunterdon, State of New Jersey, that the Tax Collector be authorized to cancel any property tax credit or delinquency of less than \$10 without further action on the part of the Mayor and City for the Calendar Year ending December 31, 2016 and that such action be noted in the Tax Duplicate for the City of Lambertville.

ADOPTED: January 1, 2016

**Resolution Number 19-2016: A Resolution to Authorize the Contract With Covanta for Solid Waste (Incinerator) at a Rate Not to Exceed \$70.89 Per Ton Plus \$3 Per Ton Recycling Tax.**

**City of Lambertville**  
**RESOLUTION 19-2016**

*A Resolution Authorizing the Mayor to Sign the Contract with Covanta for Garbage Disposal at a Rate of \$70.89 per Ton plus \$3 Recycling Tax*

NOW THEREFORE BE IT RESOLVED by the governing body of the City of Lambertville, County of Hunterdon, State of New Jersey, that the Mayor is hereby authorized to sign the contract with Covanta 4Recovery, L.P. for garbage disposal at a rate not to exceed \$70.89 per ton plus \$3 per ton recycling tax.

ADOPTED: January 1, 2016

Mayor DelVecchio noted that in 2015, the City recycled 1,026 tons of material and in 2014 the City recycled 1,010 tons of material. He informed the members of the public present that it cost

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the City \$10 per ton to recycle and \$30 per ton for the third can program; but \$73.89 for garbage. So, both programs help to save the taxpayers money while reducing the amount of garbage going into the landfill.

Resolution Number 20-2016: *A Resolution to Appoint Custodian of Records for the City of Lambertville as follows: Cynthia L. Ege for the Clerk's Office and the Governing Body, Crystal Lawton for Construction, Planning, Zoning and Fire; Sally Lelie for the Police Department.*

**City of Lambertville**  
**RESOLUTION 20-2016**

*A Resolution to Appoint Custodian of Records for the City of Lambertville as follows: Cynthia Ege for the Clerks' Office and All Matters Related to the Governing Body; Crystal Lawton for the Construction Office, Planning and Zoning Matters and Sally Lelie for the Police Department.*

NOW THEREFORE BE IT RESOLVED by the governing body of the City of Lambertville, County of Hunterdon, State of New Jersey, that the following people are hereby appointed as Custodian of Records for the City of Lambertville:

Cynthia L. Ege for the Clerk's Office and all matters related to the Governing Body;  
Crystal Lawton for the Construction Office, Planning & Zoning Boards of Adjustment;  
Sally Lelie for the Police Department

ADOPTED: January 1, 2016

Mayor DelVecchio asked for a motion to adopt resolution numbers 16-2016 through 20-2016. Councilwoman Asaro made a motion to adopt resolution numbers 16-2016 through 20-2016. Councilman Sanders seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

MAYOR DELVECCHIO ASKED FOR A MOTION TO ADOPT RESOLUTION NUMBERS 21-2016 THROUGH 23-2016:

Resolution Number 21-2016: *Authorizing Professional Service Contracts for City Attorneys.*

**City of Lambertville**  
**RESOLUTION NUMBER 21-2016**  
*"Authorizing Professional Service Contracts for City Attorney"*

**WHEREAS**, there exists a need for Attorneys to serve as City Attorney, Municipal Prosecutor, and Public Defender for the Municipal Court, to handle labor related matters, to handle bonds and other financial matters and to advise the City in land use issues; and

**WHEREAS**, N.J.S.A. 40A:11-5 requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contracts themselves must be available for public inspection; and



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**WHEREAS**, pursuant to the Fair and Open Process bids were received on December 4, 2014 for City Attorney, Municipal Prosecutor, Labor Attorney, Bond Attorney, Public Defender, Planning and Zoning Board Attorney and Redevelopment Attorney; and

**WHEREAS**, the bid proposals and documents have been reviewed and the bidders have been found to be the most advantageous, price and other factors considered; and

**WHEREAS**, sufficient funds are available in the 2016 Temporary Budget, adopted ordinances or grants, and will be made available in the 2016 Municipal Budget for the City of Lambertville for such services;

**NOW, THEREFORE, BE IT RESOLVED** that the Council Members of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby confirms the nomination made by Mayor DeVecchio for the following positions:

1. The Mayor and City Clerk are hereby authorized and directed to execute an agreement with the following individuals for the year 2016, unless otherwise noted.
  - a. City Attorney: Philip J. Faherty III to serve as City Attorney at an hourly rate not to exceed \$140 per hour.
  - b. Municipal Prosecutor and Assistant Prosecutor: Philip J. Faherty III & Sean Faherty of Hunt and Faherty, Attorneys to serve as Municipal Court Prosecutor and Assistant Prosecutor at an hourly rate of \$140.
  - c. Public Defender: Stanley Troy, an Attorney to serve as Public Defender for the Municipal Court at an annual rate not to exceed \$5,400.
  - d. Labor Attorney: John Lanza of Lanza and Lanza, an attorney to serve as Labor Consultant at a rate not to exceed an hourly rate not to exceed \$195.
  - e. Bond Attorney: Thomas Hastie of Capehart Scatchard, a Bond Attorney to serve as Bond Counsel at an hourly rate not to exceed \$205 per hour, \$4,000 per bond sale plus \$.90 per thousand dollars of bonds issued, and \$450 for each single purpose ordinance and \$600 for each multiple purpose ordinance; an hourly rate not to exceed \$65-205 per hour.
  - f. Planning Board Attorney: Timothy Korzun of Sheak & Korzun, PC, an attorney to represent the City of Lambertville in all matters related to land use and the Planning Board at a rate not to exceed an hourly rate not to exceed \$175.
  - g. Zoning Board Attorney: Stewart Palilonis, an attorney to represent the City of Lambertville in all matters related to the Zoning Board of Adjustment at a rate not to exceed an hourly rate not to exceed \$180.
  - h. Planning Board Alternate Attorney: Stewart Palilonis at an hourly rate not to exceed \$180 per hour.
  - i. Zoning Board Alternate: Timothy Korzun of Sheak & Korzun, PC at a rate note to exceed \$175 per hour.
2. These contracts are being awarded as described above without competitive bidding as a Professional Services” as defined under the appropriate section of the Local Public Contracts Law since the above mentioned individuals are members in good standing of their respective profession.
3. Notice of these actions shall be printed in the January 8, 2016 issue of The Times.

ADOPTED: January 1, 2016

Resolution Number 22-2016: Authorizing Professional Service Contract for Municipal Auditor.

**City of Lambertville**  
**RESOLUTION NUMBER 22-2016**  
*“Authorizing Professional Service Contracts for Municipal Auditor”*

**WHEREAS**, there exists a need for a Registered Municipal Accountant to serve as City Auditor; and

**WHEREAS**, pursuant to the Fair and Open Process one bid was received on December 3, 2015 for Municipal Auditor; and

**WHEREAS**, the bid proposal and documents have been reviewed and the bidder has been found to be the most advantageous, price and other factors considered; and

**WHEREAS**, N.J.S.A. 40A:11-5 requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contracts themselves must be available for public inspection; and

**WHEREAS**, sufficient funds are available in the 2016 Temporary Budget, adopted ordinances or grants, and will be made available in the 2016 Municipal Budget for the City of Lambertville for such services;

**NOW, THEREFORE, BE IT RESOLVED** that the Council Members of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby confirms the nomination made by Mayor DeVecchio for the following positions:

1. The Mayor and City Clerk are hereby authorized and directed to execute an agreement with the following individual for the year 2016:

Robert Cagnassola of Suplee, Clooney and Company, a Registered Municipal Accountant, for the year 2016. The contract shall read as follows:

Not to exceed \$39,195 for the 2015 Statutory Audit

Additional Services provided at an hourly rate of \$85 to 175 per hour

\*\$425 for the preparation of Supplemental Debt Statements, there shall be no fee for phone consultations.

\*Shall be provided on an as needed basis.

2. The contract is being awarded as described above without competitive bidding as “Professional Services” as defined under the appropriate section of the Local Public Contracts Law since the above mentioned individual is a member in good standing of his respective profession.
3. Notice of these actions shall be printed in the January 8, 2016 issue of The Times.

ADOPTED: January 1, 2016

Resolution Number 23-2016: Authorizing Professional Service Contracts for City Engineers and Special Project Engineers.

**City of Lambertville**  
**RESOLUTION NUMBER 23-2016**

*“Authorizing Professional Service Contracts for City Engineer and Special Projects Engineer”*

**WHEREAS** there exists a need for Professional Engineers to serve as City Engineer and to advise on special projects; and

**WHEREAS** N.J.S.A. 40A:11-5 requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contracts themselves must be available for public inspection; and

**WHEREAS**, pursuant to the Fair and Open Process bids were received on December 4, 2014 for City Engineer and Special Project Engineers; and

**WHEREAS**, the bid proposals and documents have been reviewed and the bidders have been found to be the most advantageous, price and other factors considered; and

**WHEREAS** sufficient funds are available in the 2016 Temporary Budget, adopted ordinances or grants, and will be made available in the 2016 Municipal Budget for the City of Lambertville for such services.

**NOW, THEREFORE, BE IT RESOLVED** that the Council Members of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby confirms the nomination made by Mayor DeVecchio for the following positions:

1. The Mayor and City Clerk are hereby authorized and directed to execute an agreement with the following individual for the year 2016.
  - a. T&M Associates, to serve as City Engineer at an hourly rate not to exceed:
    - i. \$184 per hour, plus 15% for subcontracting;
    - ii. All projects shall not to exceed 20% in aggregate of the total soft cost.
  - b. Robert Clerico of Van Cleef Engineering, to serve as Planning Board Engineer at an hourly rate not to exceed \$156 per hour,
  - c. Richard Arango, Remington & Vernick, to serve as Zoning Board of Adjustment Engineer at an hourly rate not to exceed \$157 per hour.
  - d. John Miller of Princeton Hydro to serve as Special Engineer at an hourly rate not to exceed \$186 per hour.
2. These contracts are being awarded as described above without competitive bidding as a “Professional Services” as defined under the appropriate section of the Local Public Contracts Law since the above mentioned individuals are members in good standing of their respective profession.
3. Notice of these actions shall be printed in the January 8, 2016 issue of The Times.

ADOPTED: January 1, 2016

Mayor DelVecchio asked for a motion to adopt resolution numbers 21-2016 through 23-2016 and he read the appointments into the record. Councilwoman Warner made a motion to confirm the nominations. Councilwoman Asaro seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

MAYOR DELVECCHIO ASKED FOR A MOTION TO ADOPT RESOLUTION NUMBERS 24-2016 THROUGH 27-2016:

*Resolution Number 24-2016: Authorizing Professional Service Contracts for City Planner, Planner for COAH Matters, Planning & Zoning Board Planner, Grants Specialist and Communications and Press Aide.*

**City of Lambertville**  
**RESOLUTION NUMBER 24-2016**

*“Authorizing Professional Service Contracts for City Planner, Grant Writer and Communications and Press Aide”*

**WHEREAS**, there exists a need for a Planner to advise on special projects; and

**WHEREAS**, there exists a need for a Grants Consultant to handle the Community Development Program and explore new sources of revenue; and

**WHEREAS**, N.J.S.A. 40A:11-5 requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contracts themselves must be available for public inspection; and

**WHEREAS**, pursuant to the Fair and Open Process bids were received on December 4, 2014 for City Planner; and

**WHEREAS**, the bid proposals and documents have been reviewed and the bidders have been found to be the most advantageous, price and other factors considered; and

**WHEREAS**, sufficient funds are available in the 2016 Temporary Budget, adopted ordinances or grants, and will be made available in the 2016 Municipal Budget for the City of Lambertville for such services;

**NOW, THEREFORE, BE IT RESOLVED** that the Council Members of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby confirms the nomination made by Mayor DelVecchio for the following positions:

1. The Mayor and City Clerk are hereby authorized and directed to execute an agreement with the following individual for the year 2016:
  - a. Ed Farmer of Millennium Strategies, as grant consultant at annual salary not to exceed \$500 per month plus \$120 per hour.
  - b. Emily R. Goldman, P.P., AICP, Clarke Caton Hintz as City Planner at a rate not to exceed \$125 per hour.
  - c. Derek Roseman, Delevan Strategies, as Communications and Press Aide at an annual rate not to exceed \$18,000.
2. This contract is being awarded as described above without competitive bidding as a “Professional Services” as defined under the appropriate section of the Local Public

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Contracts Law since the above mentioned individual is a member in good standing of their respective profession.

3. Notice of these actions shall be printed in the January 8, 2016 issue of The Times.

ADOPTED: January 1, 2016

**Resolution Number 25-2016: Authorizing Professional Service Contract for City Architect.**

**City of Lambertville**  
**RESOLUTION NUMBER 25-2016**  
*“Authorizing Professional Service Contract for City Architect”*

**WHEREAS**, there exists a need for an Architect to advise on special projects; and

**WHEREAS**, N.J.S.A. 40A:11-5 requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contracts themselves must be available for public inspection; and

**WHEREAS**, pursuant to the Fair and Open Process bids were received on December 4, 2014 for City Architect; and

**WHEREAS**, the bid proposal and documents have been reviewed and the bidder has been found to be the most advantageous, price and other factors considered; and

**WHEREAS**, sufficient funds are available in the 2016 Temporary Budget, adopted ordinances or grants, and will be made available in the 2016 Municipal Budget for the City of Lambertville for such services;

**NOW, THEREFORE, BE IT RESOLVED** that the Council Members of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey hereby confirms the nomination made by Mayor DeVecchio for the following positions:

1. The Mayor and City Clerk are hereby authorized and directed to execute an agreement with the following individual for the year 2016:
  - a. Michael Burns, a Licensed Architect at rate not to exceed an hourly rate not to exceed \$175 per hour.
2. This contract is being awarded as described above without competitive bidding as a “Professional Services” as defined under the appropriate section of the Local Public Contracts Law since the above mentioned individual is a member in good standing of their respective profession.
3. Notice of this action shall be printed in the January 8, 2016 issue of The Times.

ADOPTED: January 1, 2016

Mayor DeVecchio asked for a motion to adopt resolution numbers 24-2016 and 25-2016 and he read the nominations into the record. Council President Stegman made the motion to confirm the Mayor’s nominations. Councilwoman Warner seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. **MOTION CARRIED.**

Resolution Number 26-2016: A Resolution Approving the Contract with CNS Cleaning Company, Inc., of Bensalem, PA for All Office Space in the Amount Not to Exceed \$13,520 for all regularly scheduled cleanings, expiring December 31, 2016.

City of Lambertville

**RESOLUTION 26-2016**

*A Resolution to Authorize the Mayor to Sign the Cleaning Contract*

WHEREAS, the Cleaning Contract was awarded through the Fair and Open Process, with the initial bid received November 14, 2013 for the 2014 calendar year.

NOW THEREFORE BE IT RESOLVED, that governing body of the City of Lambertville in the County of Hunterdon, State of New Jersey, do hereby authorize the Mayor and City Clerk to sign the contract with CNS Cleaning Company, Inc. for cleaning services for 12 consecutive months beginning January 1, 2016 and ending December 31, 2016 at an amount not to exceed \$13,520 annually for regularly scheduled cleanings.

ADOPTED: January 1, 2016

Resolution Number 27-2016: Resolution naming Zach Edelman of Fairview Insurance as the Risk Manager for 2016.

City of Lambertville

**RESOLUTION 27-2016**

**PUBLIC ALLIANCE INSURANCE COVERAGE FUND**

**RESOLUTION APPOINTING A RISK MANAGEMENT CONSULTANT**

WHEREAS, this contract is being awarded through the Fair and Open Process, with a formal bid received December 4, 2015 for the 2016 calendar year;

WHEREAS, the City of Lambertville, is a member of the Public Alliance Insurance Coverage Fund ("PAIC") following a detailed analysis; and

WHEREAS, the Bylaws of PAIC require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that PAIC shall pay each Risk Management Consultant a fee to be established by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the City of Lambertville hereby appoints Zach Edelman of Fairview Insurance, as its Risk Management Consultant in accordance with the Fund's Bylaws at a rate not to exceed 6 – 8% of the City's annual assessment.

ADOPTED: January 1, 2016

Mayor DeVecchio asked for a motion to adopt resolution numbers 26-2016 and 27-2016. Council President Stegman made a motion to adopt resolution numbers 26-2016 and 27-2016, confirming the Mayor's nomination for 27-2016. Councilwoman Warner seconded the motion.

An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

MAYOR DELVECCHIO ASKED FOR A MOTION TO ADOPT RESOLUTION NUMBERS 28-2016 THROUGH 30-2016:

Resolution Number 28-2016: A Resolution to Authorize the Participation in the New Brunswick Parking Authority Cooperative for 2016.

City of Lambertville  
**RESOLUTION FOR MEMBER PARTICIPATION  
IN A COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE CITY OF LAMBERTVILLE  
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT  
RESOLUTION NUMBER 28-2016

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the New Brunswick Parking Authority, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 1, 2016 the governing body of the CITY OF LAMBERTVILLE, County of Hunterdon, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

**TITLE.**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the CITY OF LAMBERTVILLE

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Mayor (CHIEF EXECUTIVE OFFICER) is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law* (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE: January 1, 2016**

This resolution shall take effect immediately upon passage.

**CERTIFICATION**

BY:

\_\_\_\_\_  
David M. DelVecchio, Mayor

ATTEST BY:

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Cynthia L. Ege, City Clerk

Mayor DeVecchio informed the members of the public present that this resolution will allow the City to take advantage of items and purchase them for metered parking at the rates procured by the New Brunswick Parking Authority.

*Resolution Number 29-2016: A Resolution Accepting the Donation of Chairs and Other Items Delineated in the Improvement Plan and Authorizing the Fundraising Efforts of the Friends of the Library, and Authorizing the Mayor, City Attorney and City Clerk to Execute the Amendment to the Contract with the Friends of the Library/ACME Screening Room Which May Be Necessary to Implement the Improvement Proposal.*

**City of Lambertville**  
**RESOLUTION NUMBER 29-2016**

*A Resolution Accepting the Donation of Items Set Forth in the Friends of the Library's Improvement Proposal, and Authorizing the Mayor, City Attorney and City Clerk to Execute Amendments to the Contract with the Friends of the Library aka ACME Screening Room Which May Be Necessary to Implement the Improvement Proposal.*

**WHEREAS**, Friends of the Library (FOL) and the City of Lambertville (City) executed a three-year contract (Contract) for the FOL to operate a Film Series at the Phillip L. Pittore Justice Center (Justice Center) in the City of Lambertville, effective from September 8, 2014 through August 31, 2017, with the option to renew for two one-year terms;

**WHEREAS**, the Justice Center is a City-owned building, with its priority usage as a court but is also used to hold meetings for City Council, City commissions and boards and other City and community groups, including the FOL for its Film Series;

**WHEREAS**, the Contract provides in Section 11d, that: "USE OF FURNITURE: The Consultant is able to use the interlocking chairs stored in the room and black chairs if moved from behind the dais and replaced after use. Changes in the Equipment or furniture will require approval from the Mayor and the City Council of the City of Lambertville, which shall not be unreasonably withheld, and may require approval from the New Jersey Court System."

**WHEREAS**, the FOL submitted the attached ACME Space Improvement Proposal dated November 10, 2015 and architectural drawings (Improvement Proposal), which, among other things, proposed gifting to the City upgraded chairs, a new screen, a new projector, speakers and improved lighting, as modifications to the Justice Center to enhance its usability for the Film Series as well as the Court, City Council and other City and community groups;

**WHEREAS**, the Improvement Proposal excludes some details (e.g., the size, type, and color of sound proofing materials, wall colors), which the City believes are important for further review in order to assure that the room continues to serve all of the various City and community groups that use the Justice Center;



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**WHEREAS**, any improvements to the Justice Center must meet all applicable requirements of for such facilities including, but not limited to requirements of the Construction Sub Code Official, the Zoning Officer, and /or the Fire Sub Code Official, and as a court room must also meet rules now in force or as may be promulgated hereafter by the AOC;

**WHEREAS**, the Lambertville Municipal Court submitted the attached Improvement Proposal to the AOC for its review, and the AOC advised the Lambertville Municipal Court on December 16, 2015 that it did not have an objection to the proposed improvements;

**WHEREAS**, the FOL are interested in commencing with fundraising for the purpose of purchasing the improvements to give to the City and has requested from the Mayor and City Council approval, pursuant to the Contract, to its proposed changes in the equipment and furniture outlined in the Improvement Proposal;

**NOW THEREFORE BE IT RESOLVED** by Mayor and Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that the City graciously agrees to accept the donation of chairs and other improvements set forth in the Improvement Proposal and approves of the Friends of the Library efforts to commence fundraising for such improvements;

**BE IT FURTHER RESOLVED THAT** the Mayor, City Attorney and City Clerk are hereby authorized to execute amendments to the Contract, as may be necessary, for the installation of the improvements set forth in the Improvement Proposal or amendments to the Improvement Proposal; and

**BE IT FURTHER RESOLVED THAT** the details surrounding the actual implementation of the Improvement Proposal and any amendments thereto, as well as the details of those items excluded from the Improvement Proposal, shall be subject to the following:

- approval from the Administrative Office of the Courts (which has approved the initial Improvement Proposal attached hereto), and the Municipal Court Judge prior to commencing with the re-design; and
- approval from the Committee appointed by the Mayor to work with the FOL on its Improvement Proposal.

ADOPTED: January 1, 2016

Resolution Number 30-2016: A Salary & Wage Resolution for the Zoning Officer.

**City of Lambertville**  
**RESOLUTION NUMBER 30-2016**  
*A Salary & Wage Resolution for the Position of Zoning Officer*

**NOW THEREFORE BE IT RESOLVED** by the Mayor and City Council of the City of Lambertville, in the County of Hunterdon, in the State of New Jersey that Dick McManus is hereby hired as the Part-Time Zoning Officer of the City of Lambertville beginning January 1, 2016 at an annual salary of \$7,000 with no benefits.

ADOPTED: December 28, 2015

Mayor DelVecchio asked Dick McManus to stand up and he introduced him to the members of the public present.

Mayor DelVecchio asked for a motion to adopt resolution numbers 28-2016 through 30-2016. Councilman Sanders made a motion to adopt resolution numbers 28-2016 through 30-2016. Councilwoman Warner seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

### **INTRODUCTION OF INVITED GUESTS.**

Mayor DelVecchio recognized the following people: The Honorable Ronald Pittore – Municipal Court Judge for the City of Lambertville; Stewart Palilonis – Attorney for the Zoning Board of Adjustment and Alternate Attorney for Planning Board; Timothy Korzun, former Planning Board Chairman and the new Attorney for Planning Board and Alternate Attorney for the Zoning Board of Adjustment; Paul Kuhl – the new Chairman for the Planning Board, Helen (Bambi) Kuhl – Director of Public Assistance; Paul Freda – Auditor, Suplee Clooney; and Bob Clerico – Engineer for the Planning Board and Special Engineer for Survey's.

### **ORDINANCES – INTRODUCTION AND FIRST READING.**

Ordinance Number 01-2016: A Bond Ordinance to Fund the Application to the EIT for the Swan Creek Flood Gates and Force Main in an Amount Not to Exceed \$23,000.

Mayor DelVecchio read Ordinance Number 01-2016 into the record by title. He informed the members of the public present that this ordinance will fund the studies requested by the State of New Jersey E.I.T. for the Swan Creek Flood Gates and Force Main application.

#### **CITY OF LAMBERTVILLE, NEW JERSEY**

#### **ORDINANCE NO. 1-2016**

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**AN ORDINANCE OF THE CITY OF LAMBERTVILLE, IN THE COUNTY OF HUNTERDON, NEW JERSEY, PROVIDING FOR ENGINEERING SERVICES RELATED TO FLOOD GATES AND FORCE MAINS IN AND FOR THE CITY, APPROPRIATING \$25,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$23,750 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE CITY TO FINANCE THE SAME.**

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**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMBERTVILLE, IN THE COUNTY OF HUNTERDON, NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

**Section 1.** The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the City of Lambertville, in the County of Hunterdon, New Jersey (the "City") as general improvements. For the improvements or purposes described in Section 3 hereof, there is hereby appropriated the \$25,000, including the sum of \$1,250 as the down payments for the

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improvements and purposes required by the Local Bond Law. The down payment has been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

**Section 2.** In order to finance the cost of the improvement or purpose not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$23,750, pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**Section 3.** (a) The improvements hereby authorized and the purposes for which the bonds or notes are to be issued are engineering services related to the City's applications to the New Jersey Environmental Infrastructure Trust related to (i) the Swan Creek Flood Gates and (ii) the Lambertville Municipal Utilities Authority force main project, each as more fully set forth in the project summary on file in the Office of the City Clerk, and including all work and related materials necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes is as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes authorized herein is equal to the amount of the appropriation herein made therefor.

**Section 4.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8(a). The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

**Section 5.** The capital budget or temporary capital budget (as applicable) of the City is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

**Section 6.** The following additional matters are hereby determined, declared, recited and stated:

(a) The several improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes the City may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law, computed on the basis of respective amounts or obligations for the several purposes and the respective reasonable life thereof within the limitations of the Local Bond Law, is 15.00 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the City as

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defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$23,750, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$25,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvements or purposes.

(e) The City reasonably expects to commence the acquisition of the several improvements or purposes described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the City further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 1 hereof.

**Section 7.** Any grant moneys received for the purposes described in Section 3 hereof, including the State Grant, shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

**Section 8.** The full faith and credit of the City is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy ad valorem taxes upon all the taxable real property within the City for the payment of the obligations and the interest thereon without limitation as to rate or amount.

**Section 9.** The City Council hereby covenants on behalf of the City to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

**Section 10.** This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Mayor DelVecchio asked if there were any questions or comments from the public. He informed the members of the public present that the City was turned down three times by FEMA and has decided to take a different approach. Caren Franzini suggested the City try to fund the project through the Environmental Infrastructure Trust.

Mayor DelVecchio asked for a motion to introduce Ordinance Number 01-2016. Councilman Sanders made a motion to introduce on first reading Ordinance Number 01-2016. Councilwoman Warner seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

The public hearing is scheduled for Tuesday, January 19, 2016.

Ordinance Number 02-2016: A Bond Ordinance to Amend Ordinance Number 14-2015 For the Defending and Filing of the City's Council on Affordable Housing Obligation in an Amount Not to Exceed \$35,000.

Mayor DelVecchio read the ordinance into the record by title. He informed the members of the public present that this ordinance will fund the City's appeal to the Council on Affordable

Housing Obligation and will fund participation in the City's appeal by Long Marmero and Millan, Clarke Caton Hintz, Millennium Strategies and Planning Board Attorney fees.

**CITY OF LAMBERTVILLE, NEW JERSEY**

**ORDINANCE NO. 02-2016**

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**AN ORDINANCE OF THE CITY OF LAMBERTVILLE, IN THE COUNTY OF HUNTERDON, NEW JERSEY, PROVIDING FOR THE PROFESSIONAL AND CONSULTING FEES RELATED TO THE CITY'S COAH STATUS AND FAIR SHARE HOUSING OBLIGATIONS, APPROPRIATING \$35,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$33,250 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE CITY TO FINANCE THE SAME.**

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**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMBERTVILLE, IN THE COUNTY OF HUNTERDON, NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

**Section 1.** The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the City of Lambertville, in the County of Hunterdon, New Jersey (the "City") as general improvements. For the improvements or purposes described in Section 3 hereof, there is hereby appropriated the \$35,000, including the sum of \$1,750 as the down payments for the improvements and purposes required by the Local Bond Law. Such sum being in addition to the \$30,000 appropriated therefore by ordinance 14-2015 of the City finally adopted July 21, 2015 (the "Prior Ordinance"). The down payment has been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

**Section 2.** In order to finance the cost of the improvement or purpose not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$33,250, pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**Section 3.** (a) The improvements hereby authorized and the purposes for which the bonds or notes are to be issued are providing for the fees for legal, planning and consulting services related to the City's declaratory judgment motion to affirm the City's compliance with its constitutional obligation to provide appropriate levels of affordable housing under the State of New Jersey's Mount Laurel court decisions, including but not limited to filing certain legal papers, participating in certain legal proceedings and updating the City's Master Plan through a statutory process, and including expenses incurred in the planning, design and bidding such services, and including all work and related materials necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes is as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes authorized herein is equal to the amount of the appropriation herein made therefor, together with the \$30,000 appropriated under the Prior Ordinance.

**Section 4.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the

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chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8(a). The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

**Section 5.** The capital budget or temporary capital budget (as applicable) of the City is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

**Section 6.** The following additional matters are hereby determined, declared, recited and stated:

(a) The several improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes the City may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law, computed on the basis of respective amounts or obligations for the several purposes and the respective reasonable life thereof within the limitations of the Local Bond Law, is 15.00 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$33,250, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$35,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvements or purposes.

(e) The City reasonably expects to commence the acquisition of the several improvements or purposes described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the City further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 1 hereof.

**Section 7.** Any grant moneys received for the purposes described in Section 3 hereof, including the State Grant, shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

**Section 8.** The full faith and credit of the City is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy ad valorem taxes upon all the taxable real property within the City for the payment of the obligations and the interest thereon without limitation as to rate or amount.

**Section 9.** The City Council hereby covenants on behalf of the City to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

**Section 10.** This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Mayor DelVecchio asked if there were any questions or comments. There being no questions or comments, Mayor DelVecchio asked for a motion to introduce on first reading Ordinance Number 02-2016. Councilman Sanders made a motion to introduce on first reading Ordinance Number 02-2016. Councilwoman Asaro seconded the motion. An affirmative roll call vote in favor of the motion was taken by all members present. MOTION CARRIED.

The public hearing is scheduled for January 19, 2016.

## **ORDINANCES – SECOND READING AND FINAL ADOPTION – None.**

## **INTRODUCTION OF INVITED GUESTS.**

Mayor DelVecchio recognized the following people: Sara Scully from the Friends of the Library/ACME Screening Room; Bruce Cocuzza – Police Director; Lester Myers – Public Works Director and he informed the members of the public present that Mr. Myers was recently appointed the director after the implementation of the Third Can/Food Waste Recycling Program; David K. Burd – OEM Coordinator and Chairperson of the Cable Television Advisory Board; Krista Heinrich – City Engineer; Pat and Patsy DelVecchio – the Mayor's brother and father; Sister Angelina DelVecchio; and the Mayor's Cousins Candy, Angela and Sister Sandy.

## **APPOINTMENTS TO BOARDS AND COMMISSIONS.**

Mayor DelVecchio read the appointments into the record in groups and asked for motions to confirm his nominations to the various boards and commissions.

Cable Television Advisory Board for a three-year term ending 12-31-2018: *David K. Burd and Sean Faherty.*

Emergency Management Council:

Three-year term ending 12-31-2018: *David K. Burd – Coordinator, Paul Cronce – Deputy Coordinator, Jeffery Schermerhorn – Deputy Coordinator.*

One-year term ending 12-31-2016: *Maureen Bentley, Julie Burd, Edie Brower, Chuck Chamberlen, Bryan Conner, Scott Elliott, Jennifer Fernandez, Raymond Force, Cathy Force, Mary Freedman, Richard Freedman, Bruce Harris, Lara M. "Ribbons" Harris, Michelle F. Harris, Donald Hart, Mark Hilton, Chris Kascik, Aladar Komjathy, Helen*

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*“Bambi” Kuhl, Sally Lelie, John Miller, David Morgan, Kari Osmond, Alex Palilonis, Bill Pisarra, Leslie Ramee, RN, Craig Reading, John Weber, Gene Venettone. David M. DelVecchio – Mayor, Lester E. Myers, Jr. – Director of Public Works, Cynthia Ege – City Clerk, Bruce Cocuzza – Director of Police, Matthew Hartigan – Fire Chief, Jason Strauss – LNH Rescue Squad Chief, Thomas Horn – Executive Director, LMUA, John Spangler – United Water, Geoff Hewitt – Principal for SHRS.*

Councilman Sanders made a motion to confirm the Mayor’s nominations to the Cable Television Advisory Board and the Emergency Management Council. Councilwoman Warner seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present.  
**MOTION CARRIED.**

Mayor DelVecchio made the following nominations:

Environmental Commission for a three-year term ending 12-31-2018: *Jane P. Rosenblatt, Lauren Rosenthal and Matthew Nogier.*

Historic Preservation Commission for a three-year term ending 12-31-2018: *Nora Linderman.*

Human Rights Council:

*John Woods, Resident, Chairperson, 3 year term expiring 12-31-2018*

*Kari Osmond, Resident, 5 year term expiring 12-31-2020  
(Mayor’s Representative & LGBT Liaison)*

*Steven M. Stegman, Council President*

*Bruce Cocuzza, Police Director*

*Helen T. “Bambi” Kuhl, Director of Public Assistance*

*Daniel Seiter, President, South Hunterdon Regional School District*

*Christine Miller, Chairperson, Lambertville Free Public Library Board*

*Beth Caruso, Resident, 2 year term expiring 12-31-2017*

*Beth Asaro, Councilwoman, 5 year term expiring 12-31-2020*

*Cynthia L. Ege, City Clerk, Non-voting member*

Lambertville Free Public Library:

Five-year term ending 12-31-2020: *Sarah Landon.*

One-year term ending 12-31-2016: *Cynthia Ege.*

Lambertville Municipal Utilities Authority:

Five-year term ending 02-01-2021: *Joseph Polizzi.*

Two-year term ending 02-01-2017: *Russell Lambert.*



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Local Economic Assistance Board:

One-year term ending 12-31-2016: *Susan Rovello.*

Four year term ending 12-31-2019: *Richard McDonough.*

Council President Stegman made a motion to confirm the nominations made by Mayor DelVecchio for the Environmental Commission, the Historic Preservation Commission, Human Rights Council, Lambertville Free Public Library, Lambertville Municipal Utilities Authority, and the Local Economic Assistance Board. Councilman Sanders seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

Mayor DelVecchio made the following nominations:

Planning Board:

One-year term ending 12-31-2016: *Steven M. Stegman, Kenneth Rogers.*

Three-year term ending 12-31-2018: *David Morgan, Michael Biase.*

Two-year term ending 12-31-2017: *Glenn Davis – Alternate I.*

Two-year term ending 12-31-2016: *Filomena Hengst – Alternate II.*

Unexpired term ending 12-31-2017: *Jane Rosenblatt - Environmental Commission Representative.*

Recreation Commission:

Three-year term: *Edward McCaffrey, Scott Conner.*

One-year term: *Marc Currie.*

Two-year term: VACANT

Shade Tree Commission for a five year term:

Five year term ending 12-31-2020: *Emily Goldman.*

Zoning Board of Adjustment:

Three-year term ending 12-31-2018: *Pasquale Pittore, John Woods, Jane Wesby.*

Two-year term ending 12-31-2017: *Scott Consoli.*

Unexpired term ending 12-31-2016: *Cullen McAuliffe.*

Memorial Day Parade Coordinators: *John Baker, George Hambach, Glenn Tettemer.*

Halloween Parade Coordinators: *Cheryl Pittore, Muriel Meserve, Sharon Burd, Pamela Baker, Mary Freedman.*

Division of Senior Services Representative: *Barbara Burroughs.*

City Historian: *Lou Toboz.*

Councilwoman Warner made a motion to confirm the Mayor's nominations to the following Boards: Planning Board, Recreation Commission, Shade Tree Commission, Zoning Board of Adjustment, Memorial Day Parade Coordinators, Halloween Parade Coordinators, Division of Senior Services Representative and City Historian. Council President Stegman seconded the motion. An affirmative roll call vote was taken in favor of the motion by all members present. MOTION CARRIED.

## **INTRODUCTION OF INVITED GUESTS.**

Mayor DelVecchio introduced the following members to the public: Thomas Hastie of Capehart Scatchard – the City's Bond Attorney; Derek Roseman of Delevan Street Strategies – the City's Communicate and Press Director; Emily Goldman of Clarke Caton Hintz – the City Planner; Vince Uhl – Vice Chairperson of the Lambertville Municipal Utilities Authority and advisor to the City on all water issues (a world class expert on water issues); Rick Carmosino – Tax Assessor and Mark Neisser of T and M Associates – the City Engineering firm.

## **ANNOUNCEMENTS**

Mayor DelVecchio read the announcements into the record.

DOG AND CAT LICENSES are available for purchase starting Monday, January 4, 2016 at City Hall, 18 York Street. The fee for a spayed dog or cat is \$15. Licensing of dogs a requirement of the NJSA 4. A \$25 late fee imposed beginning March 1, 2016.

PARKING PERMITS for those residing on metered streets will be available for purchase starting the week of December 23rd at City Hall. The annual fee is \$45 for a Permanent Residential Parking Permit, \$60 for a Transferrable Permit, and \$25 for a Temporary Parking Permit.

LANDLORD REGISTRATION is due by April 1, 2016. All rental units must be registered with the City of Lambertville (Ordinance 2010-23). All rental properties with two (2) or more rental units must also register with the State of New Jersey.

THE LAMBERTVILLE FREE AND PUBLIC LIBRARY will be closed for approximately one week during the month of January for a facelift. Please visit the Library's website at [www.lambertvillelibrary.org](http://www.lambertvillelibrary.org) for an update.

NOTICE OF REORGANIZATION MEETINGS: Please take notice that pursuant to NJSA 10:4-6, the following is a schedule of the 2016 Reorganization Meetings of Mayor and Council, Boards and Committees for the City of Lambertville.

Mayor and Council, Friday, January 1, 2016 at 11 AM  
Planning Board, Wednesday, January 6, 2016, 7:00 PM  
Library Board, Tuesday, January 12, 2016, 7:00 PM  
*at the Library, 6 Lily St.*

Historical Preservation, Tuesday, January 12, 2016, 7:30 PM  
Recreation Commission, Wednesday, January 13, 2016, 7:30 PM  
Office of Emergency Management, Thursday, January 14, 2016, 7:00 PM  
Environmental Commission, Wednesday, January 27, 2016, 7:30 PM  
Lambertville Human Rights Council, Monday, January 25, 2016  
Shade Tree Commission, Tuesday, January 26, 2016, 7:30 PM  
Zoning Board of Adjustment, Thursday, January 28, 2016, 7:30 PM

All meetings are held at the Phillip L. Pittore Justice Center, located at 25 South Union Street in the City of Lambertville, unless otherwise noted.

A copy of all meeting agendas are posted in accordance with the Open Public Meetings Act on the bulletin board at City Hall located at 18 York Street, and on the City's website at [www.lambertvillenj.org](http://www.lambertvillenj.org).

## **REMARKS BY CITY COUNCIL MEMBERS.**

### **Council President Stegman:**

The governing body, with your support, has adopted total 198 resolutions and 29 ordinances in 2015. The primary purpose of which is to maintain and improve the quality of life of the citizens of Lambertville. As we move into 2016, and with your continued support, I look forward to working with the Mayor and Council, to keep Lambertville the city we all love.

### **Councilwoman Asaro:**

I am very proud of the work we continue to do on this Council.

It's very satisfying to work with such a thoughtful, smart and caring group of fellow citizens who continue to think out of the box, reach for new ideas, and understand the value of what we do every day.

Today, for me, I'd like to offer just a few quick comments and thanks regarding a couple of issues that I have been personally involved with this past year.

First, thank you to the entire Lambertville Environmental Commission, and Public Works Director Lester Myers, for the successful continuation and now planned expansion of the Organic Waste Collection program. It's been a pleasure to work with you on the program – and I'm looking forward to much success and expansion in the future.

Second, thank you to our Lambertville Human Rights Council, in particular chairperson John Woods, Council President Steve Stegman, and City Clerk Cindy Ege, for a very productive and interesting initial year and I'm looking forward to researching and working with you to support and enhance the Human Right Council's impact in 2016.

Finally, I'd like to thank the residents, and all of those on City boards and commissions, for their support of the City and the Council and I am looking forward to continuing to serve the City of Lambertville in 2016.

### **Councilman Sanders:**

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In 2015 I served the second year of my third term as a councilman, and I am honored to have had the opportunity to serve the citizens of the City of Lambertville for so long. It is a responsibility that I don't take lightly. We live in a great City, in a great state, in a great country, and I'm reminded of that often, and especially as we start every Council meeting with the Pledge of Allegiance, a tradition that for me has more meaning with each passing year.

The allegiance that our residents have to one another and to this City is truly remarkable. It's one of the key reasons people who live here love it, it's why out-of-towners come to visit, and why magazines and others write about us.

As I look back upon the last year, I am proud of many things. In June of this year, the Supreme Court ruled that gay and lesbian couples have a constitutional right to get married. I have to believe that Lambertville played some small role in that decision. As the home of New Jersey's first civil union and first gay marriage, our leadership and our example helped build a momentum of inclusion and acceptance, that helped pave the way to that decision.

This past year I have worked with residents and others on helping shape the look of what will be our new park on the north end of town by Cherry and Union Streets. We are on track for some improvements, while ensuring that such improvements do not exacerbate flooding problems in that area. I look forward to its development as well as the completion of construction of Cavallo Park. Bookending our town with two public spaces to be proud of.

But there is still much to do. And I look forward to continuing to work toward solutions for the flooding problems in the Swan Creek area. I especially appreciate the support and contributions from the residents in that area who are helping us as we seek funding or loans for improvements to help diminish the impact or occurrence of flooding that has devastated that area of town on too many occasions.

I also look forward to the roll out of a new and improved website for the City as we move toward the selection of a vendor and work on the design to better serve our residents.

Lastly, I would like to thank my colleagues on the Governing Body and the Mayor, for helping make this job a labor of love. Thank you.

**Councilwoman Warner:**

Very recently a cousin shared a picture of me of my great grandparents shortly after they immigrated to the United States from Italy. I had never seen them young, only as the elderly people I remembers. It made me think about how they must have felt when they arrived in a foreign country and had to make a life for themselves and their children and then my mind also wandered to what had made them choose Lambertville. Like so many immigrants, they could have settled anywhere in the country, but they had chosen Lambertville. They had no family here and no friends or connections, yet somehow Lambertville was the place. I have lived her for 26 years now and I think I finally understand what made them choose Lambertville. We are different, there is no doubt. Lambertville is a place of acceptance and diversity. Lambertville has an unparalleled sense of community in a time when most people don't know or care to know their neighbors. I now understand that sense of calm when I return from work and walk in my front door, simply put, its home.

I wish you all a Happy and healthy New Year, but most of all I wish you that sense of belonging to something more than to those under your roof; like what Lambertville gives to me. Thank you for the privilege of serving this wonderful community.

**STATE OF CITY ADDRESS – Mayor David M. DelVecchio.**

Good afternoon, and a happy new year to you all. I thank you for joining us here for our annual reorganization of the Governing Body and boards and commissions of our City. I want to introduce my family; Alex and Matthew DelVecchio – my children; my fiancé Joanne Daley and her children Jillian and Nina.

I have just had the honor of reciting my oath as mayor for the ninth time. The privilege you have afforded me over the past 25 years to serve as the head of government of our City is something I do not take lightly.

Every decision is made by asking a simple question, “Will the City be better off?”

In reaching those answers, I have also had the benefit of an incredibly talented and dedicated team who give many, many hours to making our City better and stronger.

None of the initiatives we undertake as a city would be possible without the input of Council President Stegman, Councilwoman Asaro, Councilman Sanders, and Councilwoman Warner. Their thoughtful insights not only help make good plans better, but they have allowed us to turn ideas into reality. Our City is indeed lucky to have such voices on this body.

I must also thank our City Clerk, Cindy Ege, for all she does to not only ensure that the trains run on time, but that they run. Cindy is, in many ways, the first face many residents see in City government. Regardless of the issue, Cindy handles all aspects of her job with professionalism, discretion, and candor. She has been a trusted aide to my administration of the City government, and I rely greatly on her counsel. And, when I am late to a meeting, she calls the local hospitals looking for me.

Assemblyman Reed Gusciora is with us today, and I thank him for the honor of administering my oath of office. Reed has been a very good friend to our City, and was so long before the legislative boundaries brought Lambertville into the 15th Legislative District. When we need assistance with a state issue, Reed is always there to lend a hand, and I look forward to the continuation of our excellent working relationship for the coming years.

I also wish to recognize Freeholder John Lanza. Even though we may be of different parties, we should all take pride that one of our City’s own serves on our County Freeholder board. So much of what happens in government is blind to partisan affiliations, and John had been a great friend and partner, and I look forward to continuing that relationship.

And, of course, I must thank each and every one of you for all you do on behalf of Lambertville. Whether you sit on a board or commission, or serve simply as an ambassador of our City to friends and strangers alike, you are the threads that hold the fabric of our community tightly together. We all have reason to take great pride in saying, “I’m from Lambertville.”

From a purely financial standpoint, the state of our city could not be stronger. We are achieving record levels of surplus, which not only allows us to keep municipal taxes low — and I am proud to note that we continue to have the lowest municipal taxes of any community in Hunterdon County with its own police force — but to also strategically invest in our future.

That strength has also been recognized by Wall Street, where the bond rating agencies — the same offices that have downgraded New Jersey nine times — have given us back-to-back upgrades, (AA- (Standard & Poor) and A1 (Moody’s) ratings. This means that when we do have to go out into the bond market, as we do for infrastructure improvements, we do so at a lower cost to taxpayers.

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Throughout my time as mayor, my goal has not simply been to keep taxes low, but to provide the greatest possible value to each tax dollar. Our strong balance sheet serves as proof that the path we have chosen and followed has been the right one.

As I mentioned, we have the lowest municipal tax rate of any community in Hunterdon County with its own police force. But that doesn't mean we don't have one of the most effective and community-minded forces anywhere.

In this past year, under the leadership of Director Bruce Cocuzza, our police department continued to position itself for a strong future.

Earlier this year, the City, upon Director Cocuzza's recommendation, promoted longtime officer Robert Brown to the position of full Lieutenant, filling a rank that had been vacant for some time. Lieutenant Brown embodies all that our police strive to be: strong, disciplined, courteous, and effective. He is well known, respected and well-liked throughout our community.

And, he also has the distinction of leading the county year-in and year-out in the number of DUI arrests, saving countless lives as well as property. In a City as small as ours, that makes a real difference.

We also had the honor last month of promoting Officer Mike Gramlich to the rank of Sergeant, in recognition of his decade of dedicated service to Lambertville, where I know and trust he will continue to serve as a model officer in our community.

We also welcomed two new officers to our City's police this year: Patrolmen Brian Pascoe and Jeffery Cooper. I am certain they will continue to uphold the high standards that have been set by their fellow officers, and will become every bit as well regarded as their colleagues.

It is hard to believe that when I first took office; our police department was, for all intents and purposes, in receivership of the County Prosecutor. It has come a long, long way since. We have a truly professional force that takes its job seriously while also getting to know so many residents on a personal level. They are a tremendous group of officers and I thank them for their service and dedication to our community.

As we enter this New Year, the City is in an exciting period. We not only have programs and projects that are coming to completion, but we have many that will be coming online in 2016 which will help build a stronger City for the future.

First, let me highlight a couple of our accomplishments.

Next month, we will begin our long-awaited expansion of our successful food waste recycling program, adding 100 new participants. Since the program's inception in May 2015, the initial group of 75 households composted more than 12 tons of food waste — waste which otherwise would have been sent to a landfill — an average of 320 pounds per participating household.

In addition, we are also welcoming some of our City's restaurants into the program, and I would like to quickly recognize DeAnna's, which was the first to sign up. It was very important that we found a way to include our restaurants in the expansion the program, given not only the amount of waste we can help them compost but that they would be its most visible ambassadors.

The Lambertville Public School will also participate in the Third Can Program.

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I'm incredibly proud of what this program has become, and hopeful of what it will become. By giving residents another option for their waste other than a landfill, we not only save money, but we also do something positive for our environment.

Composting has been a tremendous complement to our single-stream recycling, which I strongly believe is the best municipal program in the state. For the second year in a row, the City will have recycled over 1000 tons of paper, glass, and plastics.

These achievements did not happen on their own. Public Works Director Lester Myers and the members of the Lambertville Environmental Commission deserve a tremendous amount of thanks and praise for making these programs work.

It also gives me great pride to announce that our Community Energy Aggregation program, which we created in cooperation with West Amwell Township, will return this March. As you may remember, our previous aggregation program expired this past spring when we were unable to find an energy provider that could provide the savings necessary to continue — but what a difference a few months make.

This autumn, after a competitive process, the City and Township reached an agreement with South Jersey Energy on a program that will save ratepayers an average of \$240 over 21 months, starting this March.

Our communities continue to be among only a handful across the state taking advantage of community aggregation, and I am hopeful that as more see the tangible benefits we have been able to provide ratepayers, they will seek to provide the same to their residents.

And, speaking of electric power, I am proud to note that our project to install a back-up generator at the Free Public Library is also complete. Now, should we experience another prolonged, City-wide loss of power, residents will have a dedicated place to go to charge their phones, or to keep warm or cool. It will allow us to reserve City Hall as an emergency operations center, providing for a more orderly system of response. Both sites are handicapped accessible and the generators will power the elevators.

We soon will also see the completion of one of the most eagerly and anxiously awaited projects in the City: the renewal of Cavallo Park. I am proud to report that all the soil contamination issues have been fully remediated. The new playground equipment has been installed, and the final work is being completed on the masonry walls and the installation of the new pavilion.

I would like to thank everyone for their patience throughout this project, which has taken much longer and required more hurdle-jumping than we would have liked. But the light is visible from the end of the tunnel and it's not a train coming, and this gem of a park will soon once again shine brightly for our children and families.

In the upcoming year, we will also take further steps towards the creation of the North Union Street Park at the northern end of the City. I am grateful to the residents who have helped us design a park that will fit seamlessly into their community. Our initial work will include the creation of new rain gardens to alleviate problems with water runoff in the area. Over time, we will have a beautiful companion to Cavallo Park on the north side.

The City also will soon also undertake the reconstruction of Upper York Street. This project will also include significant upgrades to drainage, alleviating one of the major stormwater choke points in the City.

On Quarry Street, the Public Works building will be receiving a much-needed new roof. And, a new fence will be erected along the property, cleaning up the appearance and providing for a more welcoming

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sightline. Thank you to Council President Stegman for working with the Public Works Director and the City Architect on this project.

Later this month, I am hopeful that we will award a contract for the overhaul of our municipal website. Over the past several months, Council President Stegman, Councilman Sanders, the Public Works Director and the City Clerk have spent many hours reviewing proposals and interviewing potential partners. Their diligence will ensure that whoever we choose will be able to provide residents with a cleaner, more accessible website that will allow us to take some of the paper out of city government.

As I said when we first set out on this project, a city as progressive and forward-looking as our own should have an internet presence to match.

Also on the technology front, this year we will be installing the equipment necessary in this room to allow us to record the proceedings of the Governing Body, and boards and commissions, to enhance our commitment to transparency. In addition, the new cameras will have the added benefit of allowing Council President Stegman to try out some new material.

I am also very proud that our community continues to be recognized as one of the most inclusive not just in our state, but throughout our nation. Recently, the Washington DC-based Human Rights Council released its annual ratings of cities across the country on their friendliness to the LGBT community. I am proud to report that we continue to outscore nearly every city in New Jersey. And we're still gunning to take over Jersey City as the very best.

While our LGBT community is so greatly interwoven into the fabric of our City, we must make it our aim to keep it that way. Last year, the City established our own Human Rights Council, to make sure we remain inclusive in all we do. I thank Chairman John Woods, Beth Caruso, and Kari Osmond for serving as our community representatives, Council President Stegman and Councilwoman Asaro for representing the Governing Body, and all the heads of our City departments.

In December, the City enacted a non-discrimination ordinance for all its vendors, ensuring that those we hire to work on behalf of our residents share the values of our residents.

Finally — but by no means last — we will continue our work to make visiting Lambertville's business district a more rewarding experience for businesses, tourists, and residents alike.

For the past several months, Councilman Sanders, the City Clerk, and the leadership of the Greater Lambertville-New Hope Chamber of Commerce have been actively exploring bring pay-by-cellphone technology to our City's parking meters. Our neighbors in New Hope began pay-by-cell this past summer, and, building upon their experiences, we, too, will look to bring the technology to our side of the river. This will allow visitors to pay by credit card for their parking, and make it easier for them extend their stay in our community by putting more time on their meter without having to run back to their cars to fumble for loose change.

The City also is continuing its exploration of creating a new parking option alongside the railroad tracks behind Lambertville Station. Council President Stegman has been leading the committee effort, working with residents, the Chamber of Commerce, and other stakeholders. It is my hope that we will be able to create a new area for parking that will not only be inviting and will benefit our downtown, but will also greatly decrease the parking pressures on residents who live south of Bridge Street.

As you can see, we have a lot on our plates for the coming year. But, as the successes of 2015 show us, we can have another successful year.



But we cannot achieve success on our own. We will continually rely on you, our residents, for your ideas and energies throughout the year. Our doors are always open.

Again, I wish you and your families all the best for a happy, healthy, and prosperous new year.

Thank you, God bless you, and may God continue to bless our City, our state, and our nation.

## **PUBLIC COMMENT.**

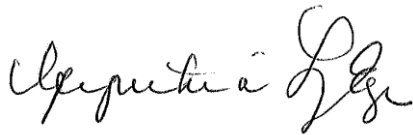
Debra Wean of South Union Street, a 25 year resident, former Vice President of the Friends of the Library, thanked the Mayor and Council for voting to make this room more comfortable – maybe in 2016 this room will be equipped with new comfy chairs.

Mayor DelVecchio invited everyone to the Union Fire House for a celebration of his re-election.

## **ADJOURNMENT.**

The meeting adjourned at 12:05 p.m. with a motion made by Councilwoman Warner and seconded by Council President Stegman. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted,



Cynthia L. Ege  
CMR, RMC, City Clerk



*The January 1, 2016 Reorganization Minutes were approved at the regularly scheduled session of Mayor and Council held on Tuesday, January 19, 2016.*